

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **December 20, 2016.**

ATTEST: LAURIE J. MENSE, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the meeting to order with one request to remember to put your cell phones on silent. Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag. Pastor Steve Robinson of First Baptist Church of Taylorville gave the invocation.

A roll call disclosed all members present signifying a quorum as declared by Chairman Carlson.

ACCEPT COUNTY BOARD MINUTES

The Chairman Carlson asked for any corrections and to accept the November 15, 2016 County Board minutes and the minutes of the Re-organization of County Board minutes dated December 5, 2016. *It was moved by Paul Schmitz and seconded by Donna Hibbetts to accept and place on file the minutes for the November 15, 2016 and December 5, 2016 County Board Meetings.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS

These items will be addressed during committee reports.

COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report remains the same as the July 2015 rates would prevail.
- 2- The November 2016 Public Defender's report is on file.
- 3- The Treasurer's report ending 11/30/2016 is on file in the Clerk's office.
- 4- The November 2016 Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- Received were letters from IDOT of disbursements or allotments for the November 2016 for MFT County and Road District Report.
- 6- A third quarter franchise check was received and deposited from New Wave Communications in the amount of \$2,140.88
- 7- A letter from Ameren notifying vegetation management of the trimming of trees is on file.
- 8- An IEPA letter dated 12/8/2016 to manage waste at 5 Oaks Disposal, general waste.
- 9- A check from the State for reimbursement of election judges for attending school in the amount of \$6,750.00.
- 10- A report from CEFS on the County Public Transportation trips from July thru October was 1770 trips and is on file in the Clerk's Office.

APPROVE COMMUNICATIONS AS READ

Chairman Carlson called for a motion by Ben Curtin and was seconded by Aaron Allen to accept the communications as read. The motion carried.

PUBLIC COMMENTS

None

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Paul Schmitz and seconded by Donna Hibbetts to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE-12/13/2016—Minutes were read by Phil Schneider. No one made a public comment.

DEPARTMENT HEADS INTRODUCED THEMSELVES AND DESCRIBE THEIR DEPARTMENTS SERVICES.

Joelynda Conrad, Animal Control Warden, employee for 26 years has a love of animals and a passion to find good homes for the animals. There is one full time employee and a pen cleaner in addition to Joelynda at the shelter. Currently there are only two dogs at the facility as homes have been found quickly for most dogs. In 2006, Mrs. Willey left the County money for a new animal control facility. Also, continued funding from Wiley's Trust is set up along with money bequeathed by Hartzel Givens for the Spay and Neuter program. This program partially reimburses families that adopt an animal to have them spay/neutered and microchips inserted. Her current project is developing a dog park adjacent to the animal control facility. Just this past year several other bequeaths have been given for the care of the animals. City of Taylorville pays the County \$400/month and the City of Pana pays \$200/month for the holding of animals brought in by the dog catchers for running at large or other issues. The County Animal Control handles small animals—cats and dogs.

Brett Rahar, Zoning and Noxious Weed Officer has been in this position since 1987. Mostly building permits in the unincorporated areas of the County are handled through his office. Junk cars, neighbor disputes about trash, junk or zoning issues are also handled with responding to the complaints, issuing warnings and potentially taking the violations to court to be resolved. He also prepares information and sets meetings for the Zoning Board of Appeals. The Zoning Ordinance is on the county's website.

Joe Stepping was the first person hired when the office of the Solid Waste was created in 1991. The creation of the office stemmed from issues of the types of dumping at the landfill. Joe is an inspector for municipal waste and can enforce open and illegal dumping, cleans up meth labs when called upon as well as he is the director/department head of the Solid Waste Office. There is one secretary/receptionist and one full time educator who travels to the schools in the County to teach recycling efforts. The Solid Waste Building was purchased with Solid Waste funds in 2000.

One of the sources of income pays for recycling efforts for the schools and the County buildings. Other recycling programs financed by the County's Solid Waste Fund are the blue recycling bins at 11 sites in cities and villages in the County. This cost continues to get more expensive. A probable solution is for the other local governments to share costs or solely pay for the container emptying as their bins become full. In April, that contract will expire, so some sort of solution should be worked on prior to the expiration. Recently renewed was a contract with BLH which recycles electronics for any County resident.

Funding for the Solid Waste Department does not come from the general fund. A \$76,000 grant has sustained constant revenue for many years, but now that money is based on allocation and may not be a assumed source of revenue. Tipping fees from the landfill are also a source of revenue. The tipping fee surcharge is \$1.27/ton of everyday trash. The state claims a part of that fee as well.

