

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
January 10, 2013**

Present: Greg Hager, Chairman
Charles DeClerck Dave Reed
Marilyn Voggetzer Ben Curtin

Absent: None

Others present: Paul Schmitz, Brent Windell, Dick Breckenridge, Mike Gianasi,
Zach Hicks, Bruce Engeling and Jan Bland

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Thursday, January 10, 2013 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

Brent Windell presented a final plat requesting approval for a minor subdivision of the DSM Farm. He noted that due to a previous land sale this split to create a minor subdivision is necessary to comply with the Plat Act. Plat Officer Mike Gianasi said everything was in compliance with the act. A motion was made by Ben Curtin and seconded by Dave Reed to approve the DSM Farm Minor Subdivision. The motion carried.

Building/Grounds/Maintenance Supervisor gave a report on several bigger projects which he has received quotes and is working with the department heads on those related costs:

- Insulation of the heating pipes in the courthouse for better heat regulation and energy saving is quoted at \$6,000 with Zack doing all the work. As this is a big project, it would take several months to complete on a “work as can” basis. Purchasing the entire amount needed of the insulation product is more economical than purchasing on an as ready basis.
- Exhaust fans for the jail area have been quoted at \$880 and contains its own thermostat.
- A quote of \$1700 for the two heat systems at the highway building will move that project forward.
- Zach reported he has had about 100 work orders submitted in his first month on the job.

Also he has tested and received CFC certifications for universal refrigerant-service, reclaim, repair and purchase. As requested by Chairman Schmitz, he has applied for acceptance to a Building Operator Certification class taught at Lincoln Land Community College that will he will attend over several months.

Also discussed was the possibility of reimbursement for use of his personal phone in lieu of providing a work only phone. This will be discussed at the Finance meeting.

Chairman Schmitz distributed newspaper articles about an industry called “fracking”-- also often referred to as hydraulic fracturing or hydro-fracking--a process stimulation

procedure first used by the oil and gas industry. Dick Breckenridge commented that the EPA is reviewing regulations on the procedures and environmental effects.

Chairman Hager noted the building tour of the sheriff's office and jail tonight after the meeting and that next month the meeting will be held at the Health Department.

A motion was made by Marilyn Vogetzer and seconded by Charles DeClerck to adjourn. The motion carried.

Respectfully submitted,

Greg Hager
Buildings/Highway/Environmental Chair

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
February 14, 2013**

Present: Greg Hager, Chairman Ben Curtin
 Charles DeClerck Marilyn Voggetzer
Absent: Dave Reed
Others present: Paul Schmitz, Dick Breckenridge, Cliff Frye, Nancy Martin, Zach
 Hicks, and Jan Bland

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Thursday, February 14, 2013 at 6:30 p.m. in the Christian County Health Department. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

HIGHWAY

Cliff Frye presented the following highway business:

Engineering agreements for designing repairs to Rosamond Bridge #9 and Mt. Auburn Bridge #7 were presented. Rosamond has been closed and Mt. Auburn's weight limit reduced to 3 tons, both due to deteriorated timber pilings. Both structures are adequate to remain in place once the pilings are repaired. WHKS & Co. will design the repair so that the highway department crew can complete the repairs. The estimated cost to design the repairs are \$12,993.68 for Rosamond and \$13,711.86 for Mt. Auburn. A motion was made by Charles DeClerck and seconded by Marilyn Voggetzer to authorize the Chairman to execute agreements with WHKS & Co. on a cost plus basis to design the structure repairs. The motion carried.

The 1994 - 426B Cat loader/backhoe needs to have the front drive axle rebuilt. A quote from Altorfer Cat in the amount of \$3,808.67 was presented. A motion was made by Ben Curtin and seconded by Charles DeClerck to have the loader/backhoe repaired by Altorfer Cat. The motion carried.

Quotes were presented to trade the rotary disc mower that the Highway Department uses to mow the right of way with the following results:

Shelby Farm Pride	Kuhn GMD700	\$5,907.00
Sloan Implement	John Deere JD275	\$5,800.00

A motion was made by Charles DeClerck and seconded by Marilyn Voggetzer to accept the low quote from Sloan Implement. The motion carried.

