

**PROCEEDINGS OF THE COUNTY BOARD**

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **April 17, 2018**

*ATTEST: MICHAEL C. GIANASI, COUNTY CLERK*

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy Carlson called the Board to order and led the Pledge of Allegiance to the flag. Steve Robinson of the First Baptist Church of Taylorville gave the invocation.

**ROLL CALL**

The roll call by County Clerk Michael Gianasi showing all members present except Marilyn Voggetzer did signify a quorum and was declared.

**ACCEPT COUNTY BOARD MINUTES**

Chairman Timothy Carlson asked for any corrections and to accept the March 27, 2018, County Board minutes. *It was moved by Molly Alaria and seconded by Becky Edwards to approve said minutes of the County Board Meeting.* The motion carried.

**PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-**

Chief Deputy Bruce Engeling was asked to read a proclamation honoring all Christian County Telecommunicators/Dispatchers for a job well done. He commented that this position is a most difficult and stressful position. All dispatchers will receive a copy of the proclamation.

**READING OF COMMUNICATIONS**

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for March 2018 and it is placed on file in the Clerk's office and posted.
- 2- The March 2018 Public Defender's report is on file.
- 3- The Treasurer's reports ending 03/31/2018 are on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for March, 2018, is filed with the Clerk.
- 5- The March 2018 Motor Fuel Tax Allotment Transaction reports were received for both the County and Road Districts.

**APPROVE COMMUNICATIONS AS READ**

Chairman Timothy Carlson *called for a motion by Venise McWard and was seconded by Vicki McMahan to accept the communications as read.* The motion carried.

**PUBLIC COMMENTS-topic: animal control director**

Sally Brusveen-She is a volunteer at Animal Control and rescues dog to find them homes. It is her desire that we find the most qualified person we can find. The next warden needs to be able to assess the animals; they need to have the passion and energy to care and to be a leader. They need to listen and learn about the issues in the communities and at the facility. This is a full time position.

Charles DeClerck was not in favor of moving the zoning office to the animal control facility.

Tammy Stockton, the current assistant warden explained that she is dedicated to the facility and animals and has been for many years. They currently work with the various rescues.

Patty Rykhus-She is an animal advocate and believes this position will be very busy and full time. It will be important to find the person with the special skills: to improve animal development at the facility, skills in personnel and management, must have more compassion not just administration, provide service to the animals and the public, and must have the drive to change things.

Jacque Nation- Is a volunteer rescuer. She believes there must be a passion for the animals, the hours of service must be extended, increase adoption fees but include shots, spay and neuter, microchip and checking references before the adoption.

Tim Carlson who lives in the country, over the last ten years has not seen dogs running loose. At a recent visit, he noted there was only one dog. Sally Brusveen commented that 65 dogs were rescued last year.

## **COMMITTEE REPORTS**

### **ACCEPT & FILE COMMITTEE REPORTS AS PRINTED**

*A motion was made by Paul Schmitz and seconded by Aaron Allen to accept & file the committee reports as printed. The motion carried.*

### **HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—4/11/2018--**Phil Schneider read the minutes.

#### **BUILDING/GROUNDS BUSINESS:** **COURTHOUSE AIR CONDITIONING**

Maintenance Supervisor Zach Hicks reported that four commercial companies came to bid the project of installation and only two were returned. Several local companies were contacted and discussed the project, no bids were received. A big issue with the project would have been the work needed to be done at night and scheduling of such a large project. The two quotes were read: Gibbel Home Services, Inc. at \$36,000 for installation labor and custom sheet metal labor and Henson Robinson Company as detailed not to exceed \$45,000. *A motion was made by Phil Schneider and seconded by Charlie DeClerck to accept the low bid from Gibbel of Carlinville and to refer to the Finance Committee. The motion carried.*

During the preparation of the A/C project, more ceiling was coming down and landing in the suspended ceiling. This will get worse and Zach is concerned about the weight on the ceiling tiles. They will be emptying them throughout the installation and will paint and replace the suspended system after the project. The cost has not yet been projected, but should not be anything extreme.

