

**PROCEEDINGS OF THE COUNTY BOARD**

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON August 21, 2018

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy Carlson called the Board to order and led the Pledge of Allegiance to the flag. Leann Jones of the Taylorville Christian Church gave the invocation.

**ROLL CALL**

The roll call by County Clerk Michael Gianasi showing all members present except Matt Wells, and this did signify a quorum and was declared. Mr. Wells was present after roll call.

**ACCEPT COUNTY BOARD MINUTES**

Chairman Timothy Carlson asked for any corrections and to accept the July 17, 2018, County Board minutes. *It was moved by Paul Schmitz and seconded by Donna Hibbetts to approve said minutes of the County Board Meeting.* The motion carried.

**PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-**

Any and all will be addressed in the committee reports.

**PUBLIC COMMENTS-**

There were none.

**READING OF COMMUNICATIONS**

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report with updated rates for August, 2018, and it is placed on file in the Clerk's office and posted.
- 2- The July 2018 Public Defender's report is on file.
- 3- The Treasurer's reports ending 07/31/2018 are on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for July, 2018, is filed with the Clerk.
- 5- The July 2018 Motor Fuel Tax Allotment Transaction reports were received for both the County and Road Districts.
- 6- A check and a report were received from Cable One, Inc. for the 2nd quarter franchise fees for NewWave Communications. The check was in the amount of \$1,493.47 and was deposited with the Treasurer.
- 7- A check was received from the State of Illinois for an Illinois Department of Transportation reimbursement for highway safety project. The check was in the amount of \$4,514.40 and was deposited with the Treasurer.
- 8- The Christian County June PCOM report was received from the C.E.F.S. Economic Opportunity Corporation. The letter and attached report have been placed on file in the Clerk's Office and are available for inspection.

**APPROVE COMMUNICATIONS AS READ**

Chairman Timothy Carlson *called for a motion by Vicki McMahon and was seconded by Phil Schneider to accept the communications as read.* The motion carried.

**COMMITTEE REPORTS**

**ACCEPT & FILE COMMITTEE REPORTS AS PRINTED**

*A motion was made by Becky Edwards and seconded by Venise McWard to accept & file the committee reports as printed.* The motion carried.

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE**—Minutes read by Phil Schneider.

## ANIMAL CONTROL/ZONING

Animal Control/Zoning Director Vince Harris reported the full house of dogs and cats and the constant activity of volunteers, staff and the public interested in adoption. He touched on various topics such as reinstating an agreement with the City of Pana, much like the one with the City of Taylorville, vets rates for spay/neuter and shots, the 2019 proposed budget combining the two departments, and office hours. In years past, the shelter hours were 8 to noon and 1 to 4 Monday thru Friday. For the past few months, the trial hours were Monday, Thursday, and Friday 8 to 4; Tuesday 10 to 4; Wednesday 10 to 6 and Saturday hours of 9 to noon. During the work week the shelter was opened during the noon hours. AD/Z Director Harris commented how busy they have been and that he is pleased to be opened during the noon hour and some on Saturday and requested the above stated hours be initiated officially. *A motion was made by Phil Schneider and seconded by Vicki McMahon to adopt the listed hours for the Animal Control Shelter to be opened.* The motion carried. Vince Harris commented that since June 1<sup>st</sup> they had found homes for 30 dogs and 40 cats. He said Zoning is going ok and there is still much to learn. Both Chairman Carlson and AD/Z Director thanked the volunteers and staff at Animal Control for their hard work and efforts towards the animals.

## ZONING OFFICE TO BE MOVED TO THE ANIMAL CONTROL BUILDING

To continue with the hours opened, Vince suggested the same hours could be available for the Zoning business if the Zoning Office could be located at the Animal Control facility. The back room is being straightened for that conversion. It makes sense to be on site where things are busy, but also to be available generally when zoning questions arise. *A motion was made by Phil Schneider and seconded by Chad Michel to move the Zoning Office to the Animal Control facility at 300 Baughman Drive.* The motion carried with all ayes. It should also be noted that the Market Street building is not closing and will still be the Solid Waste Office and if any space would be available at the courthouse, it would only offer *specific* "office hours" rather than more hours as will be available located at the Animal Control. Vice Chairwoman Becky Edwards offered compliments to Vince and to his staff and the volunteers for the changes and hard work.