Zach Hicks was hired four years ago to a newly created position. The County has seven buildings that he cares for in most all aspects of routine maintenance, repairs, HVAC, electric, construction and most anything else that someone calls for his assistance. He is certified and licensed in plumbing and HVAC. The elevator is one of the biggest problems, the A/C, the front entrance and wiring at the courthouse and the water lines and mostly everything at the jail. It was noted that this new Maintenance Supervisor position has saved us a lot of money annually on repairs and projects.

Cliff Frye, the County Engineer/Highway Department head explained that there are many funds in the highway department and gave an update of construction and repair projects around the County that is in progress.

HIGHWAY BUSINESS:

FUEL BIDS ACCEPTED

Bids were opened during the committee meeting and read for delivery of gasoline and diesel fuel to be used during 2017 with the following results:

	<u>Group 1</u>		<u>Group 2</u>
	B2 Clear	B2 Dyed	Gasohol
Christian County FS	\$0.15	\$0.15	\$0.15

A motion was made by Phil Schneider and seconded by Ashley Linton to accept the low bid from Christian County FS for Group 1 and 2. The motion carried.

CULVERT BIDS ACCEPTED

Culvert quotations were presented for a Culvert to be replaced in Buckhart Township, West of Edinburg, with the following results:

	<u>Contech</u>	<u>Metal Culverts</u>
96" Dia. X 60' Polymer CMP	\$9846.60	\$9916.90
96" Dia. X 60' Aluminized CMP	\$6759.60	

A motion was made by Phil Schneider and seconded by Charles DeClerck to accept the low quote from Contech for a 96" Dia. X 60' Aluminized CMP at a cost of \$6,759.60. The motion carried.

RESOLUTION OF SUPPORT FOR THE ILLINOIS TRANSPORTATION LEGISLATIVE INITIATIVE

A Resolution of Support for the Illinois Transportation Legislative Initiative (R2016HY029) was presented. The resolution encourages the Legislature to develop an Illinois Transportation Plan and to address the funding disparity for Local Roads. It asks that they seek input from Local Transportation Officials in developing the plan. *A motion was made by Phil Schneider and seconded by Chad Michel to adopt of the Resolution of Support for the Illinois Transportation Legislative Initiative and dispense with the reading.* A roll call vote being necessary polled the following: Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahan, Chad Michel (16) yea; (0) nay; (0) absent. The motion carried.

MOTOR FUEL TAX FUND RESOLUTION

Resolution R2016HY026 appropriating \$750,000.00 from the Motor Fuel Tax fund for maintenance during FY2017 was presented. *A motion was made by Phil Schneider and seconded by Charles DeClerck to adopt the County Maintenance Resolution in the amount of \$750,000.00 and dispense with the reading.* A roll call vote being necessary polled the following: Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahan, Chad Michel, Paul Schmitz (16) yea; (0) nay; (0) absent. The motion carried.

MOTOR FUEL TAX FUND RESOLUTION FOR SOCIAL SECURITY AND IMRF

Resolution R2016HY027 appropriating \$50,000.00 from the Motor Fuel Tax fund for payment of social security and IMRF retirement during FY2016 was presented. *A motion was made by Phil Schneider and seconded by Mike McClure to adopt the Social Security and IMRF Retirement Resolution in the amount of \$50,000.00 and dispense with the reading.* A roll call vote being necessary polled the following: Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahan, Chad Michel, Paul Schmitz, Phil Schneider (16) yea; (0) nay; (0) absent. The motion carried.

MOTOR FUEL TAX FUND FOR PAYMENT OF THE SALARY AND EXPENSES

Resolution R2016HY028 appropriating \$111,500.00 from the Motor Fuel Tax fund for payment of the salary and expenses of the County Engineer for FY2017 was presented. Per County Board Resolution, the salary is set at the State recommended salary of \$108,500 and the appropriation for expenses remains unchanged at \$3,000. *A motion was made by Phil Schneider and seconded by Craig Corzine to adopt of the County Engineers Salary and Expenses Resolution in the amount of \$111,500.00 and dispense with the reading.* A roll call vote being necessary polled the

following: Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahan, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer (15) yea; Matt Wells (1) nay; (0) absent. The motion carried.

EXECUTIVE/PERSONNEL COMMITTEE -11/07/2016—There was no meeting.