#### **HIGHWAY BUSINESS:**

##### **MFT & Non-MFT BITUMINOUS MATERIAL BIDS**

Bids were opened and read on Tuesday, April 10, 2018 for MFT and Non-MFT Maintenance Materials to be used by the County and Townships during FY18. Christian County requires all bidders to be prequalified with IDOT where appropriate. Cliff Frye presented tabulation of bids for all items.

- For the County, Counton Petroleum of Maryville was the low bidder on the Non-MFT proposal and groups #3 & 4 of the MFT proposal. Louis Marsch of Morrisonville was the low bidder on groups #1, 2, 5 & 6 of the MFT proposal. *A motion was made by Phil Schneider and seconded by Vicki McMahon to accept the low bids for all items. The motion carried.*

- For the Townships. Counton Petroleum was the low bidder on groups #4, 6, 7, 10, 12, 14, 15, 16, 18, 21, 23, 25 & 27 of the MFT proposal. Louis Marsch was the low bidder on groups #1, 2, 5, 8, 9, 11, 13, 17, 19, 20, 22, 24 & 26 of the MFT proposal. *A motion was made by Phil Schneider and seconded by Craig Corzine to accept the low bids and refer them to the individual Township Highway Commissioners for approval. The motion carried.*

A discussion was had about “what if there was a tie” in the bids. The IDOT Local Roads Manual allows the bid to either be split between the bidders or it can be awarded to a single contractor using a random practice such as flipping a coin, drawing cards, rolling dice, etc. We have had tie bids on aggregates in the past and have awarded half to each quarry. This gives us flexibility if one quarry is out of the particular aggregate we need at the time. Further discussion was had regarding the fact that some municipalities have passed a local bid preference ordinance. These ordinances allow for awarding to a local business if it is within a certain percentage of the low bid. The committee was interested in considering this type of ordinance for Christian County if it is deemed allowable.

**JOINT EXECUTIVE/PERSONNEL COMMITTEE AND AUDIT/FINANCE  
COMMITTEE MEETING--4/12/2018** Minutes read by Becky Edwards

**AUDIT REVIEWED**

Rich Hooper from Lively, Mathias, Hooper and Noblet highlighted the FY2017 County Audit at both the committee and the full Board meeting. As a general summary, the Independent Auditors' Report was unmodified and all materials were provided to the auditors. As recalled over the past two years, Ameren money awarded to the County for the utility line project was \$342,400 in FY 2016 and \$580,400 in FY 2017. Not including the \$580,400 amount of the one-time Ameren payment in FY 2017, the deficit of the general fund would be \$234,670. By including the Ameren money, the budget reflected a further reduced amount. The general fund expenses of \$6,254,716 exceeded the revenue by \$234,670 without account for the Ameren easement for FY 2017. Salaries and benefits in the general fund are about 70-75%--a normal percentage for local governments as they provide services which require staff. Last year fee increases began and helped some of the revenues. In 2018, a full year of revenue increases may be recognized. Mr. Hooper noted that in the appropriations (budget) the County should try to include all anticipated expenses. The bottom line comes to what actually was expensed and what revenues were received. Overall in the past two years, the Ameren money assisted the budget through single time revenues. The budget is getting a little better, but the County provides services and again that is salaries and benefits. The departments were helpful and everything went smoothly as anticipated. He responded to a question that although budgets are budgets, the revenue is just flat from the State. The Board members are doing a good job and asking the right questions.

**APRIL CLAIMS APPROVED**

*A motion was made by Becky Edwards and seconded by Vicki McMahon to approve the April claims as submitted.* A roll call being called for polled the following: Phil Schneider, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz: ( 15) yea: (0) nay; (1) absent- Marilyn Voggetzer, The motion carried.

