

AUDIT/FINANCE/PURCHASING COMMITTEE

August 10, 2017

Present: Becky Edwards, Chairman-Aaron Allen- Paul Schmitz- Matt Wells-Vicki McMahon
Absent: none

Others present: Tim Carlson, Mike Havera, Nancy Martin, Margaretha Strawn, Greg Hager, Betty Asmussen and Jan Bland.

The Finance Committee met on Thursday, August 10, 2017 at 6:30 p.m. in the County Board Meeting Room, second floor Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Attendance was taken and Finance Chairman Becky Edwards noted a quorum. There were no public comments.

REIMBURSEMENT FOR DOMESTIC ANIMALS KILLED OR INJURED BY DOG

On June 5, 2017 a report was filed with the Sheriff's Office and Animal Control on a death of a lamb and an injured lamb by a dog. According to the terms of statute 510 ILCS 5/19 and the Christian County resolution R2014 CB 005, an affidavit claim was filed with the States Attorney's Office for a reimbursement for domestic animals killed or injured by dogs. Chairman Carlson proceeded to determine weight of the dead lamb and the market value at that time as well as the vet service for the injured lamb. The Committee reviewed the requirements and approved the payment to comply with the statute. A motion was made by Becky Edwards and seconded by Vickie McMahan to approve the payment of \$304.75 from the Animal Control budget. The motion carried.

HEALTH DEPARTMENT BUDGET

Health Department Director Nancy Martin presented a revised budget to the Committee and she noted that the Health Board had not yet approved the budget. Health Departments across the State are all in financial strains. She noted the hardest part about projecting a budget is that many of her grant applications have either not been received or the submitted applications have not yet been signed. The Health Department is self-sufficient through both state and federal grants and fees for services and currently the grants are not being distributed and what is coming in is three to six months delayed. She also noted that a replacement air conditioner will be necessary by next year.

CLAIMS

A motion was made by Aaron Allen and seconded by Paul Schmitz to approve the claims as submitted for the month of August. The motion carried.

PROBATION AFSCME CONTRACT AGREEMENT

The Probation Department union contract has been open since November 30, 2014. Although the language had been negotiated with the other three units, the salary was open. The union membership voted to ratify their contract as a formality, the County by motion shall do the same. The Probation Officers were given an equity adjustment which brings our officers more in line with the other probation officers in the Fourth Judicial Circuit. The contract period is 12/1/2014 through 11/30/2018.

Probation Officers

- The starting salary for new hires – from the date of ratification of this agreement through November 30, 2018, all newly hired probation officers will be paid \$17.50 per hour (\$31,850 per annum) during their entire probationary period. After six (6) months, a newly hired probation officers hourly rate will be increased to \$18.00 per hour (\$32,760 per annum).
- Equity adjustments were specific by service beginning at \$18.45 hour at the highest, reducing by annual \$.10/hour to all current staff under a year of service at \$18.15 starting on July 1, 2017.
- Starting on 12/1/2017 an increase of about 2% will be applied to staff.

Secretarial staff

- The two secretaries were awarded the same increases as the Highway, Circuit Clerk and Courthouse employees over the four year period of which was based upon averaged salaries at about 2% annually.

It should be noted that Probation Officers are reimbursed about 75-80% by the State. A motion was made by Becky Edwards and seconded by Aaron Allen to accept the AFSCME Probation Contract financial agreement. The motion carried.

BUDGETS

The only discussion relative to the budget was a question if the insurance was going to be reviewed. Currently, the County has a balanced group of carriers: one for each—liability-property, work comp and health—three carriers. The health insurance renewal was just in July, work comp renews in January and liability renews in December. Next month this Committee will discuss whether to go out for bid for work comp and liability.

A motion was made by Becky Edwards and seconded by Vicky McMahon to adjourn. The motion carried.

Respectfully submitted,

Becky Edwards

Finance Committee Chairwoman