

## AUDIT/FINANCE/PURCHASING COMMITTEE

February 16, 2017

Present: Becky Edwards, Chairman, Aaron Allen –Vicki McMahon—Matt Wells—Paul Schmitz

Absent: None

Others present: Tim Carlson, Bruce Engeling, Mike Havera, Betty Asmussen, Julie Mayer, Donna Hibbetts, Brian Wilbur, Bob DeClerck, Mary Rhodes and Jan Bland.

The Finance Committee met on Thursday, February 16, 2017 at 6:30 p.m. in the County Board Meeting Room, second floor Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Attendance was taken and Finance Chairman Becky Edwards noted a quorum. There were no public comments.

### CLAIMS

The committee members reviewed and signed all claims. A motion was made by Paul Schmitz and seconded by Matt Wells to approve the claims as presented for February. The motion carried.

### FEE STUDY RESULTS—SHERIFF, JAIL, COURT SECURITY

Chief Deputy Bruce Engeling presented the results of the recent fee study done by Bellwether, LLC Management Services & Consulting. In order to change the fee schedules set by Public Acts, a fee study must be done. The criterion is based upon data related to the operations and expenses of the department: budgeted expenses, actual expenses, staff related expenses, current revenues derived from fees and other sources and the volume and trends of service requests.

#### **Court Security**

Court Security Fee

- Currently is \$25.
- The maximum amount eligible from the study is \$66.
- The proposed amount to be increased is \$50.
- The estimated potential revenue would be \$50,575. The Chief Judge must agree to this and the board adopts by resolution or ordinance.

#### **Sheriff's Department-multiple categories**

| <u>Description</u>                     | <u>Current Fee</u> | <u>Eligible Fee</u> | <u>Proposed Fee</u> | <u>Potential Revenue</u> |
|--|--------------------|---------------------|---------------------|--------------------------|
| Process Fee                            | \$35.00            | \$46.00             | \$40.00             | \$5,750.00               |
| Return Fee                             | \$0.00             | \$8.00              | \$5.00              | \$500.00                 |
| Work Release                           | \$25.00            | \$32.00             | \$30.00             | \$150.00                 |
| Eviction Stand-By Fee                  | \$0.00             | \$55.00             | \$50.00             | \$600.00                 |
| Bond Fee                               | \$10.00            | \$49.00             | \$25.00             | \$5,250.00               |
| Attending Court Fee (w/prisoner)       | \$0.00             | \$10.00             | \$10.00             | \$3,500.00               |
| Escort Inmate/Outside Medical Facility | \$0.00             | \$41.00             | \$25.00             | <u>\$250.00</u>          |

**TOTAL POTENTIAL REVENUE:**

**\$16,000.00**

The States Attorney will submit a resolution/ordinance for the proposal of fee increases with the effective date March 1. A motion was made by Aaron Allen and seconded by Becky Edwards to approve the proposed fees for the Sheriff's Office and Court Security. The motion carried.

CABLE ONE TO MERGE WITH NEW WAVE FOR COUNTY'S FRANCHISE AGREEMENT

Cable One will become the parent company of the cable television company New Wave Communications. The County has granted franchise rights to New Wave and receives franchise money from them quarterly. Resolution R2017 CB 003 was presented to transfer the franchise agreement to Cable One. A motion was made by Aaron Allen and seconded by Vicky McMahon. The motion carried. The Transfer of Agreement is on file in the County Clerk's Office.

ASSUMPTION TOWNSHIP PARCEL--01-20-02-211-009-00

A resolution to sell property in Assumption Township, parcel number 01-20-02-211-009-00 was presented for adoption. Treasurer Betty Asmussen explained that this property had been sold in 2016 to a Sonya Bradley, but through some miscommunication the City of Assumption had the property demolished. Prior to the approval of this sale, the first resolution will need to be rescinded. A motion was made by Matt Wells and seconded by Becky Edwards to rescind R2016 TR 025. The motion carried. A motion was made by Matt Wells and seconded by Aaron Allen to recommend to the full Board to adopt R2017 TR 004. A roll call vote was all ayes. The motion carried.

CHANGES TO COUNTY BOARD SALARY/PER DIEMS

A proposal was distributed to the members for a decrease in county board members salary and per diem rates of pay. The current rates are \$200/month and \$50/ meeting-per diem which is estimated at \$54,000/year for board members and \$22,000 for the board chairman. The proposed amounts are half of the current rates and a reduction of \$6,000 for the board chairman resulting in an estimated savings of \$33,000 per year after all board members on the scale beginning FY 2020. Salaries/per diems are set until 12/2018 when half of the board will have the new proposed rates implemented. In December of 2020, the second half of the board will have the proposed rates implemented. [NOTE: Elected officials salaries cannot be changed during their elected term.] Finance Chairman Becky Edwards commented the board should be leading by example.

- A motion was made by Matt Wells and seconded by Becky Edwards to change the base salary of county board members to \$100/month effective December of 2018 for those elected or re-elected beginning that term. The motion carried.
- A motion was made by Matt Wells and seconded by Becky Edwards to reduce the meeting per diem to \$25 effective December 2018 for those elected or re-elected beginning that term. The motion carried.
- A motion was made by Matt Wells and seconded by Becky Edwards for the position of county board chairman to be an annual salary of \$16,000 beginning December 2020. Per diems are not paid to the board chairman and this position is for a two year term voted in by the seated county board members. The motion carried.
- A motion was made by Aaron Allen and seconded by Matt Wells to change the base salary of county board members to \$100/month effective December of 2020 for those elected or re-elected beginning that term. The motion carried.
- A motion was made by Aaron Allen and seconded by Matt Wells to reduce the meeting per diem to \$25 effective December 2020 for those elected or re-elected beginning that term. The motion carried.

A motion was made by Aaron Allen and seconded by Vicki McMahon to adjourn. The motion carried.

Respectfully submitted,

Becky Edwards  
Finance Committee Chairwoman  
Page 2  
2/16/2017