**AIR CONDITIONING PROJECT TO BE PAID DIRECTLY FROM CAPITAL  
IMPROVEMENT**

Clarification to the capital improvement line and the air conditioning project: Monies were designated for the A/C project to be paid directly out of the Capital Improvement Fund by line item. No action was necessary.

**WEBSITE UPDATE**

Venise McWard updated the committee on the website review. Two new quotes will be submitted soon and be added to the current five quotes. The website committee members are Venise McWard, Molly Alaria, Vicki McMahon, Julie Mayer, Michael Gianasi, Micki Ehrhardt and Russ Winans.

**OFFICE 365**

The Office 365 research continues. A new survey from department heads reduced the original cost estimate for those offices that need both emails and Office 365 software licenses and offers cloud storage.

**REQUEST TO EXPAND LIQUOR LICENSE CLASSIFICATION**

A request was made by a current liquor license holder to expand his business with the addition of a gambling venue. In order to be licensed through the State, he must obtain a license to "pour" liquor. His current license is for the sale of package liquor. A new class of license must be created to allow that request. During Committee, a motion was made by Matt Wells and seconded by Vicki McMahon to direct the States Attorney to provide language and a new liquor license classification for the license to sell package beer and wine and serve beer and wine. The motion carried. However, Chairwoman Edwards read a portion of the Zoning Board of Appeals from 1987 that restricts the use. The owner will have to go back to the Zoning Board to determine if that can be changed. Any business that serves open alcohol is considered a tavern. The topic should be put on hold until zoning has been changed. After discussion it was noted not to wait for zoning changes and have it ready. *A motion was made by Becky Edwards and*

*seconded by Matt Wells to direct the States Attorney to proceed with the classification so it will be ready for the Zoning change. The motion carried.*

#### QUOTE APPROVED TO FINISH AIR CONDITIONING PROJECT

Referred from the Highway/Building Committee was the approval of the quote from Gibbel Home Services, Inc. at \$36,000 for the installation labor and custom sheet metal labor for the courthouse AC. *A motion to accept Gibbel Home Services, Inc. at \$36,000 for installation labor and custom sheet metal labor was made by Becky Edwards and seconded by Venise McWard and to be paid from Capital Improvements. A roll call being called for polled the following: Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider: ( 15) yea: (0) nay; (1) absent- Marilyn Vogetzer, The motion carried.*

#### CONSOLIDATE POSITIONS OF ANIMAL CONTROL AND ZONING DUE TO RETIREMENTS

Chairwoman Edwards read the letters of resignation from Brett Rahar, Zoning Officer for 37 years and Joelynda Conrad, Animal Control Warden for 25 years with both effective dates at the end of May. A motion was made by Aaron Allen and seconded by Molly Alaria to go into executive session pursuant to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5ILCS 120/2(c)(1). Roll call vote of all members present polled all ayes.

A motion was made by Paul Schmitz and seconded by Aaron Allen to come out of executive session for the above exemption. Roll call polled all ayes.

During executive session, the purpose of discussion was to evaluate the consolidation of two department head positions and to seek applications for that position. The hours open for the public to view and adopt animals would be more user friendly being opened during lunch hours, open one evening and to include Saturday hours. Hours for zoning would be established during regular business hours. Consolidating the two positions would be a cost savings to the County. More discussions about zoning location, it must be the right fit for animal control, the right leader might be more open for volunteers and the ladies who made public comments were thanked. This position will be reporting to the Board Chairman Office. *A motion was made by Becky Edwards and seconded by Vicki McMahon to combine the two positions into one management position. A roll call being called for polled the following: Molly Alaria, Tim Carlson, Ben Curtin, Becky Edwards, Donna Hibbetts, Vicki McMahon, Venise McWard, Paul Schmitz, Phil Schneider, Matt Wells: ( 10) yea: (5) Aaron Allen, Craig Corzine, Charles DeClerck, Mike McClure, Chad Michel: nay; (1) absent- Marilyn Vogetzer, The motion carried.*

#### RECESS

The committee took a brief recess.

