

**PROCEEDINGS OF THE COUNTY BOARD**

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON May 15, 2018

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy Carlson called the Board to order and led the Pledge of Allegiance to the flag. Caleb McGregor of the Edinburg and Stonington United Methodist Church gave the invocation.

**ROLL CALL**

The roll call by County Clerk Michael Gianasi showing all members present except Craig Corzine and Chad Michel did signify a quorum and was declared. Aaron Allen's seat was vacant due to his resignation.

**ACCEPT COUNTY BOARD MINUTES**

Chairman Timothy Carlson asked for any corrections and to accept the April 17, 2018, County Board minutes. *It was moved by Becky Edwards and seconded by Donna Hibbetts to approve said minutes of the County Board Meeting.* The motion carried.

**RETIREMENTS-BRETT RAHAR AND JOELYNDA CONRAD**

Chairman Carlson asked retiring Zoning Officer Brett Rahar to come forward while he read a proclamation declaring congratulations on his retirement and for 37 years of employment with the County. Animal Control Warden Joelynda Conrad came forward and read her resignation letter to the Board. Chairman Carlson also read and presented her with a proclamation of retirement after 25 years at the Animal Control facility.

**PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-**

Any and all will be addressed at the committee report.

**PUBLIC COMMENTS-**

There were none.

**READING OF COMMUNICATIONS**

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for May 2018 and it is placed on file in the Clerk's office and posted.
- 2- The April 2018 Public Defender's report is on file.
- 3- The Treasurer's reports ending 04/30/2018 are on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for April, 2018, is filed with the Clerk.
- 5- The April 2018 Motor Fuel Tax Allotment Transaction reports were received for both the County and Road Districts.
- 6- A check from the State of Illinois in the amount of \$6,120.00 was deposited with the Treasurer. The reimbursement was for expenses incurred for Election Day judges during the March 20, 2018 General Primary Election.
- 7- The March PCOM report was received from the CEFS Economic Opportunity Corporation and placed on file in the Clerk's office.
- 8- Ameren notified the County of upcoming vegetation management activities in the Langleyville, Kincaid, and Pana areas. A map and list of property owners was placed on file in the Clerk's office.
- 9- A check was received from Cable One, Inc. for the 1<sup>st</sup> quarter, 2018, franchise fees for NewWave Communications. The check in the amount of \$1,513.43 was deposited with the Treasurer.

**APPROVE COMMUNICATIONS AS READ**

Chairman Timothy Carlson called for a motion by Paul Schmitz and was seconded by Charles DeClerck to accept the communications as read. The motion carried.

## COMMITTEE REPORTS

### ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

*A motion was made by Mike McClure and seconded by Marilyn Voggetzer to accept & file the committee reports as printed. The motion carried.*

### HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—There was no meeting this month.

EXECUTIVE/PERSONNEL COMMITTEE -5/8/2018—Minutes read by Donna Hibbetts.

#### GUN SANCTUARY COUNTY

During committee Vicki McMahan, County Board member District 2 and Chairperson of the Christian County NRA affiliate read the resolution as passed by the Effingham County Board and a revised version excluding referenced legislation since vetoed or defeated. The basis of the resolution to be discussed was if the Government of the State of Illinois shall infringe upon the inalienable rights granted by the Second Amendment, Christian County shall become a “sanctuary county” for all firearms unconstitutionally prohibited by the government of the State of Illinois. The resolution presented is titled a Gun Sanctuary County.

State's Attorney Havera clarified that the resolution is not a law. It is a symbolic statement that when the County Board adopts it, the purpose is to send a notice to the State. He wants to be clear that there is no confusion from the general public about a resolution. The resolution does not trump the law. The Sheriff's Office and the State's Attorney's Office take oaths to enforce the laws of the State. Public comments were taken from the audience. After much discussion, a partial deletion of the first and last paragraphs from the Effingham resolution was suggested. At the Board, Vicki McMahan read the revised resolution to a packed house of interested citizens. *A motion was made by Donna Hibbetts and seconded by Phil Schneider to adopt the resolution R2018 CB 008 as read. A roll call being called for polled the following: Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, ( 13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.*

#### LIGHTING ON THE CLOCK

An audience member noted the light on one of the clock tower lights has been out and maybe the fire department could lend a vehicle to assist in the bulb replacement. It was noted that the units were going to be changed out to LED in the near future.

