

# Christian/Shelby County Emergency Telephone Systems Board

February 13th, 2017

Members Present: Frank Mulholland, Jared Rowcliffe, Andy Goodall, Korey Bailey, Bruce Kettlekamp, Sean McQueen, Mickie Ehrhardt – 911 Admin.

Members Absent: Dave Herpstreith, Rob McCall, Craig Corzine

## **Call to Order**

Meeting was called to order at 5:31 pm at the Pana Police Department by Andy Goodall, Chairman. Roll call conducted, quorum was present.

## **Approval of Minutes**

Motion to approve minutes from the January 9<sup>th</sup> meeting by Frank Mulholland seconded by Sheriff Kettlekamp. Motion Carries.

## **Financial Report**

911 Admin presents expenses and incomes from the December Financial Report.

Motion to approve financial report by Korey Bailey. Seconded by Frank Mulholland. Roll Call vote: Frank Mulholland - Y, Jared Rowcliffe - Y, Andy Goodall - Y, Korey Bailey - Y, Bruce Kettlekamp - Y, Sean McQueen - Y.

## **Administrator's Report**

911 Admin updates the board on the status of the Consolidation plan and grant. Please see attached Admin report dated February 13<sup>th</sup>, 2017.

## **New Business**

Priority Dispatch proposal – ProQA – Dispatch protocols built into the interface with CAD. Would eliminate need for flip cards 1<sup>st</sup> year upfront installation, training etc - \$87,662. 2 years - \$110, 882. 3 years \$100,000. Frank Mulholland makes motion to table this matter Korey Bailey seconds. Motion tabled.

Recorder Replacement/Upgrade – Proposal from GTSI of Not to Exceed \$19,555.58, split with Christian County Sheriff's Office. Sheriff Kettlekamp makes a motion to approve 50% of the GTSI proposal. Sean McQueen seconds. Roll Call vote: Frank Mulholland - Y, Jared Rowcliffe - Y, Andy Goodall - Y, Korey Bailey - Y, Bruce Kettlekamp - Y, Sean McQueen - Y.

911 Admin requests Board to file witness slips regarding HB477.

## **Old Business**

911 Administrators contract is due to be reviewed as it expired November 30<sup>th</sup>, 2016. Will be employed under existing contract until new one ratified. Committee composed of Andy Goodall, Sheriff Kettlekamp and Craig Corzine.

**Motion to Adjourn by Sheriff Kettlekamp seconded by Frank Mulholland. Motion carries. Meeting adjourned at 6:117 pm.**

# Administrator's Report

February 13, 2017

- Pana transmitter site: Received reply from Ed Kemnitz – Decatur Ambulance (Pana Amb). He is looking into whether or not they are going to replace the generator. He is to reply to me by 2/15.

Shelby County update:

- Coles Co Regional Planning regarding mapping project.
  - MSAG completion date now tentative – February 25.
  - No mans land areas identified and assigned.
- Grant project progress report – month January - filed.
- Next grant reimbursement due by March 31
  - Only 2 small invoices received from Coles.
  - Majority of remainder of money will be pulled out of the March 31<sup>st</sup> reimbursement period.
- Phone networking
  - Project conference calls have convened. Networking plan finalized by AT&T, Frontier, Consolidated & InDigital
  - Project time line – “go live” landline date moved to mid-June, 2017. Phase 2 brings on wireless right after. Shelby will be converted ahead of time, prior to Christian to accommodate consolidation time line.
  - Upon consultation with InDigital and Emergitech (Zuercher) we have elected to go NexGen at the primary PSAP with the initial implementation of equipment and consolidation. No costs to the PSAP will be incurred. Network costs are paid by the State and the IP 911 controller being purchased is NexGen capable.
    - The backup PSAP will remain legacy.
- Staffing/Personnel:
  - P/T are progressing well. CTOs have on target to have them ready by end of June.
  - Discussions are in progress with our current part-time staff regarding the full-time position that will be available in July. One has turned down the position. I have one interview on Thursday. If that employee does not want it, I have a 3<sup>rd</sup> who will accept the position (last hired).
    - Staffing additions: 1 FT 40/hr week 8-hr shifts Thurs-Monday.  
1-2 15/hr week PT shifts that can be moved around based on call volume or staffing needs.

- EMD certification courses-in discussion with IAED re. possibility of hosting on here since we will have several to certify. They adv'd Bloomington & Springfield are considering hosting as well. All within the next 90 days.
- Because of staffing and costs, no dispatchers attended the MABAS conference this year. MABAS did not provide backfill or O/T (one or the other). In this past, this saved approximately \$700-900/yr in wages. Costs absorbed would have included: mileage/meals and additional backfill.
- Met with GTSI and Pana Chief regarding requirements and time line of relocating the radio software to Pana PD.
- Established timeline for installation of Zetron Max at primary PSAP.

*2<sup>nd</sup> week of April*

