

AUDIT/FINANCE/PURCHASING/BUDGET COMMITTEE
November 10, 2021

Present: Venise McWard, Chairman, Ken Franklin, Linda Curtin, Tim Carlson
Vicki McMahon
Absent: None
Others present: Matt Wells, Betty Asmussen, and Elizabeth Hile.

The Audit/Finance/Purchasing/Budget Committee met on Wednesday, November 10, 2021 at 6:30 p.m. at the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Roll call was taken and there was a quorum.

CLAIMS

A motion was made by Tim Carlson and seconded by Linda Curtin to approve the claims presented for November. A roll call vote polled all ayes. Motion carried.

PUBLIC COMMENTS

There were no public comments.

SURVEY RECORDS

There continues to be no new information from the Delay family regarding decisions on their father's records.

ARPA FUNDING

Treasurer Asmussen reported that ARPA funds have been included in the budget. The 1st interim report has been pushed back by the US Treasury until the end of January 2022. Betty will be at conference next week and anticipates ARPA will continue to be a big topic. Betty also noted that CTI will be providing more detailed information on the cybersecurity project that will begin after December 1st.

REFERRALS FROM OTHER COMMITTEES

The matter of establishing a salary range for the position of Solid Waste Director was referred to the Committee from the Executive/Personnel meeting this week. Mr. Joe Stepping will be retiring in February of 2022.

Motion by Venise McWard and seconded by Vicki McMahon to recommend to the full Board to approve a salary range for the appointment of a new Solid Waste Director to be \$30,000 to \$60,000. A roll call vote polled all ayes. Motion carried.

FY 2022 BUDGETS

Treasurer Asmussen noted that Ken Franklin contacted her regarding an error in a formula calculation for the 911 revenue. Betty has made the necessary corrections.

Treasurer Asmussen noted that when the salaries for the union positions were developed for the Sheriff's budget, she recommended that 3% calculations be used but former Chief Deputy Woods input 4%. Treasurer Asmussen would like to adjust the applicable salaries back to the recommended 3%.

Chairman Wells inquired about increasing the contingency fund for things he felt the Board would approve later on in the fiscal year. Treasurer Asmussen advised that the contingency fund is to be used for unexpected expenses throughout the year. She also asked how long the Chairman has known about wanting to increase the contingency fund and that she considered it unethical for the Chairman to ask to increase the contingency fund \$100,000 without explanation. She also noted that expenditures of \$20,000 or more from the contingency fund requires Board approval.

Motion by Vicki McMahon and seconded by Ken Franklin to direct Treasurer Asmussen to adjust the salaries for union positions in the Sheriff's budget (deputies, correction officers and dispatcher) to 3% from the initial 4% submitted. A roll call vote polled all ayes. Motion carried.

Motion by Venise McWard and seconded by Vicki McMahon to recommend to the full Board to adopt O2021CB019 Tax Levy Ordinance. A roll call vote polled all ayes. Motion carried.

Motion by Venise McWard and seconded by Vicki McMahon to accept and recommend the final budget with the Treasurer making changes to the union position salaries in the Sheriff's budget as directed by the Committee. A roll call vote polled all ayes. Motion carried.

OTHER MATTERS

None

Motion by Tim Carlson and seconded by Ken Franklin to adjourn. Motion carried.

Respectfully submitted,

Venise McWard
Finance/Audit/Purchasing/Budget Committee
Chairwoman
11/10/2021