

**HIGHWAY/BUILDING/GROUNDS  
COMMITTEE MINUTES  
January 13, 2011**

Present:                  Joe Marley                  Mike McClure  
                                Charles DeClerck        Lloyd Washburn  
                                Chad Michel  
Absent:                  none  
Others present:        Cliff Frye, Greg Hager and Jan Bland.

The meeting of the Highway/Building/Grounds Committee was called for on Thursday, January 13, 2011 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

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Highway business:

Cliff Frye presented the following highway business:

Bids were opened and read for gasoline and diesel fuel to be used during 2011 with the following results:

		Group 1		Group 2
	B2 Clear	B2 Dyed	Winter Add	Gasohol
Christian County FS	\$0.077	\$0.077	\$0.025	\$0.077
Morgan Distributing	\$0.21	\$0.21	\$0.025	\$0.21
Strode Farm Service	\$0.1386	\$0.1386	\$0.0198	\$0.1486

A motion was made by Charles DeClerck and seconded by Mike McClure to accept the low bid from Christian County FS for Group 1 and 2. The motion carried.

Bids were opened and read on Tuesday, January 11, 2011 for MFT Aggregates to be used by the County and Townships during FY11.

- For the County, a motion was made by Mike McClure and seconded by Charles DeClerck to accept the low bid of Nokomis Quarry. The motion carried.
- For the Townships, a motion was made by Lloyd Washburn and seconded by Chad Michel to accept the low bids as read and refer them to the individual Township Highway Commissioners for approval. The motion carried.

Resolution R2011HY001 authorizing participation in the State of Illinois Federal Surplus Property Program was presented. A motion was made by Chad Michel and seconded by Lloyd Washburn to recommend to the full Board adoption of resolution R2011HY001 authorizing the County to participate in the State of Illinois Federal Surplus Property Program. The motion carried.

Quotes were presented to trade the rotary disc mower that the Highway Department uses to mow the right of way with the following results:

Shelby Farm Pride	Kuhn GMD700	\$2,500.00
Tri-Co Equipment	Case-IH MD92	\$6,000.00

A motion was made by Mike McClure and seconded by Chad Michel to accept the low quote from Shelby Farm Pride. The motion carried.

Culvert quotes were received for a replacement project in Pana Township and will be referred to the Township Highway Commissioner for action.

A request to remove platted roadways from the Lakewood Subdivision Platt was received. No action will be taken by the committee until a petition signed by all adjacent property owners affected by the removal has been received.

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A request to perform a speed study in the area of Kemmerer Village was received from the Assumption Township Highway Commissioner. After reviewing the Township file, Cliff found that a similar request had been received in 1997. The County Board at their March '97 meeting voted to establish a school speed zone adjacent to Kemmerer Village. The Highway Department will work with the Highway Commissioner to make sure he has the proper signing in place to make the school speed zone enforceable.

A quote was received from Alan Collebrusco for plaster repairs in various areas of the courthouse. The listing was quoted as time and materials and not to exceed for each area. There are safety concerns in some areas, so any areas can be done one at a time if preferred. The committee was interested in getting a quote to replace full ceiling areas rather than just patching. More quotes and options will be presented next month.

A motion was made by Chad Michel and seconded by Mike McClure to adjourn. The motion carried.

Many of the committee members toured the County Correctional Center and jail facilities by invitation of the Sheriff.

Respectfully submitted,

Joe Marley, Chairman  
Highway, Grounds, Building Committee

## **ENVIRONMENTAL, ZONING, WELFARE AND LEGISLATIVE**

January 25, 2011

Present:      Laura Wilkinson, Chairman  
                  Marilyn Voggetzer                 Tony Woods  
                  Carol Foli                         Greg Hager  
Absent:        none  
Others present:     Joe Stepping, Bev Merano and Jan Bland.

The meeting of the Environmental/Zoning/Welfare/Legislative Committee was called to order with a quorum in attendance on Tuesday, January 25, 2011 at 6:30 pm at the Christian County Courthouse to discuss legislation for tipping fees and any other matters properly brought before the committee.

Chairwoman Wilkinson presented to the Committee a sample letter of support to Senator Link. The purpose of the letter is to support legislation to eliminate the exemptions for tipping fees. The County would see some increase from the tipping fees if the exemptions are removed. The County receives \$1.27/ton surcharge. A motion was made by Tony Woods and seconded by Carol Foli to direct the States Attorney to write a letter of support for Chairman Curtin to sign and forward to Senator Link and the local representatives. The motion carried.

Joe Stepping reported that since the Midstate Recycling cardboard receptacle has been put in place, there has already been a reduction in the number of recycling roll-off container pulls. In December there were 44 pulls county wide and as of January 25 there had only been 16 pulls. At the Franklin Street location in December there were 16 pulls and to date in January only four pulls. The Committee stated how pleased they were that Midstate Recycling is assisting to recycle the cardboard.

It was also noted that Edinburg still has some cardboard being deposited in the county's roll off containers. The Solid Waste Office will continue to educate the public on the recycling change.

Joe Stepping reported that the Enforcement Grant which had been eliminated in 2009 has been partially reinstated for state reimbursement. Hopefully, in 2011, we will receive full funding for the year in the amount of \$75,000.

A motion was made by Marilyn Vogettzer and seconded by Greg Hager to adjourn. The motion carried.

Respectfully submitted,

Laura Wilkinson, Chairwoman  
Environmental Committee

## **ENVIRONMENTAL, ZONING, WELFARE AND LEGISLATIVE**

January 25, 2011

Present:      Laura Wilkinson, Chairman  
                  Marilyn Voggetzer                 Tony Woods  
                  Carol Foli                         Greg Hager  
Absent:        none  
Others present:     Joe Stepping, Bev Merano and Jan Bland.