#### ELECTED OFFICE HOLDER SALARIES APPROVED

A motion was made by Molly and seconded by Venise McWard to go into executive session pursuant to collective negotiating matters between the public body and its employees or their representatives and deliberations concerning salary schedules for one or more classes of employees--5ILCS 120/2(c)(2). Roll call vote of all members present polled 10 ayes and one nay.

A motion was made by Matt Wells and seconded by Vicki McMahon to come out of executive session for the above exemption. Roll call polled all ayes.

In open session, comments were made about regrets of freezing the salaries for the past four years and they reviewed the options of the elected office holder's proposals, which in review are:

- Proposal #1-- 3%, 3%, 2%, 2%
- Proposal #2—3%, 2%, 2%, 2%
- Proposal #3-- \$1500 flat each of the four year

One member commented that constituents felt there should be no increase of salaries. A motion was made by Ben Curtin and seconded by Mike McClure *to award elected office holders who will be elected or re-elected in November 2018 (County Clerk, Treasurer, Supervisor of Assessments, Sheriff) and the Circuit Clerk [the term is not up, but salary schedules have been in coordination with this group of Elected Office holders] to receive a 2% increase each of the four years of their term.* A roll call vote at committee polled the following yea: Molly Alaria, Aaron Allen, Tim Carlson, Ben Curtin, Becky Edwards, Donna Hibbetts, Venise McWard, Mike McClure, Vicki McMahan, Paul Schmitz; and nay; Matt Wells. The motion carried.

*At the Board the above motion was made by Becky Edwards and seconded by Aaron Allen.* A roll call being called for polled the following: Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz.; ( 13) yea: (2) Phil Schneider and Matt Wells: nay; (1) absent- Marilyn Voggetzer, The motion carried.

**ICIT TRUST UPDATE**

Paul Schmitz reviewed the claims from the liability years. ICIT 2001 has four claims left with the balance to Christian County being at 9.4% or \$26,125 future assessment. ICIT 2009 had 14 claims previously and down to six. The reserve for these claims may exceed the actual payout and the counties could see a refund.

**NEW OR UNFINISHED BUSINESS:** None

**MILEAGE AND PER DIEM REPORT:**

*A motion was made by Phil Schneider and seconded by Vicki McMahan to approve the mileage and per diem report for the month of April 2018.* The motion carried.

	<b><u>Salary</u></b>	<b><u>Rate</u></b>	<b><u>Meetings this month</u></b>
Molly Alaria	\$200.00	\$50.00	2
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Becky Edwards	\$200.00	\$50.00	3
Donna Hibbetts	\$200.00	\$50.00	2
Venise McWard	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	4
Vicki McMahan	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	2
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	0
Matt Wells	\$200.00	\$50.00	2

**APPOINTMENTS/REAPPOINTMENTS:**

Re-Appointments:

- Taylorville Sanitary District-3 year re-appointment of Tom Snyder until May 2021. *A motion was made by Molly Alaria and seconded by Paul Schmitz.* The motion carried.
- *A motion was made by Vicki McMahan and seconded by Donna Hibbetts to re-appoint Ron Verardi by resolution to the Taylorville Fire Protection District until May 2021.* A roll call being called for polled the following: Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Matt Wells, Molly Alaria, Aaron Allen: ( 15) yea: (0) nay; (1) absent- Marilyn Voggetzer, The motion carried.

**COUNTY BOARD MEMBER RESIGNATION:**

Chairman Carlson read a letter sent to him by County Board member Aaron Allen. Due to a change in employment, Mr. Allen submitted his resignation, effective April 17, 2018. He enjoyed his time on the Board, made new friendships, and will miss the meetings. He was presented with a gift.

**ADJOURNMENT**

With no other unfinished business to come before the Board, a *motion was made by Aaron Allen and seconded by Mike McClure to adjourn until Tuesday, May 15, 2018, for the regular County Board meeting at 6:30 p.m.* The motion carried.