

AUDIT/FINANCE/PURCHASING/BUDGET COMMITTEE

May 11, 2022

Present: Venise McWard, Chairman, Linda Curtin, Vicki McMahon, Tim Carlson
Absent: Ken Franklin
Others present: Matt Wells, Bruce Kettelkamp, Jim Baker, Wes Poggenpohl, Julie Mayer, Nichole Brown, Jared Blaudow, Rich Hooper, Courtney Sharp, Kent DeLay, Chris Madkins, David Brownback, Kim Curl, Mykal Fisher, Lucy Weddle, Jeanette Sheley, Andrew Voorhees, Bill Hogan, Chad Myers, Luke Millan, Tony Telford, Kayla Schneider, Kim Jones and Elizabeth Hile.

The Audit/Finance/Purchasing/Budget Committee met on Wednesday, May 11, 2022 at 6:30 p.m. at the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Roll call was taken and there was a quorum.

CLAIMS

A motion was made by Vicki McMahon and seconded by Tim Carlson to recommend to the full Board to approve the claims presented for May. A roll call vote polled all ayes. Motion carried.

PUBLIC COMMENTS

Circuit Clerk Julie Mayer noted that she likes to keep the Board updated on her staffing. Through the years with increase of technology, she has reduced the number of staff in her office. There was an opportunity for a member of her department to accept a position at Solid Waste Management. Due to upcoming installation of e-ticket, Julie will not be filling that position as the employee was a traffic clerk.

Kent DeLay asked why public comments are at the beginning of a meeting and not at the end.

Robert Goebel, Christian County Deputy highlighted that various department's around the area are receiving COVID compensation. He highlighted what Deputy's or Police officers have received. Taylorville Police \$3000.00; Shelby County Deputy's \$6.00 per hour plus their negotiated annual percentage increase and a 1 time \$6000.00 COVID bonus for employees from March of 2020 until 2 months ago; and Montgomery Deputy's \$5.50 per hour for each hour worked during COVID and a \$2000.00 one-time payment.

Phil Deal, Christian County Deputy commented that that is why everyone is here from the Sheriff's office. He asked everyone to introduce themselves so they could be on record. The names of those in attendance are noted in others present.

Kent DeLay asked the Committee not to forget the Health Department. When COVID started there was just Greg Seiders and Marcie May there to deal with the issue. Shortly thereafter there were 3 additional people brought on because of the demands of testing and/or vaccinations.

ANNUAL AUDIT PRESENTATION

Rich Hooper presented the County's FY2021 audit. He stated there were no material weaknesses or findings to report and it was a good audit. There were some areas that increased in revenue that the County will likely not see from year to year.

Regarding ARPA funds, Rich reiterated his comments from last year regarding use of the funds. He stated the County should use the funding wisely as this money will not likely occur again and to look for uses that will have a long value over time.

HEALTH/VISION/DENTAL INSURANCE 2022/2023 RENEWAL RATES

Jared Blaudow and Nichole Brown from Dimond Brothers Insurance provided Health/Vision/Dental Insurance renewal rates and options for the plan year effective July 1, 2022 through June 30, 2023.

There was a lot of discussion about the renewal options presented, overall cost of family insurance and whether or not more than 1 insurance option can be provided for employee election as well as CBA implications.

Motion by Vicki McMahon and seconded by Tim Carlson to recommend to the full Board to approve Option 3 of the renewal proposal for continuing BCBS Health insurance with increasing the deductible from \$1000.00 to \$3500.00 and maintaining the same HRA arrangement for employees. There is no rate changes for MetLife and EyeMed. Roll call vote polled all ayes. Motion carried.

There was an additional comment after the motion for the County to look into issues around affordability for dependent coverage before the next open enrollment period.

Venise McWard made a motion and seconded by Vicki McMahon to go into Closed Session pursuant to 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal or when the public body finds that an action is probable or imminent, in which case the basis for the finding must be recorded and entered into the minutes of the closed meeting and to include in such Closed Session all County Board members in attendance, States Attorney Wes Poggenpohl, Sheriff Bruce Kettelkamp, Chief Deputy Jim Baker and Liz Hile. Roll call vote polled all ayes. Motion carried.

The Committee went into Closed Session at 7:45 p.m.

The Committee returned to Open Session at 7:58 p.m. Roll Call vote indicated that Venise McWard, Linda Curtin, Tim Carlson and Vicki McMahon were present.

LIABILITY, PROPERTY AND AUTO RENEWAL/BID

The liability, property and auto insurance expires on November 30, 2022. No action.

WORKER'S COMPENSATION RENEWAL/BID

The worker's compensation insurance expires on December 31, 2022. No action.

FUTURE GRANT – SHERIFF

Chief Deputy Jim Baker presented information on a COPS grant that he would like to apply for but because of the extensive application process, wants to make sure there is support.

The grant, if received, provides 75% reimbursement for salary and fringe benefits to hire an entry level Deputy for a period up to three (3) years. There are stipulations that you must maintain staffing and retention of the employee for 1 additional year after the three (3) year grant period.