The meeting of the Environmental/Zoning/Welfare/Legislative Committee was called to order with a quorum in attendance on Tuesday, January 25, 2011 at 6:30 pm at the Christian County Courthouse to discuss legislation for tipping fees and any other matters properly brought before the committee.

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Joe Stepping reported that the Enforcement Grant which had been eliminated in 2009 has been partially reinstated for state reimbursement. Hopefully, in 2011, we will receive full funding for the year in the amount of \$75,000.

A motion was made by Marilyn Vogettzer and seconded by Greg Hager to adjourn. The motion carried.

Respectfully submitted,

Laura Wilkinson, Chairwoman  
Environmental Committee

## **ENVIRONMENTAL, ZONING, WELFARE AND LEGISLATIVE**

April 5, 2011

Present:	Laura Wilkinson, Chairman	
	Marilyn Voggetzer	Tony Woods
	Carol Foli	Greg Hager
Absent:	none	
Others present:	Cliff Frye, Joelynda Conrad, Brett Rahar, Pana Mayor Steve Sipes, Tom Lacy, Joe Marley, John Curtin and Jan Bland.	

The meeting of the Environmental/Zoning/Welfare/Legislative Committee was called to order with a quorum in attendance on Tuesday, April 5, 2011 at 6:30 pm at the Christian County Courthouse to discuss all matters properly brought before the committee.

Pana Mayor Steve Sipes asked the Committee to review terms and financial commitment of concerning the intergovernmental agreement relating to animal control services. This agreement was discussed in August of 2010 and signed in October of 2010. Issues and problems from both sides were discussed including Pana not having the ability to hold animals for the required 24 hour timeframe, the inability for Pana to drop off animals during weekends and holidays. Joelynda expressed concerns regarding sick and violent animals being dropped off. Various suggestions and brainstorming was done and it was determined that Mayor Sipes, Joelynda, and possibly the Illinois Department of Agriculture would continue discussions and report back to the Committee next month with a potential resolution.

Mayor Sipes commented that the recycling containers might need to be pulled more often. Greg Hager had been watching the site and thought the site was doing better. They will consult with Joe Stepping, if the problem continues.

On March 11, 2011 Tom Lacy, Chairman of the Christian County Historic Preservation Commission sent a letter to Chairman Curtin to request amending the Historic Preservation Ordinance O2007 CB 007 passed in October of 2009 and amended in December of 2009 by doing the following things:

1. Amend the language on page 10, to read “if the Commission decides that the landmark should be designated, it should do so by a resolution cast by a majority of the Commission and approved by the owner(s).”
2. Amend the language on page 13 to read “if the Commission decides that the proposed historic district should be designated, it shall do so by a resolution passed by a majority of the Commission and approved by no less than 51% of property owners and/or leaseholders.”
3. The entire section entitled “fees and Penalties” found on page 21 of the ordinance should be excluded or deleted.

[The entire letter is attached.]

Chairman Curtin commented, “It was never the County Board’s intent, but was left in order to comply with state regulations.” The question has been to change the ordinance

or not enforce it. Mr. Lacy told the Committee that the commissioners have wrestled with the idea since the inception. A motion was made by Tony Woods and seconded by Marilyn Voggettzer to make the modifications and amend the ordinance as recommended by the commissioners. The motion carried. Additionally, Attorney Lacy should write to the Illinois Historic Preservation Agency to notify them of the changes to be made and if these proposed changes would violate any primary purpose of the ordinance to notify us immediately.

Zoning Officer Brett Rahar presented the Committee with a new Flood Damage Prevention Ordinance. Christian County currently has an existing Flood Damage Prevention Ordinance, which was put into place in 1993. Recently, new maps have been made and changes were made in the boundaries of the 100 year flood plain. In order for homeowners to be eligible for flood insurance, the County must enact this new ordinance prior to June 16, 2011. This applies to unincorporated areas in the County. A motion was made by Greg Hager and seconded by Carol Foli to recommend to the full Board to rescind the 1993 ordinance and adopt the new proposed ordinance. The motion carried.

Cliff Frye offered discussion regarding House Bill 805. This pending legislation gives several counties (Christian County included) the ability to regulate the spreading of sludge. The regulations could include how, where, changes and fees. This was just for discussion as no law as been enacted as yet.

A letter and resolution was received from the Regional Superintendent of Schools Greg Springer for the County Board to take into consideration a resolution objecting to the State's proposed elimination of funding for the Regional Offices of Education. No action was taken.

After the census figures have been taken, reapportionment of voting districts can be done and must be reviewed by population. Christian County's numbers are well under the 5% difference requiring action. Any action must be passed by the July Board meeting and filed with the County Clerk. The Committee discussed the issues and whether to make any changes to the number of county board members or the boundaries of the county board districts. It is their general opinion not to make any changes. They would like any comments and opinions from the rest of the board members prior to next month's committee meeting.

In the committee's review, it was noted that in 2002 there was a reduction of county board members from 21 to 16 and the voting districts were reduced from seven to four.

A motion was made by Marilyn Voggettzer and seconded by Greg Hager to adjourn. The motion carried.

Respectfully submitted,

Laura Wilkinson, Chairwoman  
Environmental Committee



## **ENVIRONMENTAL, ZONING, WELFARE AND LEGISLATIVE**

June 15, 2011

Present:      Laura Wilkinson, Chairman

                  Marilyn Voggetzer

                  Carol Foli

                  Tony Woods

                  Greg Hager

Absent:        none

Others present:      Joelynda Conrad, Pana Mayor Steve Sipes, John Curtin and Jan Bland.

