

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE
October 10, 2019

Present: Donna Hibbetts, Chairwoman
Brian Wilbur Ray Koonce Molly Alaria
Absent: Matt Wells
Others present: Becky Edwards, Mike Gianasi, Vicki McMahon, Venise McWard, Clark Pearce, Tom Latonis and Jan Bland.

The Executive, Personnel, and Liquor Committee met on Thursday, October 10, 2019 at 6:00 p.m. in the County Board Meeting Room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. There was a quorum. There were no public comments.

Earlier in the week, the Highway/Building Committee recommended to hire a part time maintenance project coordinator. Chairwoman Edwards reviewed the needs for this position in light of the elevator project and the normal routine duties of seven county buildings. Additionally, it was noted that the staff member is out on leave. This position, would probably not include any laborer work, but is needed to allow the maintenance supervisor time to actually do the work and not be tied to the phone with scheduling, ordering materials and working with other contractors. The hours that are expected to be necessary to complete the duties of this position could range from 21 to 35 hours per week. The rate of pay was suggested between \$14 and \$18 per hour depending on experience. Ray Koonze mentioned to consider a higher rate. A motion was made by Brian Wilbur and seconded by Ray Koonze to approve the temporary part time position of a maintenance project coordinator to work between 21 to 35 hours per week with a rate of pay between \$14 and \$18 for a six month period of time when the position would be reevaluated and to refer the motion to the Finance Committee. This position as temporary does not offer pension or other benefits. The motion carried.

A motion was made to adjourn by Brian Wilbur and seconded by Ray Koonce. The motion carried.

Respectfully submitted,

Donna Hibbetts
Executive/Personnel Chairwoman