#### ANIMAL CONTROL DIRECTOR/ZONING

Chairwoman Hibbetts informed the committee that an ad was placed in the Breeze Courier and on the County website with the job descriptions for the joint position of Animal Control Director and Zoning Coordinator. We received 11 applications for the full time position. Out of those 11, there were six applicants who were interviewed. None of those interviewed had any reservations about joining the zoning portion of the job with animal control.

The selection committee consisted of: Tim Carlson-Board Chairman, Donna Hibbetts-Personnel chairwoman, Becky Edwards-Finance chairwoman and Janet Bland-human resources. The committee spent the better part of three days interviewing the six candidates.

During the committee meeting, Donna Hibbetts made a motion to go into executive session pursuant to 5ILCS 120/2(c)(1): the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body and it was seconded by Molly Alaria. A roll call vote polled all ayes. The motion carried.

Venise McWard made a motion to come out of executive session and it was seconded by Marilyn Voggetzer pursuant to the OMA exemption previously stated. A roll call vote polled all ayes. The motion carried.

Chairwoman Hibbetts made this statement in open session: Overall, this applicant came to us with confidence and enthusiasm. He has the physical abilities to do the jobs. His universal skills will provide him to follow and enforce animal control and zoning statutes, rules and regulations

as well as to guide and work with multiple employees. We believe his involvement with the animals will be expressed with his kind but firm mannerism. Mr. Vince Harris, a Christian County resident, was a unanimous selection by the interviewers. He understands there will be two locations for animal control and zoning and feels he can he can juggle both positions. It is our belief his skills are a good fit for this joint position. His salary requirement is acceptable at \$35,000 with some minor step increases as he acquires the knowledge of both positions—still under the projected \$40,000. We recommend him to you for your approval. *Donna Hibbetts made a motion to hire Mr. Vince Harris for the position of Animal Control/Zoning Director and recommend him to the full Board for approval. Becky Edwards seconded the motion.*

Prior to the vote, Mr. Harris was invited to speak to the membership. He commented that he was a blank slate and very trainable. He had spent 27 years in the National Guard. He was asked if he had pets and responded yes, both a cat and a dog. Animals (pets) are part of families and he understands the emotion that is attached. He welcomes suggestions from his staff and the volunteers from the community. When asked about his start date, he commented “tomorrow” in order to have some time with Joelynda. For now he will work out of the current Zoning Office as needed. The Building Committee will address any future location changes.

A roll call being called for polled the following: Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Tim Carlson ( 13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.

#### WEST CENTRAL DEVELOPMENT COUNCIL, INC.

Chairman Tim Carlson has recently received yet another dues statement from West Central Development Council, Inc. and he has requested State's Attorney Havera to resolve this issue. About 1982, Board Chairmen from the counties of Calhoun, Christian, Greene, Jersey, Macoupin, Montgomery and Shelby were named to the Board of Directors for the WCDC in order to provide assistance in grant writing. In about 2002, the Christian County Board discussed and notified WCDC that we would no longer participate as a member and would not be paying the dues of \$6,973 annually. Repeatedly since then, we have reminded them we were no longer members. However, in order for other local governments/entities in our county to be eligible for grant writing for their communities, Christian had to pass a resolution to “support” the WCDC group. State's Attorney Havera has asked for a contract or by-laws to no avail yet. A motion was made by Donna Hibbetts and seconded by Paul Schmitz for State's Attorney Mike Havera to write a letter declaring our termination of membership since 2002. The motion carried. It was suggested to if other communities wanted to participate with WCDC, they would need to pay their own portion for the services.

Donna Hibbetts made a motion to have State's Attorney Mike Havera write a letter declaring our termination of membership in the WCDC since 2002. Becky Edwards seconded the motion. *A motion was made by Donna Hibbetts and seconded by Marilyn Voggetzer to have State's Attorney Mike Havera write a letter declaring our termination of membership in the WCDC since 2002. The motion carried.*

#### WEBSITE

Venise McWard headed a website committee to get bids from vendors to create a new and ADA compliant website for the County. She reported that after reviewing seven companies, they have a recommendation to make to the Board. The company is called Serpentine of Carlyle, Illinois with a cost of \$1,860 to create the new website. The time frame is about six weeks from start to training (finish). Other costs are \$255 annually for registration and security. Ongoing support, training and maintenance quoted \$60/hour as needed. The sample county for reviews was Clinton County. Mrs. McWard noted that Jeff Durbin of CTI had also researched this company and he was impressed as well. The finance committee and full board will review to finalize the redesign purchase.