The meeting of the Environmental/Zoning/Welfare/Legislative Committee was called to order with a quorum in attendance on Wednesday, June 15, 2011 at 6:30 pm at the Christian County Courthouse to discuss all matters properly brought before the committee.

The County Board District population numbers to determine if any change is necessary are still being tracked. The Committee does not anticipate any district boundary changes, but will wait until the numbers are available to compare before making a decision. No action taken.

Pana Mayor Steve Sipes asked the Committee to review the terms and financial commitment concerning the intergovernmental agreement relating to animal control services. This agreement was discussed in August of 2010 and signed in October of 2010 at a rate of \$350/month from the City of Pana. The City would hold the dogs for 24 hours in hopes of locating the owner and then they would be brought to Animal Control. Mayor Sipes told the Committee they had begun building two holding pens, but needed more input from the Department of Ag for compliance. To become compliant will cost money not budgeted.

Based on comparison from Taylorville's average usage versus Pana's usage and population between the two cities, Pana is about half of Taylorville on each factor. A motion was made by Tony Woods and seconded by Greg Hager to reduce the City of Pana's monthly fee to \$200 on a trial basis for a year. This would allow Pana some funding to finish the holding pens and evaluate a better average of animals brought to the county's animal control facility. The motion carried.

Mayor Sipes also discussed some of their recycling problems at the drop off bin in Pana. Greg Hager who has been keeping a watch on their container also complained about the improper dumping and recycling. He noted the Solid Waste Office has been notified and has increased education in Pana. This will be forwarded to Joe Stepping for further evaluation.

A motion was made by Carol Foli and seconded by Marilyn Voggetzer to adjourn. The motion carried.

Respectfully submitted,

Laura Wilkinson, Chairwoman  
Environmental Committee

**HIGHWAY/BUILDING/GROUNDS  
COMMITTEE MINUTES  
February 9, 2011**

Present:	Joe Marley	Mike McClure
	Charles DeClerck	Lloyd Washburn
	Chad Michel	
Absent:	none	
Others present:	Cliff Frye, Sheriff Kettelkamp, Chief Bruce Engeling, Jail Administrator Andrew Nelson, Alan Collebrusco, Bill Kennedy and Jan Bland.	

The meeting of the Highway/Building/Grounds Committee was called for on Wednesday, February 9, 2011 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

Highway business:

Cliff Frye presented the following highway business:

Sloan Implement is once again offering the County a lease for a mowing tractor (JD 6330) at the same rate as the State. They offer an 8 month lease (350 hrs) for \$4896.50. This is the same rate as last year. They are now also offering a 12 month lease (450 hrs) for \$6295.00. A motion was made by Charles DeClerck and seconded by Chad Michel to lease a tractor from Sloan Implement for 12 months in the amount of \$6295.00. The motion carried.

A request to remove platted roadways from the Lakewood Subdivision Platt was received. No action will be taken by the committee until a petition signed by all adjacent property owners affected by the removal has been received.

Cliff indicated the condensate return tank on the boiler at the highway garage has rusted to the point that it is developing small leaks. Temporary repairs have been made but the unit will need to be replaced with a stainless steel unit. He contacted some companies that have stainless steel units to look at the problem but they were unable to make it hear before the meeting due to the recent weather. He will bring quotes to next months meeting.

Cliff indicated two or our older Monroe Poly plows have fatigued on the outside edges and are in need of replacement. Locust Township has a like new Flink reversible plow that they would like to sell for \$3,500.00. This is a good heavy duty plow with no sign of visible wear. The State of Illinois has a joint purchase contract with Valk Manufacturing of New Kingstown, PA for an all steel reversible plow with an extended discharge for \$4,244.00. The manufacturer emailed several pictures of this plow and it appears to be a

well made, heavy duty unit. They have approximately 30 units in use in IL with the closest being in the Peoria IDOT maintenance yard. Cliff is in the process of contacting IDOT to arrange a time to look at the plow and talk to their maintenance people to get their impression on this plow. A motion was made by Lloyd Washburn and seconded by Charles DeClerck to purchase the Flink snowplow from Locust Township for \$3,500.00 and to purchase a Valk snowplow from the state joint purchase contract for \$4,244.00 pending a satisfactory review of the unit. The motion carried.

ComEd is planning a project to raise their transmission towers that originate at the Dominion Energy power plant near Kincaid and extend Northeasterly toward Chicago. With the increased load being pushed through the lines, they are sagging lower than originally predicted. Couple this with the increasing size of modern day farm machinery, they are not able to maintain the proper clearances required by the National Electric Safety Code. Cliff and the Highway Commissioners from South Fork, Buckhart and Mt. Auburn Townships will be meeting with ComEd representatives in the near future to work out access routes and permits for the equipment and materials to be used in this project.

Since the last discussion on the plaster repairs in the Courthouse, Bill Kennedy and Alan Collebrusco evaluated the concrete under the falling white coat plaster on the ceiling. It was Bill's opinion to patch the bad areas using a bonding agent between the new plaster and old concrete. Covering the entire area would be overkill and more work than what is actually needed. The guarantee quote is a maximum of \$3,000, but that included some work on the walls in the county board room. A motion was made by Mike McClure and seconded by Lloyd Washburn to do the work as quoted due to the safety concerns and with the recommendation from Bill Kennedy and refer to the Audit/Finance Committee. The motion carried.

The Sheriff, Chief Deputy and Jail Administrator attended the meeting as a follow up to last month's tour of the correctional center. County Board members have all received a letter outlining various issues at the center. It was noted that from a \$35,000 repair and improvements budget, to date almost \$11,000 has been spent and \$10,000 of that on plumbing problems created either by inmates or deteriorating pipes. Another issue affecting the building structure is water leaking in from various areas, including the roof. Bill Kennedy has offered to work with the Sheriff on some of the problems identified. He will work with the staff and prepare specifications and estimates to be used to obtain quotes or bids as necessary. A motion was made by Mike McClure and seconded by Chad Michel to have Bill Kennedy and the Sheriff's office work together to obtain quotes or bids on the items that need immediate attention. The motion carried. The Committee asked the Sheriff to prioritize the issues identified in the letter received by the board members.