## **HIGHWAY BUSINESS**

### CULVERT QUOTES

Culvert quotes were presented with the following results:

	<u>Contech</u>	<u>Metal Culverts</u>
<u>Ricks Twp:</u>		
54" Dia. x 40' Aluminized CMPA	\$ 2,832.40	\$ 3,020.00
<u>Bear Creek Twp:</u>		
72" Dia. x 90' Polymer CMPA	\$14,822.10	\$14,778.00
<u>Village of Assumption:</u>		
54" Dia. x 144' Aluminized CMPA	\$10,480.32	\$11,174.40
<u>Village of Stonington:</u>		
54" Dia. X 76' Aluminized CMPA	\$ 5,381.56	\$ 5,738.00

*A motion was made by Phil Schneider and seconded by Matt Wells to accept the low quote from Contech on Ricks, Assumption & Stonington and from Metal Culverts on Bear Creek.* The motion carried.

## COALITION AGAINST BIGGER TRUCKS

The Coalition Against Bigger Trucks (CABT) is requesting that government agencies across the country let their Congressman know that they do not support an increase in the size and weight of trucks on our roads. There are proposals to increase the weight limit from 80,000 lbs. to 97,000 lbs. and to allow triple 28 foot trailers. These proposals cause concern for both the damage they would do to our roadways as well as safety concerns. Cliff has sent letters to our Congressman as County Engineer but it was felt that it would be beneficial to have the County Board Chairman send a letter indicating the County does not support longer, heavier trucks.

## RADIO EQUIPMENT

The committee discussed a quote from Clear Talk Communications to replace our 2 way radio equipment and provide digital dispatch service. The equipment is approximately \$20,000 and the yearly dispatch fee is \$3,300. Over a 10 year period the dispatch fee would exceed \$30,000. For our needs, Cliff feels replacing our repeater would be the most prudent way to proceed. The

added equipment will put us in the \$27,000 range and should be relatively maintenance free during the same ten year period. He will prepare bid specifications and try to have bids available for the September meeting.

#### ADVERTISING SIGNS

Complaints have been received about smaller advertising signs all over utility poles in the townships and county highways. More specifically the signs were from a presumably non-local internet company. The signs blow off and litter the roadsides, fields and culverts. Cliff Frye noted that there are currently two state ordinances that prohibit this type of advertising. The result has a \$100 fine and is considered a petty offense. The issue will be reviewed with the State's Attorney to issue a letter citing the ordinance violations.

#### ADDITIONAL EQUIPMENT ON UTILITY POLES

In June 2018, the Small Wireless Facilities Deployment Act [Illinois Public Act 100-0585] became effective. In summary, technology is expanding so quickly that extra equipment and boxes are needed to be installed on utility poles. This act permits companies to place this equipment in right of way areas. The county or municipality may set regulations as long as it is consistent with the public act. As more is learned about this issue, it will be reported.

#### COUNTY PUBLIC HEALTH ORDINANCE

A draft of County Public Health Food and Sanitation Ordinance was presented for the Committee to review and forward to the Legislative Committee. The changes are being mandated by the State. A motion was made by Mike McClure and seconded by Craig Corzine to refer and forward the Ordinance for approval. The motion carried. It will be addressed in the Executive Committee.

#### OTHER BUILDING BUSINESS

The Jail Inspection is on file with no violations being cited.

A letter from Bill Kennedy was read with suggestions of projects to be discussed by Tim Carlson and Zach Hicks that we will discuss after the air conditioning project is complete.

The Courthouse is on the National Register and assistance grants will be researched in order to make more ceiling repairs in the Courthouse. It was also suggested that a jail complex be researched for funding.