**AUDIT/FINANCE COMMITTEE MEETING-5/10/2018--** Minutes read by Becky Edwards

## MAY CLAIMS APPROVED

*A motion was made by Becky Edwards and seconded by Paul Schmitz to approve the May claims as submitted. A roll call being called for polled the following: Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Tim Carlson, Charles DeClerck ( 13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.*

## INSURANCE RATES

Jeremy Travelstead, American Central reviewed the past history of the County's health insurance premiums and presented the new quotes. Over the past ten plus years, the County had been able to maintain insurance premiums by changing the plans and offering a Health Reimbursement Plan to employees. In 2017 the Blue Cross premium skyrocketed from \$725 to over \$900 per month for the individual last plan year. Health Alliance was able to quote a similar premium and benefit. Blue Cross submitted a quote for this plan year offering several options as good as or better than other companies. A labor- management meeting was held with union reps and non-bargaining employees to review the options. The management suggested a plan that decreases the HRA liability to the County and is a good plan for the employees. The dental plan and life insurance premiums increased minimally. At committee a motion was made by Vicki McMahon and seconded by Paul Schmitz *to accept the Blue Cross premium of \$713.18/month for the employee with a \$1000 deductible and \$2000 out of pocket for the plan year 7/1/2018 through 6/30/2019 and the dental, eye and life insurances for renewal.* The motion carried. During the Board meeting, Chairwoman Edwards continued some discussion as to the individual rates had only increased \$2.18/month, however coverage for the dependents had much larger increases. After the committee meeting, an additional policy was reviewed to help reduce the dependent premiums. The members were presented with the two health plan comparisons. All employees will have the choice to select option 1 or option 3. The maximum HRA per employee/dependent, regardless of which option will be \$1000 for the deductible and \$2000 for out of pocket. The 6% and 10% is applicable by group of employee and their determined percentage. Becky Edwards made this motion, *to expand the committee motion to include the option 3 plan with the same HRA terms as option 1 and was seconded by Donna Hibbetts.* A roll call being called for polled the following: Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Tim Carlson, Ben Curtin, Charles DeClerck ( 13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.

## ELECTED OFFICE HOLDER COMPENSATION PACKAGES

Chairwoman Edwards recapped the County Board members changes for the next election. The approval read as follows from the committee minutes:

### County Board Members –passed Feb of 2017 at Finance Committee

- A motion was made by Matt Wells and seconded by Becky Edwards to change the base salary of county board members to \$100/month effective December of 2018 for those elected or re-elected beginning that term. The motion carried.
- A motion was made by Matt Wells and seconded by Becky Edwards to reduce the meeting per diem to \$25 effective December 2018 for those elected or re-elected beginning that term. The motion carried.

### Elected Office Holders-April 2018

#### At joint committee

- A motion was made by Ben Curtin and seconded by Mike McClure to award elected office holders who will be elected or re-elected in November 2018 (County Clerk, Treasurer, Supervisor of Assessments, Sheriff) and the Circuit Clerk to receive a 2% increase each of the four years of their term (12/1/18, 12/1/19, 12/1/20, 12/1/21).

In order to complete the package for the office holders, an insurance proposal was presented. Currently, the elected office holders, non-bargaining department heads and employees, and AFSCME pay 6% of the premium and have a 100% HRA plan. The proposal would be to increase the premium participation to 10% and pay the first \$250 of the deductible. This proposal would not be effective until the new HRA plan year January 1, 2019.

## ADDENDUM TO SALARY AND COMPENSATION OF ELECTED OFFICE HOLDERS NEXT TERM

*A motion by Becky Edwards and seconded by Vicki McMahon to amend to the Elected Office Holders motion from last month to read: the County Clerk, Treasurer, Supervisor of Assessments, Sheriff) and the Circuit Clerk to receive a 2% increase each of the four years of their term (12/1/18, 12/1/19, 12/1/20, 12/1/21) and to include health insurance benefits paid by the County using the same standard as other non-bargaining Department Heads and employees and shall provide the same paid life insurance policy as other non-bargaining Department Heads and employees. Non bargaining employees/elected office holders are to pay 10% of the combined (health, dental, vision) insurance premiums and pay the first \$250 of the health deductible before the HRA can be applied each plan year effective 1/1/2019. A roll call being called for polled the following: Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards ( 13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.*