A repair/re-decorating policy was submitted to help assist individual offices with the protocol for making changes to the courthouse and other county buildings. The purpose of the policy is to approve and coordinate any repairs or re-decorating. It provides guidelines for approval at different expense levels. [Policy attached] A motion was made by Chad Michel and seconded by Mike McClure to adopt the policy and distribute to department heads. The motion carried.

Tom Finks has requested that David Martin's old office be painted and carpeted. It is a small area and the cost of materials and installation should not exceed \$700 from the states attorney's budget. A motion was made by Chad Michel and seconded by Mike McClure to approve the paint and carpet of the office. The motion carried. [Referencing the previous proposed policy, this would only need to be approved at the Building Committee level.]

A motion was made by Chad Michel and seconded by Mike McClure to adjourn. The motion carried.

Respectfully submitted,

Joe Marley, Chairman  
Highway, Grounds, Building Committee

## **ENVIRONMENTAL, ZONING, WELFARE AND LEGISLATIVE**

April 5, 2011

Present:	Laura Wilkinson, Chairman	
	Marilyn Voggetzer	Tony Woods
	Carol Foli	Greg Hager
Absent:	none	
Others present:	Cliff Frye, Joelynda Conrad, Brett Rahar, Pana Mayor Steve Sipes, Tom Lacy, Joe Marley, John Curtin and Jan Bland.	

The meeting of the Environmental/Zoning/Welfare/Legislative Committee was called to order with a quorum in attendance on Tuesday, April 5, 2011 at 6:30 pm at the Christian County Courthouse to discuss all matters properly brought before the committee.

Pana Mayor Steve Sipes asked the Committee to review terms and financial commitment of concerning the intergovernmental agreement relating to animal control services. This agreement was discussed in August of 2010 and signed in October of 2010. Issues and problems from both sides were discussed including Pana not having the ability to hold animals for the required 24 hour timeframe, the inability for Pana to drop off animals during weekends and holidays. Joelynda expressed concerns regarding sick and violent animals being dropped off. Various suggestions and brainstorming was done and it was determined that Mayor Sipes, Joelynda, and possibly the Illinois Department of Agriculture would continue discussions and report back to the Committee next month with a potential resolution.

Mayor Sipes commented that the recycling containers might need to be pulled more often. Greg Hager had been watching the site and thought the site was doing better. They will consult with Joe Stepping, if the problem continues.

On March 11, 2011 Tom Lacy, Chairman of the Christian County Historic Preservation Commission sent a letter to Chairman Curtin to request amending the Historic Preservation Ordinance O2007 CB 007 passed in October of 2009 and amended in December of 2009 by doing the following things:

1. Amend the language on page 10, to read “if the Commission decides that the landmark should be designated, it should do so by a resolution cast by a majority of the Commission and approved by the owner(s).”
2. Amend the language on page 13 to read “if the Commission decides that the proposed historic district should be designated, it shall do so by a resolution passed by a majority of the Commission and approved by no less than 51% of property owners and/or leaseholders.”
3. The entire section entitled “fees and Penalties” found on page 21 of the ordinance should be excluded or deleted.

[The entire letter is attached.]

Chairman Curtin commented, “It was never the County Board’s intent, but was left in order to comply with state regulations.” The question has been to change the ordinance

or not enforce it. Mr. Lacy told the Committee that the commissioners have wrestled with the idea since the inception. A motion was made by Tony Woods and seconded by Marilyn Voggettzer to make the modifications and amend the ordinance as recommended by the commissioners. The motion carried. Additionally, Attorney Lacy should write to the Illinois Historic Preservation Agency to notify them of the changes to be made and if these proposed changes would violate any primary purpose of the ordinance to notify us immediately.

Zoning Officer Brett Rahar presented the Committee with a new Flood Damage Prevention Ordinance. Christian County currently has an existing Flood Damage Prevention Ordinance, which was put into place in 1993. Recently, new maps have been made and changes were made in the boundaries of the 100 year flood plain. In order for homeowners to be eligible for flood insurance, the County must enact this new ordinance prior to June 16, 2011. This applies to unincorporated areas in the County. A motion was made by Greg Hager and seconded by Carol Foli to recommend to the full Board to rescind the 1993 ordinance and adopt the new proposed ordinance. The motion carried.

Cliff Frye offered discussion regarding House Bill 805. This pending legislation gives several counties (Christian County included) the ability to regulate the spreading of sludge. The regulations could include how, where, changes and fees. This was just for discussion as no law as been enacted as yet.

A letter and resolution was received from the Regional Superintendent of Schools Greg Springer for the County Board to take into consideration a resolution objecting to the State's proposed elimination of funding for the Regional Offices of Education. No action was taken.

After the census figures have been taken, reapportionment of voting districts can be done and must be reviewed by population. Christian County's numbers are well under the 5% difference requiring action. Any action must be passed by the July Board meeting and filed with the County Clerk. The Committee discussed the issues and whether to make any changes to the number of county board members or the boundaries of the county board districts. It is their general opinion not to make any changes. They would like any comments and opinions from the rest of the board members prior to next month's committee meeting.

In the committee's review, it was noted that in 2002 there was a reduction of county board members from 21 to 16 and the voting districts were reduced from seven to four.

A motion was made by Marilyn Voggettzer and seconded by Greg Hager to adjourn. The motion carried.