COURTHOUSE/BUILDINGS/GROUNDS

The current fee to use of the Courthouse for special events is \$25/hour. Various options of building rental and security fees were reviewed and will continue to be evaluated at a later meeting. In the interim, a motion was made by Marilyn Voggetzer and seconded by Ben Curtin to contract any new requests at \$25/hour for rental of building and an additional \$40/hour for security if determined necessary by management. The motion carried.

The current lawn and snow removal agreement was discussed.

Building/Grounds Supervisor Zach Hicks updated the committee members on the various repairs to date and upcoming projects.

- After a recent elevator inspection, a quote has been received to make the required repairs and changes to be compliant at an approximate cost of \$5445. Signage is required at the jail for the dumb waiter and various larger projects at the courthouse. A motion was made by Ben Curtin and seconded by Charles DeClerck to proceed with the work and charge the repairs to the appropriate building maintenance budget line items. The motion carried.
- The courthouse is in the need of repairs to prevent the rain runoff into the building, the cracks in the plaster to the pulley on the 80' flag pole.
- As Bill Kennedy has reported for years there is a need to do something with the boiler, Zach has obtained quotes and proposals to undertake this necessary project. He will discuss further with the Committee after looking into grant funding and other financial incentives.
- The Highway staff have assisted Zach with the installation and all of the pipe insulation in the courthouse is complete.

A calendar of events for 2013 from Taylorville Main Street was submitted for approval of the use of the courthouse grounds. [Not all events take place on the courthouse grounds.] A motion was made by Marilyn Voggetzer and seconded by Charles DeClerck to approve the Main Street events. The motion carried.

A motion was made by Ben Curtin and seconded by Charles DeClerck to adjourn. The motion carried.

The members toured the Health Department.

Respectfully submitted,

Greg Hager
Buildings/Highway/Environmental
Chair

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
March 12, 2013**

Present: Greg Hager
Charles DeClerck Marilyn Voggetzer
Absent: Ben Curtin
Dave Reed
Others present: Paul Schmitz, Cliff Frye and Jan Bland

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Tuesday, March 12, 2013 at 6:30 p.m. at the Christian County Highway Department. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

Highway business:

Cliff Frye presented the following highway business:

Joint Agreements with IDOT for Federal Participation in the following bridge replacement projects was presented:

<u>Project</u>	<u>Estimated Costs</u>		
	<u>Federal</u>	<u>State</u>	<u>Local</u>
• Buckhart Bridge #12 (06-03111-00-BR)	296,000	59,200	14,800
• Locust Bridge #17 (08-07114-00-BR)	288,000	57,600	14,400
• Locust Bridge #21 (08-07115-00-BR)	236,000	47,200	11,800
• Assumption Bridge #17 (09-01111-00-BR)	276,000	55,200	13,800

A motion was made by Charles DeClerck and seconded by Marilyn Voggetzer to authorize Chairman Schmitz to execute the Joint Agreements with IDOT. The motion carried.

A request to lease a JD 6115R tractor, delivered through Sloan Implement, at the State IACBMC rate. The eight month lease is \$5,946.50 with any hours over 350 billed at \$16.99 per hour. A motion was made by Marilyn Voggetzer and seconded by Charles DeClerck to lease a JD 6115R tractor from John Deere Company for eight months. The motion carried.

MFT Rock bids will be opened at 10:00 am on March 18th and MFT oil bids will be opened at 10:00 am on April 9th.

Often there is a need for folding chairs at the courthouse. Several styles of chairs and costs were presented for review. A motion was made by Charles DeClerck and seconded by Marilyn Voggetzer to purchase 50 folding chairs and a chair storage dolly and refer the purchase to the Finance Committee. The motion carried.

Discussion continued as to how and what fees to set for requests to use the courthouse and grounds. Some opinions discourage the extracurricular use of courthouse use while the opinion of others believe the historic building should be shared when reasonable

requests are made as long as realistic fees are in place to cover staffing expenses and utility costs. Further consideration will resume next month concerning staffing expenses.

Two requests were made by the Taylorville Arts Council to use the courthouse and grounds.

