

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE
May 11, 2020

Present: Donna Hibbetts, Chairwoman
Brian Wilbur-Molly Alaria-Ray Koonce-Via phone-Matt Wells

Absent: none

Others present: Michael Gianasi, Julie Mayer, Venise McWard and Jan Bland in attendance. Via WebEx/ phone: Becky Edwards, Mike Havera, Greg Nimmo, Amy Winans, Laura Cooper, Bruce Kettelkamp and others.

The Executive, Personnel, and Liquor Committee met on Monday, May 11, 2020 at 6:30 p.m. in County Board meeting room with a 10 person limit, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. There was a quorum.

OPEN AND RECOVER SAFELY GUIDELINES

Emergency Management Director Greg Nimmo presented a three phase set of guidelines to prepare to open the courthouse and county buildings. Last week the elected office holders and department heads reviewed step by step of the proposed procedure. He noted that these guidelines are recommended to be followed by all departments. He noted that the judicial system has a plan developed and may stand separate. The public health department has reviewed the plan. If an outbreak would occur after the opening, the public health would set the guidance.

He discussed daily procedures for sick or potentially sick employees and how department heads needed to assist public health in the tracking of a covid-19 positive employee. Plan A proposed bringing back shifts of employees on 5/18. Many offices and departments are already working fully staffed but not directly with the public. Upon return, regardless of the recall social distancing and face coverings are recommended. At all times OSHA standards must take precedence. Some of the members stopped the explanation of the guidelines to say the employees are already at the first stage and they need to be brought back to work. However, Chairwoman Edwards noted the Governor's order is still valid through May 30. This lead to the question of liability if opening too early and the county not following the procedures and why not the sheriff to determine the opening. Chairwoman Edwards will consult with the sheriff and public health as soon as possible to get clarification and bring to the full Board. *Ray Koonce made a motion and seconded by Molly Alaria to recommend that the county buildings resume open door business on May 26 and employees return to work with the recommendation of the sheriff, public health and the full board.* The motion carried.

ELECTED OFFICIALS SALARIES DISCUSSED

The committee reviewed previous motions to change compensation for county board members. At the February of 2017 meeting of the full County Board, the following motions were made concerning county board members and the county board chairperson.

- *A proposal was distributed to the members for a decrease in county board members salary and per diem rates of pay. The current rates are \$200/month and \$50/ meeting-per diem which is estimated at \$54,000/year for board members and \$22,000 for the*

board chairman. The proposed amounts are half of the current rates and a reduction of \$6,000 for the board chairman resulting in an estimated savings of \$33,000 per year after all board members on the scale beginning FY 2020. Salaries/per diems are set until 12/2018 when half of the board will have the new proposed rates implemented. In December of 2020, the second half of the board will have the proposed rates implemented.

- *A motion was made to change the base salary of county board members to \$100/month effective December of 2018 for those elected or re-elected beginning that ter.*
- *A motion was made to reduce the meeting per diem to \$25 effective December 2018 for those elected or re-elected beginning that term*
- *A motion was made for the position of county board chairman to be an annual salary of \$16,000 beginning December 2020. Per diems are not paid to the board chairman and this position is for a two year term voted in by the seated county board member.*
- *A motion was made to change the base salary of county board members to \$100/month effective December of 2020 for those elected or re-elected beginning that term.*
- *A motion was made to reduce the meeting per diem to \$25 effective December 2020 for those elected or re-elected beginning that term. All motions carried. [from February 2017 CB meeting minutes.]*

Matt Wells asked for clarification that the board chairperson's salary will be \$16,000 beginning the next term. That is so as recorded.

COMPENSATION PACKAGE FOR THE POSITION OF CORONER

During the past four years, the position of Coroner has received a 1.5% increase annually. This salary is the lower than other office holders in this county. Prior to the last election of positions of circuit clerk, county clerk, assessor and treasurer a 2% increase was awarded-all having the same salary. *A motion was made by Molly Alaria and seconded by Brian Wilbur for the position of coroner to receive the same flat dollar amount that the above positons will receive during the respective years (\$1255, \$1269,\$1306, \$1332) and to include health insurance benefits paid by the county using the same standard as other elected office holders which mirror non-bargaining employees and shall provide the same life insurance policy as the same. The motion carried.*

CONTINUE THE DECLARATION OF DISASTER

Initially the County's declaration of disaster was declared in March and renewed in April and requested to renew again thru the end of May or further. The declaration does not determine the opening of the buildings or other personnel or safety polices. Its purpose is to be on record if there will be any funds available to the county due to the COVIC-19 event.

Christian County's emergency operations plan by proclaiming that a disaster exists within Christian County, this proclamation of disaster will assist the residents of Christian County, by and through its Emergency Management Agency and through coordination of federal, state, county and municipal resources and response activities, in an effort to prevent and reduce further damage and hazards, protect the health and safety of persons, protect property and provide emergency response. *A motion was made by Brian Wilbur and seconded by Ray Koonce to extend or amend the Declaration of*

Disaster to be effective through May 30, 2020 with no reference to the status of the county buildings.
The motion carried with one opposed.

A motion was by Ray Koonce and seconded by Molly Alaria to adjourn. The motion carried.

Respectfully submitted,

Donna Hibbetts
Executive/Personnel Chairwoman
May 12, 2020