Respectfully submitted,

Laura Wilkinson, Chairwoman  
Environmental Committee



**HIGHWAY/BUILDING/GROUNDS  
COMMITTEE MINUTES**  
**April 12, 2011**

Present:	Joe Marley	Mike McClure
	Charles DeClerck	
	Chad Michel	
Absent:	Lloyd Washburn	
Others present:	Cliff Frye, Sheriff Kettelkamp, Chief Deputy Bruce Engeling, Tony Woods, Bill Kennedy and Jan Bland.	

The meeting of the Highway/Building/Grounds Committee was called for on Tuesday, April 12, 2011 at 6:00 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

**Highway business:**

Cliff Frye presented the following as highway business:

Bid Tabulations for County and Township MFT bituminous materials for FY2011 were distributed. Bids were opened with the Highway Commissioners at 9:00 am and submitted to this committee for review and approval.

- For the County: A motion was made by Mike McClure and seconded by Charles DeClerck to accept the low bid from Louis Marsch, Inc. The motion carried.
- For the Various Road Districts: A motion was made by Charles DeClerck and seconded by Mike McClure to accept the low bid from Louis Marsch, Inc. as read and forward them to the individual township road commissioners for approval.  
The motion carried.

Cliff presented a proposal from Atlas Soils, Inc. of Hillsboro, IL to complete soil borings for Bridge 011-3024 (CH #1). The estimated cost is \$3,066 but will be billed based on the actually depths drilled. A motion was made by Charles DeClerck and seconded by Mike McClure to accept the proposal from Atlas Soils, Inc. The motion carried.

Cliff passed out an article from Roads & Bridges magazine on our County Highway #1 recycling project completed last year. Dunn Company submitted the project for consideration by Roads & Bridges and the Asphalt Recycling and Reclaiming Association (ARRA) for one of their annual recycling awards. Our project was chosen for one of the awards for its extensive use of recycled materials. Dunn Company accepted the award at ARRA's annual conference and would like to present it to the County. The committee recommended inviting them to the May meeting of the County Board to present the award.

**Animal Control business:**

Cliff received a proposal from B&L Cremations Systems to tune up the incinerator at Animal Control. This service would tune up the machine and calibrate the emission controls. The proposal is for \$795, plus any necessary parts and a percentage of travel expenses if they can do several in the region at the same time. Joelynda has indicated she doesn't have enough funds in her budget for this expenditure. Since the unit has been operating trouble free for sometime now, Cliff suggested trying to budget for this service in the next fiscal year.

Courthouse Grounds:

A letter was received from Melissa Jones, Christian County National Day of Prayer Taskforce to again consider their request to hold their annual bible reading marathon on the north portico of the Courthouse. It is scheduled to begin Saturday, April 30 through Tuesday, May 3, 2011. A motion was made by Mike McClure and seconded by Charles DeClerck to approve the request. The motion carried.

Rhonda Kraft of the Taylorville Tree Board has requested once again the opportunity to plant another tree on the courthouse lawn. Last year two were planted on either side of the east center sidewalk. This tree will be donated by Ace Hardware and planted as one of their requirements as a USA Tree City and to celebrate Arbor Day. A motion was made by Mike McClure and seconded by Chad Michel to accept the donated tree. The motion carried.

Gary Merker of Taylorville Mainstreet submitted a request for use of the courthouse grounds for the annual Farmers Market events that are held on the square on Saturday mornings through October. Several events will also be planned in conjunction with the Market as in the past. A motion was made by Chad Michel and seconded by Charles DeClerck to approve the use of the grounds for the Farmers Market. The motion carried.

Correctional Center:

Bill Kennedy reported three key areas that needed attention at the correctional facility. The plumbing has been pieced together and fixed too many times over the years and still continues to leak. The only good part is that the sewer pipes are in the basement and exposed so access for repair would not be so difficult.

Bill showed the committee many pictures of the roof and patches on patches on patches. There are eight skylights and water leaks around them as well. Over the past few years, we have repaired roofs at the courthouse, the probation building, and the Solid Waste Office using the spray foam and coating method.

The intercom system and other lighting panels need attention as well. The committee evaluated the roof project looking to Bill to obtain an estimate and to also address the plumbing. A motion was made by Mike McClure and seconded by Chad Michel to ask Bill Kennedy to write up specs for the plumbing and to obtain quotes for the roof and to refer this matter to the Finance committee. The motion carried.

Courthouse:

Chairman Curtin reported that Greg Hosto believes to have found someone to work on the windows. A motion was made by Charles DeClerck and seconded by Mike McClure to begin to repair those most critical using the courthouse maintenance budget. The motion carried.

The State is closing the Veterans Affairs offices and they are looking for other government buildings to offer them space. They have many privacy issues meaning a secure enclosed space which does not work into any space we might have available. Other agencies are also looking for them.

A motion was made by Chad Michel and seconded by Mike McClure to adjourn. The motion carried.

Respectfully submitted,  
Joe Marley, Chairman  
Highway, Grounds, Building Committee

# **HIGHWAY/BUILDING/GROUNDS COMMITTEE MINUTES**

May 10, 2011

Present: Joe Marley Lloyd Washburn  
Charles DeClerck

Absent: Chad Michel, Mike McClure

Others present: John Curtin, Cliff Frye, Joelynda Conrad, Bruce Engeling, Bill Kennedy and Jan Bland.

The meeting of the Highway/Building/Grounds Committee was called for on Tuesday, May 10, 2011 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

## Highway business:

Cliff Frye presented quotes from CTI to upgrade the computers and software at the Highway Department. Three computers and software are approximately \$5,100 and he will add a new printer and USB storage device for system back up. All can be completed within the \$6,000 budgeted for this upgrade. A motion was made by Charles DeClerck and seconded by Lloyd Washburn to upgrade the computer hardware and software and a cost not to exceed the budgeted amount of \$6,000. The motion carried.