While Chief Deputy Baker doesn't know if the County would receive the grant, it's his intention to move forward on the application process. If the grant is received, the department would have a five (5) year window to hire the entry level personnel.

Motion by Vicki McMahon and seconded by Linda Curtin to recommend to the full Board to include in the next budget \$38,603.32 to match the COPS grant, should it be received, which covers the estimated match for a three (3) period. A roll call vote polled all ayes. Motion carried.

Chief Deputy Baker also presented an information sheet regarding an additional correctional officer from Jail Administrator Cecil Polley as requested from a committee member.

ENVIRONMENTAL ATTORNEY

The Committee reviewed what they felt were costs to hire an outside attorney when the County dealt with the wind turbine issues. States Attorney Wes Poggenpohl advised in addition to the two (2) names he provided that were experienced in environmental issues, there was a third (3) individual who asked to be considered for providing a presentation to the Board.

Motion by Vicki McMahon and seconded by Linda Curtin to recommend to the full Board to allow Chairman Wells to make decisions related to the appropriate fee for environmental experienced attorney(s) to make a presentation to the Board. All members were in favor. Motion carried.

ZBA MEETING PAY

The ZBA current is paid \$40.00 per meeting plus mileage. An increase to \$100.00 was suggested in a committee meeting last month. No action taken.

SURVEY RECORDS

The Committee questioned the recent increase in cost from the family of Mr. Leroy DeLay to purchase their late father's survey records. FOIA continues to be a concern expressed as well as the work to get the records into our system.

Motion by Vicki McMahon and seconded by Tim Carlson to table and invite Mr. Kent DeLay to the next meeting to provide answers to some questions. All members were in favor. Motion carried.

REFERRALS

The Committee received several referrals from Executive/Personnel for approval of monetary amounts for ARPA funds requests.

Motion by Linda Curtin and seconded by Vicki McMahon to recommend to the full Board to approve Ordinance O2022CB015 in the amount not to exceed \$482,640.00 from ARPA funds for the purchase of materials and services necessary for the repairs, enhancement and/or upgrade for the removal and replacement of the existing windows at the Christian County court house. A roll call vote polled all ayes. Motion carried.

Motion by Vicki McMahon and seconded by Tim Carlson to recommend to the full Board to approve Ordinance O2022CB016 in the amount not to exceed \$5,000.00 from ARPA funds for the purpose of payroll and employer related expenses due to hiring a temporary employee to aid the Christian County Administrative Assistant to the County Board/HR. A roll call vote polled all ayes. Motion carried.

It was noted that the original amount referred from Executive/Personnel Committee did not contain related employer expenses such as FICA/FICA Medicare and unemployment insurance. The additional cost was recommended to be included by the County Treasurer.

Motion by Vicki McMahon and seconded by Tim Carlson to recommend to the full Board to approve Ordinance O2022CB017 in the amount not to exceed \$1,205.00 from ARPA funds for the purpose of purchasing materials and services necessary for the enhancement and/or upgrade of 1 wireless adaptor and 10 headsets at Christian County 911. A roll call vote polled all ayes. Motion carried.

Motion by Linda Curtin and seconded by Vicki McMahon to recommend to the full Board to approve Ordinance O2022CB018 in the amount not to exceed \$5,000.00 from ARPA funds for the purpose of purchasing materials and services necessary for the enhancements and/or upgrade for a

cash counter machine and printer in the County Treasurer's Office. A roll call vote polled all ayes. Motion carried.

Ordinance O2022CB019 – not to exceed \$100,000.00 for Safe Passages from ARPA funds. No action taken with a comment that it can be revisited.

Motion by Linda Curtin and seconded by Vicki McMahon to recommend to the full Board to approve Ordinance O2022CB020 in the amount not to exceed \$50,000.00 from the ARPA funds for the purpose of enhance behavioral and mental health services needs exacerbated by the pandemic as well as related public health and/or substance misuse treatment for Christian County Problem Solving Court. A roll call vote polled all ayes. Motion carried.

Motion by Venise McWard and seconded by Vicki McMahon to recommend to the full Board to approve Ordinance O2022CB021 in the amount not to exceed \$30,000.00 payable to Hired Help Handyman for the purpose of materials and services necessary for the repairs to the flooring at the Christian County court house. A roll call vote polled all ayes. Motion carried.

OTHER MATTERS

County Clerk Chief Deputy Courtney Sharp updated the Committee on the status of the previously denied IMRF accelerated rate claims. The claim that a hearing was requested and a new claim both have been determined to be acceptable qualifying events thereby not requiring County payment. The County will receive adjustments on our employer rate instead. The claim we knew we would owe totals \$6,270.81 and that has been paid out of the IMRF reserve fund.

Motion by Tim Carlson and seconded by Vicki McMahon to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Venise McWard
Finance/Audit/Purchasing/Budget Committee
Chairwoman
05/11/2022