

# Christian/Shelby County Emergency Telephone Systems Board

January 9th, 2017

Members Present: Frank Mulholland, Craig Corzine, Jared Rowcliffe, Rob McCall, Andy Goodall, Mickie Ehrhardt – 911 Admin.

Members Absent: Dave Herpstreith, Bruce Kettelkamp, Korey Bailey, *Seam McQueen 2/13/17 me*

## Call to Order

Meeting was called to order at 5:40 pm at the Pana Police Department by Andy Goodall, Chairman. Roll call conducted, quorum was present.

## Approval of Minutes

Motion to approve minutes from the December 12<sup>th</sup> meeting by Frank Mulholland seconded by Craig Corzine. Motion Carries.

## Financial Report

911 Admin presents expenses and incomes from the December Financial Report.

Motion to approve financial report by Rob McCall. Seconded by Frank Mulholland. Roll Call vote: Rob McCall – Y, Andy Goodall – Y Frank Mulholland – Y, Craig Corzine – Y, Jared Rowcliffe – Y.

## Administrator's Report

911 Admin updates the board on the status of the Consolidation plan and grant. Please see attached Admin report dated January 9<sup>th</sup>, 2017.

“No man’s land” in Shelby County will be identified on January 24<sup>th</sup>, 2017 at the next MABAS 64 meeting.

## New Business

911 Administrators contract is due to be reviewed as it expired November 30<sup>th</sup>, 2016. Will be employed under existing contract until new one ratified. Chairman will select members to review and negotiate new contract.

Active 911 will be available to Shelby depts. for about \$1 per phone per month.

## Committee Reports

No committee reports.

## Public Comment

Representatives from Cowden and Herrick Fire Protection Districts informed the board of coverage issues in that area. Shelby representatives will investigate a solution.

**Motion to Adjourn by Rob McCall seconded by Jared Rowcliffe. Motion carries. Meeting adjourned at 6:15 pm.**

# Administrator's Report

January 9, 2017

- Pana transmitter site needs alternate generator source. Pana Ambulance has not repaired the auto-transfer generator at the site which served as backup. They are not going to repair. Generator was hard wired in to the circuit – so no place to hook up portable generator.

Request to have electrician look into ground-level circuit dedicated for portable generator.

Shelby County update:

- Tower relocation complete.
- Coles Co Regional Planning regarding mapping project.
  - MSAG has not been completed as reported last month.
  - No man's land areas will need to be defined and some final work on municipal points.
- Grant project progress report – month December - filed.
- Next grant reimbursement due by March 31
  - Only 2 small invoices received from Coles.
  - Majority of remainder of money will be pulled out of the March 31<sup>st</sup> reimbursement period.
- Phone networking
  - Project conference calls have convened. Networking is being developed by AT&T, Frontier, Consolidated & InDigital
  - Project time line – “go live” landline date April 19, 2017. Phase 2 brings on wireless shortly thereafter.
  - Agreements are being forwarded to carriers requesting service provided by InDigital.
  - MSAG to be completed by January 31<sup>st</sup>. At that time, error ratios will be evaluated. Cannot go live until errors are < 1%.
- Staffing/Personnel:
  - Testing and interviews have been conducted. 4 candidates chose to interview.
  - 3 hired. Training begins 1/11/17.
  - No close dates/times for EMD certifications.
- MABAS conference – dispatchers Feb. 8-10, 2017. Darin Beckman has advised there is no reimbursement this year for O/T or backfill. Conference registration \$250/person. Costs to department would be mileage, 2 meals, overtime/backfill.

- Recorder upgrade: In addition to drive failures on removable media drives, will need upgrade to IP controller within next year to accommodate network and IP911 controller and radio upgrade. The current digital card in the recorder and channel cards will be able to be used, which will bring down the cost.

Currently having vendor work up a quote. This is a cost that will be shared with the Sheriff's Office.

- Need to look at generator source for Pana Site. Decatur Ambulance – who maintained auto-transfer generator on antennas – will not replace the irreparable generator. Is hard-wired to the circuit, so there is no where for Pana Fire to plug in portable.