Cliff Frye requested to purchase two used pickup trucks for the Highway Department at a cost not to exceed \$30,000. He has sufficient funds in the budget for equipment purchases. Recently one of the crew cabs had to be scraped leaving the department shorter on vehicles than they already are. Two used vehicles will bridge the gap quickly and Cliff will present a request at a later date to replace older vehicles with new ones proposed to be ordered off the State's Joint Purchase Program. A motion was made by Lloyd Washburn and seconded by Charles DeClerck to allow the Highway Department to purchase used pickup trucks at a cost not to exceed \$30,000. The motion carried.

### Animal Control business:

Joelynda Conrad presented two quotes for fencing in an exercise pen at the Animal Control Facility. Upon review of the quotes, the companies did not bid on the same size and quality of materials. Cliff Frye will provide Joelynda with a specification sheet that she can provide the companies so that they can provide comparable quotes. A motion was made by Charles DeClerck and seconded by Lloyd Washburn to authorize the construction of the exercise pen at the Animal Control Facility and refer the new quotes to the finance committee. The motion carried. An exercise area was originally part of the plans for the new facility.

Joelynda Conrad presented two quotes for installation of exhaust fans in the Animal Control Facility. These fans will help move additional air through the kennels during hot weather. The quotes were as follows:

Hanks Heating and Cooling: \$1,202.00  
Ken Romig \$2,318.66

Animal Control business (cont.):

A motion was made by Charles DeClerck and seconded by Lloyd Washburn to accept the low quotation from Hanks Heating and Cooling. The motion carried. It should be noted that these projects will be paid from the annual Willey Estate trust fund distribution. This money is specifically to be spent to benefit the animals.

County Correctional Center business:

Bill Kennedy and Bruce Engeling reported on the roof and plumbing projects at the correctional center. Although a couple of roofing companies have submitted quotes to repair the roof, it will be required to bid the project and Bill is working on specs.

It was thought that the floor drains in the jail needed to be repaired before the drain pipe repair was started. After conversation between Bill Kennedy and Jeff Nolan, it was suggested that it was more cost effective to do all at the same time. A motion was made by Lloyd Washburn and seconded by Charles DeClerck to refer to the Finance committee as to how to proceed with this much needed project. The motion carried.

Courthouse business:

Bill Kennedy has located a 12" bell which could be attached to the slave clock already existing in the courthouse. As Bill has already purchased the bell, he is requesting the installation to be in the second floor rotunda area. A minimal electrical connection would be the cost to the County and Bill would do the installation. A motion was made by Lloyd Washburn and seconded by Charles DeClerck to recommend and refer to the Finance Committee. The motion carried.

An inquiry has been received to the possibility of having a wedding ceremony in the rotunda area of both the second and third floors. With no opposition to allowing the wedding/event, it was suggested that a policy and fee schedule be developed and brought back to the committee.

Brought to the Committee for their opinion was a request to sell Sam's Club memberships in the courthouse to the employees. The Committee felt that this type of request should be denied.

A motion was made by Charles DeClerck and seconded by Lloyd Washburn to adjourn. The motion carried.

Respectfully submitted,

Joe Marley, Chairman  
Highway, Grounds, Building Committee

## **ENVIRONMENTAL, ZONING, WELFARE AND LEGISLATIVE**

June 15, 2011

Present:      Laura Wilkinson, Chairman

                  Marilyn Voggetzer

                  Carol Foli

                  Tony Woods

                  Greg Hager

Absent:        none

Others present:      Joelynda Conrad, Pana Mayor Steve Sipes, John Curtin and Jan Bland.

The meeting of the Environmental/Zoning/Welfare/Legislative Committee was called to order with a quorum in attendance on Wednesday, June 15, 2011 at 6:30 pm at the Christian County Courthouse to discuss all matters properly brought before the committee.

The County Board District population numbers to determine if any change is necessary are still being tracked. The Committee does not anticipate any district boundary changes, but will wait until the numbers are available to compare before making a decision. No action taken.

Pana Mayor Steve Sipes asked the Committee to review the terms and financial commitment concerning the intergovernmental agreement relating to animal control services. This agreement was discussed in August of 2010 and signed in October of 2010 at a rate of \$350/month from the City of Pana. The City would hold the dogs for 24 hours in hopes of locating the owner and then they would be brought to Animal Control. Mayor Sipes told the Committee they had begun building two holding pens, but needed more input from the Department of Ag for compliance. To become compliant will cost money not budgeted.

Based on comparison from Taylorville's average usage versus Pana's usage and population between the two cities, Pana is about half of Taylorville on each factor. A motion was made by Tony Woods and seconded by Greg Hager to reduce the City of Pana's monthly fee to \$200 on a trial basis for a year. This would allow Pana some funding to finish the holding pens and evaluate a better average of animals brought to the county's animal control facility. The motion carried.

Mayor Sipes also discussed some of their recycling problems at the drop off bin in Pana. Greg Hager who has been keeping a watch on their container also complained about the improper dumping and recycling. He noted the Solid Waste Office has been notified and has increased education in Pana. This will be forwarded to Joe Stepping for further evaluation.

A motion was made by Carol Foli and seconded by Marilyn Voggetzer to adjourn. The motion carried.

Respectfully submitted,

Laura Wilkinson, Chairwoman  
Environmental Committee

## HIGHWAY/BUILDING/GROUNDS COMMITTEE MINUTES

June 13, 2011

Present: Joe Marley      Lloyd Washburn  
Charles DeClerck      Chad Michel  
Mike McClure  
Absent: none  
Others present: John Curtin, Cliff Frye and Jan Bland.

