

**AUDIT/FINANCE/PURCHASING COMMITTEE**

October 5, 2017

Present: Becky Edwards, Chairman-Aaron Allen- Paul Schmitz -Vicki McMahon-Matt Wells

Absent: none

Others present: Tim Carlson, Betty Asmussen, Bruce Engeling, Julie Mayer insurance representatives [as named below] and Jan Bland.

The Finance Committee met on Thursday, October 5, 2017 at 6:30 p.m. in the County Board Meeting Room, second floor Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Attendance was taken and Finance Chairman Becky Edwards noted a quorum. There were no public comments.

**INSURANCE BID OPENING AND PRESENTATION OF PROPOSALS**

Last month the Board approved bidding on work comp, casualty, property and liability insurance quotes for the County. It was two and half years ago since the County dropped out of the long time self-insured program called Illinois Counties Insurance Trust due to termination of the assessable trust group. Four bids were received appropriately and Chairwoman Edwards opened them in order as they were received to the office. The following was read:

<u>Agents</u>	<u>Work Comp</u>	<u>Prop/causality</u>	<u>Property</u>	<u>Causality</u>
Snedeker Risk Management	\$105,302	\$158,062		
Eric Snedeker				
**				
Dimond Bros	\$ 69,324		\$98,993	\$47,224
Gary McNeely				
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Corkill Ins. Agency	no bid	\$129,308		
Karri McLeod				
**Siegert/Lees Ins. Service	included w/P/C	\$183,912		
Mike Lees/Ted Miller				

In order, each agent was given time to review their proposal with the committee. The numbers will be compared on a spread sheet and evaluated with the committee at the October 12 committee meeting.

## BUDGET ADJUSTMENTS

An overview summary of each department's general changes, either increasing the budget or reducing the budget was distributed. No bargaining unit increases were noted as increases are in the budgets with the appropriate totals. In further review, a few OT/PT line items were reduced. Additionally, as Mike Havera was unable to attend, Paul Schmitz noted his preferred line item changes. With one full time secretary being reduced to a part time status, it was requested to separate the full time and part time lines and he requested \$3,000 overtime money be reinstated into that part time line due to the upcoming trials scheduled in 2018. The budgets will be updated (excluding the pending insurance premiums) and sent to the committee by Treasurer Asmussen.

## NON-BARGAINING SALARIES

As discussed during last month's finance meeting, a list of eligible non-bargaining employees was presented for review. A motion was made by Paul Schmitz and seconded by Aaron Allen to approve a one-time \$500 stipend for recognition of service for eligible employees. The motion carried.

## SALARIES FOR FY 2018 AS PROPOSED

- Elected office holders have no increases [exception coroner of \$693]
- AFSCME employees will receive an equivalent hourly rate equaling an annual \$500
- FOP employees will receive a 2% increase on their base
- Non-bargaining full time employees of whom are governed by the County Board will receive a stipend of \$500 for recognition of service (not added to their base salary) [Mostly management and mid-management employees.]
- Other non-bargaining employees may be in designated steps or are governed by other Boards or directors. The full list of non-bargaining employees and any increases will be designated at the end of the FY 2018 budget document when put out for inspection.

A motion was made by Aaron Allen and seconded by Vicki McMahon to adjourn. The motion carried.

Respectfully submitted,

Becky Edwards

Finance Committee Chairwoman 10/5/2017