#### EXECUTIVE/PERSONNEL COMMITTEE -8/20/2018-Minutes read by Donna Hibbetts

#### 2019 HOLIDAYS

The dates for the 2019 County observed holidays were presented. There are no changes from the past agreed holiday schedules. *A motion was made by Donna Hibbetts and seconded by Becky Edwards to approve the 2019 Holiday schedule.* The motion carried.

#### COUNTY HEALTH DEPARTMENT FOOD AND SANITATION ORDINANCE REVISION O2018 HE 009

Nancy Martin, Administrator and Greg Seiders, Director of Environmental Health presented the revised Christian County Department of Public Health's Food and Sanitation Ordinance for approval. Mike Havera, State's Attorney has reviewed the ordinance and the Highway, Zoning and Welfare Committee has referred the ordinance to be adopted. The changes are the result of the requirements from the Illinois Department of Public Health and will become effective January 1, 2019. *A motion was made by Donna Hibbetts and seconded by Vicki McMahon to adopt the Health Department ordinance including the fee schedule and will supersede any previous ordinance.* A roll call being called for polled the following: Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts; ( 16) yea: (0); nay; (0) absent. The motion carried. Establishments have already been informed and educated on the changes. A written notice will be sent out in October 2018 to business owners.

## LIQUOR LICENSE CLASSIFICATION ADDITIONS PROPOSED

### CLASS F

The State's Attorney drafted two classifications to the current Liquor License Ordinances and addendums based on business owner requests. The first to be discussed was a caterer license. This would allow a retail caterer to sell alcohol at an event (public or private) or venue located in the unincorporated areas of Christian County. After a lengthy discussion and added suggestions to the drafted "Caterer License" classification, Bev Graham made a motion to approve the classification. With no second, the motion died. The drafted classification (Class F) with proposed changes is attached.

### CLASS E

The second proposed classification had been discussed earlier in the year which was also requested by a local retailer. The retailer currently holds a Class C license which allows only package liquor (ales, beer and wine) to be sold and not consumed on the premises. [Annual license cost is \$200] As many businesses are obtaining video gaming machines, there are requirements from the State that require the business to serve poured alcoholic drinks. The state offers a combined license of package liquor to be sold and also served. Due to the costs of the County's other license classifications and wanting more details as to the type of alcohol they are requesting to sell, the Committee has asked for more information from the requester and will revisit the options. No action was taken and possible options for further discussion were distributed for this as a Class E License.

### FLEXIBLE BENEFITS PLAN RESOLUTION

The annual resolution describing the Flexible Spending benefits was submitted for adoption. American Central Insurance, our third party administrator provides the service to the employees. *A motion was made by Donna Hibbetts and seconded by Becky Edwards to adopt R2018 CB 016.* A roll call being called for polled the following: Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure; ( 16) yea: (0); nay; (0) absent. The motion carried.

### HEALTH REIMBURSEMENT ARRANGEMENT RESOLUTION

The annual resolution describing the Health Reimbursement Arrangement (HRA) plan was submitted for adoption. American Central Insurance, our third-party administrator provides the reimbursement to the employees. *A motion was made by Donna Hibbetts and seconded by Marilyn Vogetzer to adopt of R2018 CB 017.* A roll call being called for polled the following: Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon; ( 16) yea: (0); nay; (0) absent. The motion carried.

**AUDIT/FINANCE COMMITTEE MEETING-8/7/2018 and 8/16/2018--** Minutes read by Becky Edwards

**THE FINANCE COMMITTEE MET ON TUESDAY, AUGUST 7, 2018 AT 6:00 P.M.**

### BUDGETS PRESENTED

The following department heads presented their FY 2019 budget proposals to the committee:

Solid Waste Management-Joe Stepping  
CC Highway Department-Cliff Frye  
CC Health Department-Nancy Martin  
CC Animal Control/Zoning-Vince Harris  
Coroner-Amy Winans  
Circuit Court- Judge Bradley Paisley  
Probation-Laura Cooper  
Circuit Clerk-Julie Mayer  
State's Attorney-Mike Havera

### APPROVE STATE'S ATTORNEY REQUEST FOR FULL TIME HIRE

*A motion was made by Becky Edwards and seconded by Paul Schmitz to recommend the State's Attorney's request to hire a full time secretary this fiscal year due to the work load, training time and staffing levels. The motion carried.*