The meeting of the Highway/Building/Grounds Committee was called for on Monday, June 13, 2011 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

### Highway business:

AmerenCIPS has requested that the street platted as East Sherman Street be vacated from the original plat. This platted street runs between South Shumway Street and Manners Park (across the Norfolk & Southern Railroad) but has never been laid out and accepted as a public roadway. A motion was made by Mike McClure and seconded by Chad Michel to vacate East Sherman Street from the original plat contingent upon the County Engineer receiving the required approval from any adjoining property owners and preparation of a description of the platted street to be vacated. The motion carried.

Cliff Frye indicated he anticipates receiving bids for the "window project" at the Highway Department prior to next month's County Board meeting. In order expedite the award, he requested Chairman Curtin be authorized to execute the contract if satisfactory bids are received. A motion was made by Charles DeClerck and seconded by Chad Michel to authorize Chairman Curtin to execute the window contract if satisfactory bids are received. The motion carried. Cliff indicated he was working on the specifications for the air conditioning portion of the grant project and hopes to have bids ready for the July meeting.

The Highway Department will be installing conduit and supports for the Fuel Vending System with their own forces. The temporary electrical work will be done for under \$2,000. The system should be up and running sometime in July.

Cliff Frye presented quotes for sign posts and stubs with the following results:

	<u>POSTS</u>	<u>OMNI ANCHORS</u>
Allied Municipal Supply	\$16.44 (\$8,220.00)	\$17.15 (\$1,715.00)
Newman Traffic Signs	\$15.28 (\$7,640.00)	\$19.43 (\$1,943.00)
Tapco	\$19.13 (\$9,565.00)	\$23.50 (\$2,350.00)

A motion was made by Chad Michel and seconded by Mike McClure to accept the low quote from Newman Traffic Signs for posts and the low quote from Allied Municipal Supply for the omni anchors. The motion carried.

Courthouse business:

At last month's meeting, the request to use the courthouse during closed hours to host a wedding was discussed. A proposal for costs and changes from the current grounds and courthouse use policy is attached. In summary, there is no cost for "grounds only" use and any time the courthouse is opened for special use the fee is \$25/hour. Certificate of liability coverage will be required from all parties requesting use of the property. Large events on the grounds and other organization requests will be approved by the County Board whereas individual requests for courthouse use will be reviewed, evaluated and approved by the Sheriff and County Board Chairman. A motion was made by Charles DeClerck and seconded by Mike McClure to approve the changes for use of the courthouse. The motion carried.

A motion was made by Mike McClure and seconded by Chad Michel to adjourn. The motion carried.

Respectfully submitted,

Joe Marley, Chairman  
Highway, Grounds, Building Committee

**HIGHWAY/BUILDING/GROUNDS  
COMMITTEE MINUTES  
December 13, 2011**

Present: Joe Marley Lloyd Washburn  
Charles DeClerck Chad Michel  
Absent: Mike McClure  
Others present: Paul Schmitz, Greg Hager, Cliff Frye and Jan Bland

The meeting of the Highway/Building/Grounds Committee was called for on Tuesday, December 13, 2011 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

**Highway business:**

Cliff Frye presented the following highway business:

Bids were opened and read for gasoline and diesel fuel to be used during 2012 with the following results:

	<u>Group 1</u>		<u>Group 2</u>
	B2 Clear	B2 Dyed	Winter Add
Christian County FS	\$0.074	\$0.074	\$0.03
Morgan Distributing	\$0.07	\$0.07	\$0.02

A motion was made by Lloyd Washburn and seconded by Chad Michel to accept the low bid from Morgan Distributing for Group 1 and 2. Motion carried.

A Local Agency Agreement for Federal Participation was presented for Stonington Bridge No. 4 (Section 08-16112-00-BR). This standard agreement dedicates the Federal Funds for the bridge replacement project. A motion was made by Charles DeClerck and seconded by Chad Michel to execute the Local Agency Agreement for Federal Participation with IDOT for Section 08-16112-00-BR. The motion carried.

A supplemental agreement for preliminary engineering on Assumption Bridge No. 17 (Section 09-01111-00-BR) with Cummins Engineering was presented. The supplemental agreement is necessary due to the change in scope of work. This structure will now be a total replacement instead of just a superstructure replacement. A motion was made by Chad Michel and seconded by Lloyd Washburn to execute the supplemental agreement with Cummins Engineering on a cost plus basis with an upper limit of \$22,400.00. The motion carried.

Resolution R2011HY024 appropriating \$730,000.00 from the Motor Fuel Tax fund for maintenance during FY2012 was presented. A motion was made by Charles DeClerck and seconded by Lloyd Washburn to recommend to the full Board adoption of the County Maintenance Resolution in the amount of \$730,000.00. The motion carried.

Resolution R2011HY025 appropriating \$60,000.00 from the Motor Fuel Tax fund for payment of social security and IMRF retirement during FY2012 was presented. A motion was made by Chad Michel and seconded by Lloyd Washburn to recommend to

December 13, 2011  
Highway/Grounds  
Page 2

the full Board adoption of the Social Security and IMRF Retirement Resolution in the amount of \$60,000.00. The motion carried.

Resolution R2011HY026 appropriating \$102,000.00 from the Motor Fuel Tax fund for payment of the salary and expenses of the County Engineer for FY2012 was presented. This represents the 2% increase to the State salary program. A motion was made by Chad Michel and seconded by Lloyd Washburn to recommend to the full Board adoption of the County Engineers Salary and Expenses Resolution in the amount of \$102,000.00. The motion carried.

