

AUDIT/FINANCE/PURCHASING COMMITTEE

May 10, 2018

Present: Becky Edwards, Chairwoman
Matt Wells, Vicki McMahon, Paul Schmitz, (vacant seat)

Absent: None

Others present: Mike Gianasi, Mike Havera, Bruce Engeling, Molly Alaria, Donna Hibbetts, Venise McWard, Tom Latonis and Jan Bland.

The Finance Committee met on Thursday, May 10, 2018 at 6:30 p.m. in the County Board Meeting Room, second floor Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Attendance was taken, and Finance Chairwoman Becky Edwards noted a quorum. There were no public comments.

CLAIMS

May claims were presented for approval and a motion was made by Paul Schmitz and seconded by Vicki McMahon. The motion carried.

INSURANCE RATES

Jeremy Travelstead, American Central reviewed the past history of the County's health insurance premiums and presented the new quotes. Over the past ten plus years, the County had been able to maintain insurance premiums by changing the plans and offering a Health Reimbursement Plan to employees. In 2017 the Blue Cross premium skyrocketed from \$725 to over \$900 per month for the individual for the last plan year. Health Alliance was able to quote a similar premium to 2016 and as well as health benefits. Blue Cross submitted a quote for this plan year offering several options as good as or better than other companies. A labor-management meeting was held with union reps and non-bargaining employees to review the options. The management suggested a plan that decreases the HRA liability to the County and is a good plan for the employees. The dental plan and life insurance premiums increased minimally. A motion was made by Vicki McMahon and seconded by Paul Schmitz to accept the Blue Cross premium of \$713.18/month for the employee with a \$1000 deductible and \$2000 out of pocket for the plan year 7/1/2018 through 6/30/2019 and the dental, eye and life insurances for renewal. The motion carried.

ELECTED OFFICE HOLDER COMPENSATION PACKAGES

Chairwoman Edwards recapped the County Board members changes for the next election. The approval read as follows from the committee minutes:

County Board Members –passed Feb of 2017 at Finance Committee

- A motion was made by Matt Wells and seconded by Becky Edwards to change the base salary of county board members to \$100/month effective December of 2018 for those elected or re-elected beginning that term. The motion carried.
- A motion was made by Matt Wells and seconded by Becky Edwards to reduce the meeting per diem to \$25 effective December 2018 for those elected or re-elected beginning that term. The motion carried.

Elected Office Holders-April 2018

At joint committee

A motion was made by Ben Curtin and seconded by Mike McClure to award elected office holders who will be elected or re-elected in November 2018 (County Clerk, Treasurer, Supervisor of Assessments, Sheriff) and the Circuit Clerk to receive a 2% increase each of the four years of their term (12/1/18, 12/1/19, 12/1/20, 12/1/21).

In order to complete the package for the office holders, an insurance proposal was presented. Currently, the elected office holders, non-bargaining department heads and employees, and AFSCME pay 6% of the premium and have a 100% HRA plan. The proposal would be to increase the premium participation to 10% and pay the first \$250 of the deductible. This proposal would not be effective until the new HRA plan year January 1, 2019.

ADDENDUM TO SALARY AND COMPENSATION OF ELECTED OFFICE HOLDERS NEXT TERM

A motion by Paul Schmitz and seconded by Matt Wells to amend to the Elected Office Holders motion from last month to read: the County Clerk, Treasurer, Supervisor of Assessments, Sheriff) and the Circuit Clerk to receive a 2% increase each of the four years of their term (12/1/18, 12/1/19, 12/1/20, 12/1/21) and to include health insurance benefits paid by the County using the same standard as other non-bargaining Department Heads and employees and shall provide the same paid life insurance policy as other non-bargaining Department Heads and employees. Non bargaining employees/elected office holders are to pay 10% of the combined (health, dental, vision) insurance premiums and pay the first \$250 of the health deductible before the HRA can be applied each plan year effective 1/1/2019. The motion carried.

AGREEMENT OF PAY FOR ZONING OFFICER TRAINING AS NEEDED

As Brett Rahar will be retiring at the end of May, more time may be needed to consult and review zoning ordinances. A motion was made by Vicki McMahan and seconded by Paul Schmitz to agree to pay Brett Rahar an hourly rate of pay of \$35 including accumulated time for phone calls from June 2, 2018 up to June 2, 2019 not to exceed 599 hours for the sole purpose of instructions and consults for zoning ordinance and associated duties. All hours will be requested and pre-approved by ACZ Director with accounting comparisons. The motion carried.

WORK COMP AUDIT

Each year a work comp audit is done to compare the actual payroll to the projected premium. Last year was about \$5,000 off, whereas this year the audit returned with only a \$2,248 difference. The invoice is submitted in this month's claims. A motion was made by Paul Schmitz and seconded by Vicki McMahan to pay the additional charge from the 2017 work comp audit in the amount of \$2,248 from the appropriate line item. The motion carried.

RESOLUTION WITH JOSEPH E. MEYER FOR SALE BID INCREASE

The current fee is \$660 and the Joseph Meyer Company has requested an increase to \$750 per property as a minimum sale bid for the Delinquent Tax Liquidation Program. A motion was made by Matt Wells and seconded by Paul Schmitz to adopt and refer to the full Board the resolution R2018 TR 007 with Joseph E. Meyer as an addendum into increase the bid for the delinquent tax liquidation program. The motion carried.

WEBSITE RECOMMENDATION

Venise McWard chaired a website committee to become ADA compliant and offer new links and online documents. As both department heads and board members reviewed about seven proposals, they were in agreement with the results from Cheryl Roberts of Serpentine Web Solutions of Carlyle, Illinois for the cost of \$1,860 to redo the website. With the lesser cost for the project, many calls and checks were done by several members as well as a review from Jeff Durbin of CTI. There will be some other annual costs and ongoing support, training and maintenance costs. This will be brought to a vote for approval at full board meeting.

JAIL UPDATES

Chief Deputy Bruce Engeling noted:

- A claim to Nolan Plumbing was from work done in January for major sewer work due to inmate damages. The cost of the repairs was \$4,700 which was not planned maintenance.
- The food service increased the cost of meals which will increase about \$2,700.

- Next week, JH Petty and Associates Ltd. Architects will meet with Bruce for phase 1 of creating a preliminary floor plan and costs to build the wing at the jail. He will update as information is returned.

A motion was made by Vicki McMahon and seconded by Paul Schmitz to adjourn. The motion carried.

Respectfully submitted,

Becky Edwards
Finance/Audit Chairwoman
Page 3—5/10/2018