AUDIT/FINANCE COMMITTEE- 12/15/2016—Minutes read by Becky Edwards. No public comments.

PROBATION OFFICERS APPROVED TO FILL VACANCIES

Laura Cooper, Probation Chief Officer made a request to the committee to fill two open probation officer vacancies. Probation officers are reimbursed by the State, however there often is a shortfall in the reimbursement. Through an agreement with the judges, that shortfall is compensated with probation fee funds.

It should be noted there is one officer position (corrected from two positions) that is reimbursed only \$1000/month by the state but the shortfall comes from probation fees. Benefits are paid by the County as well as the secretarial positions. The statistics for October show five probation officers had 881 clients. The number of appointments with clients is based on the client's assessment. Most appointments are done at the office, but officers also make home visits. In September Laura had two new officers and stated that training more than two at one time was not reasonable so the remaining two vacancies were left open. The benefits and salaries for the two openings are in the budget. *A motion was made by Becky Edwards and seconded by Aaron Allen to fill the two probation officer positions.* The motion carried.

APPELLATE PROSECUTOR'S ANNUAL RESOLUTION APPROVED

Judge Brad Paisley explained the advantages of maintaining the States Appellate Prosecutor's services. This \$12,000 fee is in the States Attorney's budget. It provides attorneys from the Appellate Prosecutor's office to serve the County when there is a conflict in the States Attorney's office in handling a case or on a criminal appeal and other circumstances. Without this agreement by resolution, the county would be forced to pay an hourly fee should they require an outside attorney. More importantly the referenced \$12,000 covers multiple assignments from an outside attorney should the county require those services. *A motion was made by Becky Edwards and seconded by Phil Schneider and dispense with the reading.* A roll call vote being necessary polled the following: Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahan, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells (16) yea; (0) nay; (0) absent. The motion carried.

FEE STUDY APPROVED—REQUIRED BEFORE ANY FEE INCREASES CAN BE MADE

Chief Deputy Bruce Engeling presented the committee two quotes to conduct a fee study for the Sheriff's Office. This study is required before any fees can be increased. Chief Deputy Engeling cited an example of an increase in the bonding fee which would most likely double. One quote was from Fiscal Choice in the amount of \$15,600 and Bellwether, LLC in the amount of \$9,603. It was agreed the Sheriff's office would move forward with the Bellwether proposal and that

Chief Deputy Engeling thought they would be able to begin in early January. It was further discussed that the County Clerk fees are substantially lower than in surrounding counties, so it was decided to add the cost of \$2,500.00 to the Bellwether proposal to have that study included with the Sheriff's study. The circuit clerk's fees are generally set by the judicial system, but a review will be done with them as well without cost. *A motion was made by Becky Edwards and seconded by Paul Schmitz to authorize the study with the cost being paid from the increased fees.* The motion carried.

PICTOMETRY FOR GIS APPROVED

County Assessor Chad Coady brought back to committee the purchase of the Pictometry Imaging--a county land fly-over process that converts the pictures into the digital GIS system. The current balance in the GIS Automation Fund (a fund that receives its income from GIS fees for the **sole** purpose of funding equipment, materials, etc. to implement and maintain the county's GIS System) is about \$162,000; the cost for this service over a three-year period is \$109,455 or \$36,485 each year. The fly-over would be done in the spring and in time for the Taylorville Township reassessment. *A motion was made by Becky Edwards and seconded by Molly Alaria to approve the fly-over with Pictometry Imaging for \$109,455 or \$36,485 each year for the next three years.* Chairwoman Edwards previously spoke to Chad Coady and requested copies of the statutes describing the use of the GIS fees and spending from that fund. It was explained the money is only for the use of the GIS programs. Phil Schneider questioned what kind of information would be increased or different from the process. Coady responded the accuracy and higher resolution to the GIS system is primary. Police and highway will have a 360 degree advantage with the higher resolution. It will provide different vantage points of the properties. The imagery will not be on the website, it will be just used in house. A roll call vote being called for polled the following: Aaron Allen, Ben Curtin, Charles DeClerck, Becky Edwards, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, Molly Alaria (12) yea; Tim Carlson, Craig Corzine, Ashley Linton (3) nay; Donna Hibbetts, (1) present (0) absent. The motion carried. It should be noted, this would require amending the 2017 budget for the GIS Automation fund.