Quotes were presented for sign posts and stubs with the following results:

	<u>Telespar Post (10')</u>	<u>Anchor Stub (3')</u>	<u>Total</u>
Allied Tube (State Bid)	\$5,500.00	\$1,002.00	\$6,502.00
Decker Supply	\$7,725.00	\$1,418.00	\$9,143.00
Newman Signs	\$7,800.00	\$1,430.00	\$9,230.00
Hall Signs	\$9,315.00	\$1,718.00	\$11,554.87

A motion was made by Charles DeClerck and seconded by Lloyd Washburn to purchase the sign posts and stubs from the State Joint Purchase Contract with Allied Tube at a total cost of \$6,502.00. The motion carried.

RCC box culvert quotes and flat bed truck quotes will be presented at January meeting.

The City of Taylorville had their city engineer submit a TIGER III grant application to reconstruct 1700 North Road from IL Route 29 to IL Route 48. This will allow for commercial traffic between the two state routes and to future industrial development in that area. They have requested the County to participate in the cost of the application. Since this route is a township road, County Highway Funds cannot be spent for this type of project, etc. If the County wished to participate it would have to be as an economic development project, therefore this matter will be submitted to the finance committee for consideration.

A motion was made by Charles DeClerck and seconded by Chad Michel to adjourn with no further business. The motion carried.

Respectfully submitted,

Joe Marley, Chairman  
Highway/Grounds/Building

## **Bids Received by the Christian County Highway Department**



**Illinois Department  
of Transportation**

**County Maintenance Resolution**

RESOLVED, by the County board of Christian County, that \$730,000.00 is appropriated from the Motor Fuel Tax allotment for the maintenance on county or State highways and meeting the requirements of the Illinois Highway Code, and be it further

RESOLVED, that maintenance sections or patrols be maintained under the provision of said Illinois Highway Code beginning January 1, 2012 and ending December 31, 2012, and be it further

RESOLVED, that the County Engineer/County Superintendent of Highways shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in funds authorized for expenditure by said Department under this appropriation, and be it further

RESOLVED, that the County Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Approved

STATE OF ILLINOIS

Christian County,

} ss.

I, Linda K. Curtin County Clerk, in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of

Date

Christian County. at its December

meeting held at Taylorville

on December 20, 2011

Date

Department of Transportation

IN TESTIMONY WHEREOF, I have hereunto set my hand and

affixed the seal of said County at my office in Taylorville

Regional Engineer

in said County, this 20<sup>th</sup> day of December A.D. 2011

(SEAL)

County Clerk.

**RESOLUTION**

**SECTION 12-00000-00-RF**

WHEREAS, certain Christian County Highway Department employee's salaries are paid from the County Motor Fuel Tax Fund; and,

WHEREAS, the Illinois Department of Transportation's policies allow the County's cost for Social Security and the Illinois Municipal Retirement Fund to be paid from the County Motor Fuel Tax Fund for those employees whose salaries are paid from the County Motor Fuel Tax Fund; and,

WHEREAS, the estimated employer's cost of Social Security and the Illinois Municipal Retirement Fund for those Christian County Highway Department employees paid out of the County Motor Fuel Tax Fund is \$ 60,000.00,

NOW THEREFORE BE IT RESOLVED, by the County Board of Christian County that there is hereby appropriated the sum of \$ 60,000.00 from the County Motor Fuel Tax Fund to pay the employer's share of the cost of Social Security and the Illinois Municipal Retirement Fund, known as County Section 12-00000-00-RF for those employees whose salaries are paid from the County Motor Fuel Tax Fund.

STATE OF ILLINOIS )  
                     ) ss  
COUNTY OF CHRISTIAN)

I, Linda K. Curtin, County Clerk of Christian County, do hereby certify that this is a true and correct copy of a Resolution approved and adopted at the regular meeting of the Christian County Board held on December 20, 2011 at Taylorville, Illinois.

Given under my hand and seal this 20<sup>th</sup> day of December, 2011.

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(SEAL)

LINDA K. CURTIN, County Clerk

**RESOLUTION**

**SECTION 12-CS021-00-AC**

**SALARY AND EXPENSES OF COUNTY ENGINEER**

WHEREAS, the County has sufficient Surface Transportation Program funds available and desires to use a portion of said funds to pay a portion of the County Engineer's salary:

WHEREAS, The County desires to appropriate Motor Fuel Tax funds for the purpose of payment of the County Engineer's salary and expenses for the period beginning January 1, 2012 and ending December 31, 2012.

NOW, THEREFORE BE IT RESOLVED that the sum of \$99,000.00 be hereby appropriated for payment of the County Engineer's salary and the sum of \$3,000.00 for payment of expenses. Said appropriation includes \$102,000.00 from the County's Motor Fuel Tax fund for the year January 1, 2012 and ending December 31, 2012.

BE IT FURTHER RESOLVED that the County hereby authorizes the sum of \$49,500.00 of their Surface Transportation Program funds to be made available to the Illinois Department of Transportation for the State's use in exchange for an equal amount of State funds. The State funds shall equal fifty percent (50%) of the County Engineer's annual salary.

BE IT FURTHER RESOLVED that the County Board Chairman is hereby authorized to execute the Agreement for County Engineer's Salary with the State of Illinois, Department of Transportation.

STATE OF ILLINOIS )  
                 ) ss  
COUNTY OF CHRISTIAN)

I, Linda K. Curtin, County Clerk of Christian County, do hereby certify that this is a true and correct copy of a Resolution approved and adopted at the regular meeting of the Christian County Board held on December 20, 2011 at Taylorville, Illinois.

Given under my hand and seal this 20<sup>th</sup> day of December, 2011.

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(SEAL)

Linda K. Curtin, County Clerk

I certify that the correct TIN for Christian County is 37-6000560.  
Legal Status: Governmental