### THE FINANCE COMMITTEE MET ON THURSDAY, AUGUST 16, 2018 AT 6:00 P.M.

#### CLAIMS

*A motion was made by Becky Edwards and seconded by Bev Graham to approve the claims as presented for August. A roll call being called for polled the following: Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard; ( 16) yea: (0); nay; (0) absent. The motion carried.*

#### DELINQUENT TAX RESOLUTIONS

Four resolutions were presented for approval and to be forwarded to the full Board. They are as follows:

- R2018 TR 012-Authorizing the County Board Chair to assign mobile home tax sale Certificate of Purchase at 43 Hannon Mobile Home Park in Taylorville.
- R2018 TR 013- Authorizing the County Board Chair to assign mobile home tax sale Certificate of Purchase at 54 Hannon Mobile Home Park in Taylorville.
- R2018 TR 014-Authorizing the cancelation of tax sale certificate for 105 N. Locust Street in Pana Township [11-25-16-439-007-00] for the amount of \$430.71.
- R2018 TR 015-Authorizing the Chairman to execute a deed of conveyance or authorize cancellation of tax sale certificate for parcel in Rosamond Township [14-24-23-412-003-01] in the amount of \$225.00.

*A motion was made by Becky Edwards and seconded by Phil Schneider to adopt the above listed resolutions in total and dispense with the reading of each. A roll call being called for polled the following: Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, ( 16) yea: (0); nay; (0) absent. The motion carried.*

#### BUDGET HEARINGS

The following departments presented their FY 2019 budget proposals to the committee:

911-Micki Ehrhardt  
Building/Grounds-Zach Hicks  
Public Defender-Greg Grigsby  
Assessor-Chad Coady  
County Clerk-Michael Gianasi  
Sheriff-Bruce Engeling  
Treasurer-Betty Asmussen  
County Board-Jan Bland

#### NEW OR UNFINISHED BUSINESS

- Highway Engineer Cliff Frye presented the bid sheet the bids for Section 09-01111-00-BR Assumption Bridge #17 project. *Chad Michel made the motion to accept the low bid of \$289,977.04 from Yamnitz & Associates of Fieldon, Illinois and authorize the County Board Chairman to execute the contract. It was seconded by Marilyn Voggetzer. The motion carried.*
- Matthew Briggs, Financial Professional Associate with Prudential presented a contract allowing the County employees, through voluntary payroll deductions, to participate in the 457 tax-deferred plan offered by Prudential Mutual Funds. A motion was made by Vicki McMahon and seconded by Paul Schmitz to authorize the agreement for the employees to participate. The motion carried. There are no County contributions to the 457 plans for the employees.

**MILEAGE AND PER DIEM REPORT:**

*A motion was made by Phil Schneider and seconded by Donna Hibbetts to approve the mileage and per diem report for the month of August 2018. The motion carried.*

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Becky Edwards	\$200.00	\$50.00	5
Bev Graham	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	2
Venise McWard	\$200.00	\$50.00	3
Mike McClure	\$200.00	\$50.00	4
Vicki McMahan	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	2
Paul Schmitz	\$200.00	\$50.00	3
Philip Schneider	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	4
Matt Wells	\$200.00	\$50.00	3

**APPOINTMENTS/REAPPOINTMENTS:**

Appointments: Health Board for three year term beginning July 2018:

- Dr. David Trost to fill the vacancy of Dr. Ronald Mizer.
- Re-appoint current members to a three year term:
  - Dianne Bailey; Greg Hager; Margaretha Strawn; and Laurie Cunnington

With no objections, the Chairman called for *a motion to make the stated appointment and reappointments to the Christian County Health Board. The motion was made by Marilyn Voggetzer and seconded by Becky Edwards. The motion carried.*

**ADJOURNMENT**

With no other unfinished business to come before the Board, *a motion was made by Molly Alaria and seconded by Charles DeClerck to adjourn until Tuesday, September 18, 2018 for the regular County Board meeting at 6:30 p.m. The motion carried.*