AMENDING 2017 BUDGET DUE TO ADDITIONAL GRANT MONEY TO BE SPENT

While in discussion with the auditor, Treasurer Betty Asmussen informed the committee that the grant money 911 received and expended last fiscal year for the debt consolidation exceeded \$150,000. Since the grant funds were received and expended during the same month, they were not included in the 2016 budget. During the audit, it was recommended the budget should have been amended for accuracy purposes. Additionally, the 2017 budget will need to include those figures with an amendment. *A motion was made by Becky Edwards and seconded by Aaron Allen to authorize the process to amend the GIS and 911 budgets for the reasons discussed.* The motion carried.

CLAIMS FOR DECEMBER APPROVED

The claims were reviewed by the committee prior to the opening of the meeting. *A motion was made by Becky Edwards and seconded by Paul Schmitz to pay the claims as presented.* A roll call vote being necessary polled the following: Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki

McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen (16) yea; (0) nay; (0) absent. The motion carried.

TAX LEVY ORDINANCE – O2016CB010-APPROVED

The 2016 Tax Levy Ordinance was presented for approval. Because questions have been asked about the amount levied for the Extension office, U of I Extension Director for Christian County, Amanda Cole addressed the committee. Since the amount funded to the Extension office in the amount of \$160,000.00 was the result of a referendum, the circuit court directed the county to levy the amount that was in question. This year the Director reduced her request by \$9,000 and discussed she was working with other agencies for support and with that support, the levied monies can further be reduced. She informed us that should the funds be reduced by the county, both staff and hours of business would be reduced. *A motion was made by Becky Edwards and seconded by Chad Michel to adopt the Tax Levy Ordinance O2016 CB 010 and dispense with the reading.* A roll call vote being necessary polled the following: Craig Corzine, Charles DeClerck, Becky Edwards, Donna Hibbetts, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson (13) yea; Ben Curtin, Ashley Linton, Mike McClure (3) nay; (0) absent. The motion carried.

ADOPT RESOLUTION 2016TR031 FOR PROPERTY BID

Treasurer Betty Asmussen presented a resolution to accept the bid of \$660.00 for a delinquent tax property in Pana Township, parcel number 11-25-16-439-004-00 from Homer J. Barfield and Richard A. Moon. *A motion was made by Becky Edwards and seconded by Aaron Allen to adopt the resolution R2016 TR 031 for the above stated property.* A roll call vote being necessary polled the following: Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine (16) yea; (0) nay; (0) absent. The motion carried.

COUNTY CLERK UPDATE SERVER PURCHASE AND PAYROLL COVERSION ISSUE

County Clerk Laurie Mense informed the committee about an update on the purchase of a server for the accounting system which would be located in the server room on the second floor (corrected from the minutes that read County Clerk's office). She has received two bids and will accept the low bid from CTI which is approximately \$9,000.00. She advised she will pay for the server from her automation budget which currently has a balance of approximately \$48,000. She has reviewed the statute and conferred with the States Attorney allowing the transaction. Additionally, the accounting firm who had initially helped her with the corrections caused by the payroll conversion problems will be called upon again to affirm the corrections have been made properly. She will pay for this from her office's account as she has

NEW OR UNFINISHED BUSINESS:

Chairman Carlson noted that the county board association of Illinois Association of County Board Officials has a membership fee of \$1050. The county has belonged to that group for many years. It is his desire to step out for a year or so and evaluate in a few years. This would cut the board's spending that amount in the 2017 budget creating a little savings.

MILEAGE AND PER DIEM REPORT:

A motion was made by Timothy Carlson and seconded by Phil Scheider to approve the mileage and per diem report for the month of December 2016. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Aaron Allen	\$200.00	\$50.00	3
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	3
Ben Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	3
Becky Edwards	\$200.00	\$50.00	3
Donna Hibbetts	\$200.00	\$50.00	2
Ashley Linton	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	4
Vicki McMahan	\$200.00	\$50.00	3
Chad Michel	\$200.00	\$50.00	3
Paul Schmitz	\$200.00	\$50.00	3
Philip Schneider	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	1
Matt Wells	\$200.00	\$50.00	1

APPOINTMENTS/REAPPOINTMENTS:

There were none.

ANNOUNCEMENTS:

None

ADJOURNMENT

With no other unfinished business to come before the Board, *a motion was made by Aaron Allen and seconded by Molly Alaria to adjourn until Tuesday, January 17, 2017 for the regular meeting at 6:30 p.m.* The motion carried.