## AGREEMENT OF PAY FOR ZONING OFFICER TRAINING AS NEEDED

*As Brett Rahar will be retiring at the end of May, more time may be needed to consult and review zoning ordinances. A motion was made by Becky Edwards and seconded by Mollie Alaria to agree to pay Brett Rahar an hourly rate of pay of \$35 including accumulated time for phone calls from June 2, 2018 up to June 2, 2019 not to exceed 599 hours for the sole purpose of instructions and consults for zoning ordinance and associated duties. All hours will be requested and pre-approved by ACZ Director with accounting comparisons. A roll call being called for polled the following: Mike McClure, Vicki McMahon, Venise McWard, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts ( 13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.*

## WORK COMP AUDIT

*Each year a work comp audit is done to compare the actual payroll to the projected premium. Last year was about \$5,000 off, whereas this year the audit returned with only a \$2,248 difference. The invoice is submitted in this month's claims. A motion was made by Becky Edwards and seconded by Vicki McMahon to pay the additional charge from the 2017 work comp audit in the amount of \$2,248 from the appropriate line item. A roll call being called for polled the following: Vicki McMahon, Venise McWard, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure: ( 13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.*

## RESOLUTION WITH JOSEPH E. MEYER FOR SALE BID INCREASE

*The current fee is \$660 and the Joseph Meyer Company has requested an increase to \$750 per property as a minimum sale bid for the Delinquent Tax Liquidation Program. A motion was made by Becky Edwards and seconded by Matt Wells to adopt and refer to the full Board the resolution R2018 TR 007 with Joseph E. Meyer as an addendum into increase the bid for the delinquent tax liquidation program. A roll call being called for polled the following: Venise McWard, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon: ( 13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.*

## WEBSITE RECOMMENDATION

*Venise McWard chaired a website committee to become ADA compliant and offer new links and online documents. As both department heads and board members reviewed about seven proposals, they were in agreement with the results from Cheryl Roberts of Serpentine Web Solutions of Carlyle, Illinois for the cost of \$1,860 to redo the website. With the lesser cost for the project, many calls and checks were done by several members as well as a review from Jeff Durbin of CTI. There will be some other annual costs and ongoing support, training and maintenance costs. This was brought to a vote for approval at full board meeting by Becky Edwards and seconded by Matt Wells to hire Cheryl Roberts of Serpentine Web Solutions of Carlyle, Illinois for the cost of \$1,860 to redo the website. A roll call being called for polled the following: Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki*

McMahon, Venise McWard: ( 13) yea; (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.

#### JAIL UPDATES

Chief Deputy Bruce Engeling noted:

- A claim to Nolan Plumbing was from work done in January for major sewer work due to inmate damages. The cost of the repairs was \$4,700 which was not planned maintenance.
- The food service increased the cost of meals which will increase about \$2,700.
- Next week, JH Petty and Associates Ltd. Architects will meet with Bruce for phase 1 of creating a preliminary floor plan and costs to build the wing at the jail. He will update as information is returned.

#### NEW OR UNFINISHED BUSINESS

Mellissa McMillan of the Christian County Farm Bureau requested to use the Courthouse grounds for their annual Farmers Share Breakfast on July 21<sup>st</sup> from 7:00 am to 11:00 am. This will coordinate with the Farmers Market event that is held every Saturday morning during the produce season. *A motion was made by Matt Wells and seconded by Becky Edwards to approve the use of the Courthouse grounds on July 21<sup>st</sup> for the Farmers Share Breakfast.* The motion carried.

#### MILEAGE AND PER DIEM REPORT:

*A motion was made by Phil Schneider and seconded by Donna Hibbetts to approve the mileage and per diem report for the month of May 2018.* The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	3
Vacant	\$200.00	\$50.00	
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	0
Ben Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	1
Becky Edwards	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	2
Venise McWard	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	3
Vicki McMahon	\$200.00	\$50.00	3
Chad Michel	\$200.00	\$50.00	0
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	1
Marilyn Voggetzer	\$200.00	\$50.00	2
Matt Wells	\$200.00	\$50.00	2

#### APPOINTMENTS/REAPPOINTMENTS:

Re-Appointments:

- Owaneco Fire Protection District-3 year re-appointment of Joe Dorr as secretary until April 2021. *A motion was made by Marilyn Voggetzer and seconded by Ben Curtin.* The motion carried.

Chairman Carlson informed the Board that beginning in June, Venise McWard would be appointed to fill Aaron Allen on the Finance Committee. And at the June meeting he would be requesting approval for the appointment to fill the democrat vacancy in District 3.

#### ADJOURNMENT

With no other unfinished business to come before the Board, *a motion was made by Mike McClure and seconded by Molly Alaria to adjourn until Tuesday, June 19, 2018, for the regular County Board meeting at 6:30 p.m.* The motion carried.