

AUDIT/FINANCE/PURCHASING COMMITTEE

December 14, 2017

Present: Becky Edwards, Chairman-Aaron Allen--Paul Schmitz

Absent: Vicki McMahan-Matt Wells

Others present: Chad Coady, Venise McWard, Betty Asmussen, Mike Gianasi, Trina Casner, Sean Flynn, James Moon, Micki Ehrhardt, Mike Havera, Bruce Engeling and Jan Bland.

The Finance Committee met on Thursday, December 14, 2017 at 6:30 p.m. in the County Board Meeting Room, second floor Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Attendance was taken and Finance Chairwoman Becky Edwards noted a quorum. There were no public comments.

PANA HOSPITAL BOND RESOLUTION

Prior to the committee meeting, the required Bond Hearing took place in the County Board meeting room. There were no questions or comments. Last month CEO Trina Casner, Attorney Sean Flynn, CFO James Moon representing the Pana Community Hospital came before the committee to request the adoption of a resolution for the County to authorize issuance of revenue bonds in the amount of \$7,000,000 for the purposes of acquiring, constructing, equipment and furnishing health facilities. In order for the non-for-profit entity to obtain non-taxable bonds for their renovation, the County must declare their intent to finance the project, but with absolutely no financial obligation to make payments or be responsible for the debt. With no additional questions for the Hospital representatives, a motion was made by Paul Schmitz and seconded by Aaron Allen to adopt R2017 CB 025 to issue its revenue bond, authorizing and approving certain documents in connection with the issuance of said bond. The motion carried.

GENERAL OBLIGATION LIMITED BONDS ORDINANCE

The committee received the 18 page ordinance via email for review as well as the States Attorney. With no additional questions or comments on the ordinance, Aaron Allen made the motion and Paul Schmitz seconded the motion to adopt the ordinance O2017 CB 013 authorizing the issuance of taxable general obligation limited bonds, series 2017, of the County of Christian, Illinois, and providing the details of such bonds and for the levy of direct annual taxes to pay such bonds, and related matters. The motion carried.

TAX LEVY ORDINANCE APPROVED

The annual Tax Levy Ordinance O2017 CB 014 was presented for approval. A motion was made by Paul Schmitz and seconded by Becky Edwards to adopt. The motion carried.

ORDINANCE O2017 TR 016 MOBILE HOME AMENDING SALE IN ERROR

Recently, it was learned that the fee charged at the annual tax sale for mobile homes had been \$60 and the statute only permits a \$10 fee. Ordinance O2017 TR 0165 amends the recent sale in error and refund for the overcharged fee [35ILCS 516/275]. A motion was made by Aaron Allen and seconded by Paul Schmitz to adopt O2017 TR 016. The motion carried.

APPROVE CONSULTANT FEE FOR BOND ORDINANCE AND TAX LEVY

Treasurer Betty Asmussen submitted an invoice in the amount of \$1,960 for bond and tax levy services from Pulley, Martynowski and Blakeman CPA's. When Chairwomen Edwards asked if there was policy or protocol for presenting claims for non-budgeted items and/or pre-approval of contingency paid claims prior to the work being done, none was acknowledged. A motion was made by Paul Schmitz and seconded by Aaron Allen to pay the invoice as presented. The motion carried. A motion was made by Aaron Allen and seconded by Paul Schmitz to pay \$1,960.00 from contingency. The motion carried.

911 SURCHARGE REVENUE

Micki Ehrhardt, 911 Administrator discussed with the committee the potential of a late 911 surcharge revenue payment to the County. This money passes through the State for distribution rather than directly to the County. With only about \$4600 in the fund and payroll next week, she was asking for a temporary transfer if needed.

Treasurer Asmussen suggested this be taken from the Capital Improvement Fund. When the 911 revenue is received, the "loan" would be replaced-probably 7-14 days. This is designated money for 911. The timing of deposit creates the issue. A motion was made by Becky Edwards and seconded by Aaron Allen to approve transfer of funds to the 911 fund to cover payroll. The motion carried. A motion was made by Aaron Allen and seconded by Paul Schmitz to transfer the money from the Capital Improvement Fund and replace upon receipt of the State revenue. The motion carried.

APPELLATE PROSECUTOR ORDINANCE

The Appellate Prosecutor Ordinance will be presented next month.

WEBSITE UPDATE

As an option to creating a new County website for compliance purposes, Venise McWard reported that she has discussed with Russ Winans the possibility of continuing working for the County by updating the documents and implementing the needed conversions to make it ADA compliant. No cost for the conversion has been discussed. The process could take 6-8 weeks and he would begin the project in January.

CLAIMS

A motion was made by Aaron Allen and seconded by Paul Schmitz to approve the claims as presented for December. The motion carried.

UPDATES

County Clerk Michael Gianasi reported that he had signed with ICRMT for the unemployment insurance. Additionally, the County had just received and increased rate from the State, so the savings will be about 24% by participating in the program.

He also reported that he received a letter from the Department of Treasury concerning the appeals from the payroll issues during the conversion. They have agreed to abate \$4,268.65 of the \$12,805.94 penalty.

A motion was made by Aaron Allen and seconded by Paul Schmitz to adjourn. The motion carried.

Respectfully submitted,

Becky Edwards

Finance Committee Chairwoman