

AUDIT/FINANCE/PURCHASING COMMITTEE

December 13, 2018

Present: Clark Pearce, Chairman
Tim Carlson, Venise McWard, Vicki McMahon, Mike McClure

Absent: None

Others present: Becky Edwards, Mike Gianasi, Molly Alaria, Betty Asmussen, Tom Latonis, and Jan Bland.

The Finance Committee met on Thursday, December 13, 2018 at 6:30 p.m. in the County Board Meeting Room, second floor Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Attendance was taken, and Finance Chairwoman Becky Edwards noted a quorum. There were no public comments.

CLAIMS

A motion was made by Venise McWard and seconded by Vicki McMahon to approve the claims as presented for December. The motion carried.

APPELLATE PROSECUTOR RESOLUTION R2018 SA 024

The annual resolution was submitted for adoption to participate in the Appellate Prosecutor program to assist the States Attorney's Office when conflicts cases arise or the appearance of a conflict whether in criminal or civil appeals; provides specialized service by their Local Drug Prosecution Support Unit in research, trial and appeal of drug cases; assist in trial and appeal of tax objection cases; and provide comprehensive legal training programs for prosecutors to comply with MCLE credit requirements. The annual fee for service is \$12,000 which has been approved in the budget. A motion was made by Venise McWard and seconded by Vicki McMahon to recommend to the full Board to adopt R2018 SA 024. The motion carried.

SQUAD CAR PURCHASE

Chief Deputy Bruce Engeling was able to purchase a used Chevy Tahoe with 20,000 miles for \$17,550. A claim was submitted after the claims period due to the pick-up date. The money is included in the budget for 2019.

TREASURER BREAKS DOWN TREASURER REPORT

Treasurer Betty Asmussen handed out samples of the 11/30/2018 Treasurer Reports to explain balance sheets and revenue and expenditure sheets by department. There are two checking accounts within the General Fund and several other funds separated as determined by statutes. The committee members were pleased with the explanation.

OTHER COMMENTS

- The Board may want to consider switching up the auditors assignments with the current company—just a different set of eyes on different areas of county business.
- A question was asked about how to request agenda items—contact the Chairman's Office at least five days prior to the meeting date. Only time sensitive issues will be added prior to a 48 hour notice.

A motion was made by Vicki McMahon and seconded by Venise McWard to adjourn. The motion carried.

Respectfully submitted,

Clarke Pearce
Finance/Audit Chairman

RESOLUTION R 2018 SA 024

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Counties containing less than 3,000,000 inhabitants; and

WHEREAS, the powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act", 725 ILCS 210/1 et seq., as amended; and

WHEREAS, the Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Attorneys Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives approval and support from the respective Counties eligible to apply; and

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and

NOW, THEREFORE, BE IT RESOLVED that the Christian County Board, in regular session, this ____ day of _____, 20__ does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor, and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorney of this County in the appeal of all cases, when requested to do so by the State's Attorney, and with the advice and consent of the State's Attorney prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the State's Attorney's duties under the Illinois Public Labor Relations Act, including negotiations thereunder, as well as in the trial and appeal of tax objections.

BE IT FURTHER RESOLVED that the Office of the State's Attorneys Appellate Prosecutor will offer Continuing Legal Education training programs to the State's Attorneys and Assistant State's Attorneys.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist the State's Attorney of this County in the discharge of the State's Attorney's duties in the prosecution and trial of other cases, and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction.

BE IT FURTHER RESOLVED that if the Office of the State's Attorneys Appellate Prosecutor is duly appointed to act as a Special Prosecutor in this county by a court having jurisdiction, this county will provide reasonable and necessary clerical and administrative support on an as-needed basis.

BE IT FURTHER RESOLVED that the Christian County Board hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2019, commencing December 1, 2018 and ending November 30, 2019, by hereby appropriating the sum of \$12,000.00 as consideration for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the Fiscal Year 2019.

Passed and adopted by the County Board of Christian County, Illinois, this ____ day of _____ 20__.

Chairman _____

ATTEST: _____
County Clerk