- Using the most current fees approved, a motion was made by Marilyn Voggetzer and seconded by Charles DeClerck to approve the request for the Art Fair on June 1 at \$40/hour for security (for the courthouse to be open for restroom use) and the grounds for the annual event. The motion carried.
- The 3rd Annual Arts Council Gala request to use the entire building on December 7 to exhibit the work of local artists was determined by the current fees--\$25/hour to use the building and \$40/hour for security. A motion was made by Charles DeClerck and seconded by Marilyn Voggetzer to approve the request at the stated fees. The motion carried.

Committee Chairman Hager and Chairman Schmitz gave an update on the building maintenance projects:

- Zach Hicks is waiting to receive quotes on options to either repair or replace the courthouse boiler. Cliff noted that they are looking for grant money for this project.
- The elevator mandated repairs have been completed, however, more mandated issues and expenses are on the horizon.
- A squirting water heater at the courthouse created an emergency replacement this past week. The change out was completed within hours by Zach.
- The exhaust fans have been installed at the jail.
- Replacing wax rings, the flag pole connections, and the daily calls from all buildings keep the workload full.

The meeting was held at the Highway Building. Cliff noted that the 1940 building which was built by the WPA (Work Progress Administration) still needs new windows and an electrical overhaul, but has a newer boiler for the office area, overhead heat in the shop areas and has been recently painted.

The request for the Easter Cross on the Courthouse grounds has been researched and was determined not allowable.

A motion was made by Charles DeClerck and seconded by Marilyn Voggetzer to adjourn. The motion carried.

Respectfully submitted,

Greg Hager, Committee Chairman

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
April 12, 2013**

Present: Greg Hager, Chairman Ben Curtin
 Charles DeClerck Marilyn Voggetzer
 Dave Reed

Absent: none

Others present: Paul Schmitz, Dick Breckenridge, Cliff Frye, Zach Hicks, and Jan Bland

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Thursday, April 12, 2013 at 6:30 p.m. in the Christian County Health Department. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

BUILDING/GROUNDS

- Zach explained that another solenoid on a courthouse heat radiator burned out today. He continued to discuss boiler repairs verses boiler replacement. Since the last report, another boiler company representative suggested that we do repairs to the boiler base and steam traps rather than a purchase new one.
- After the rains, the basement had water. Fixing the window wells and adding another sump pump is on the repair schedule.
- Locating someone to work on the third floor windows is an ongoing issue.
- This week Zach has been cleaning filters and checking air conditioning units. During the inspections, he found problems at the Probation building, at the jail which has two units down with another is failing, and the electrical portion for the third floor at the courthouse needs attention to avoid over stress on compressors.
- The flag pole is still on schedule for new cords.
- Several other plumbing issues at the jail have been identified.
- On a trial basis, a portable filtering system is being moved from office to office as an experiment and to experience the difference in air quality.

The air conditioning, boiler rebuild and water in the basement are priority issues. Zach will work with the department heads concerning their maintenance budgets and approach the finance committee as quotes are ready.

HIGHWAY

Cliff Frye presented the following highway business:

- Bids were opened and read on Monday, March 18, 2013 for MFT Aggregates and Tuesday, April 9, 2013 for Bituminous Materials to be used by the County and the Townships during FY13. **For the County, a motion was made by Charles DeClerck and seconded by Marilyn Voggetzer to accept the low bids as read. The motion carried.

**For the Townships, a motion was made by Charles DeClerck and seconded by Dave Reed to accept the low bids as read and refer them to the individual Township Highway Commissioners for approval. The motion carried.

Three quotes were presented for the purchase of two new Flink HD-8 chip spreaders with the following results:

Woody's Municipal Supply	\$ 9,936.00
Clauss Specialties Inc.	\$11,250.00
Koenig Body & Equipment	\$11,820.00

A motion was made by Ben Curtin and seconded by Dave Reed to purchase two new Flink HD-8 chip spreaders from Woody's Municipal Supply for \$9,936.00. The motion carried.

The snow storm on March 24th provided a good test of the Valk snowplow purchased two years ago. The highway department has one older poly plow that has deteriorated beyond reasonable repair and we would like to have a reversible plow for the motorgrader for times when a V-plow isn't needed. Cliff presented a quote from Valk Manufacturing and Monroe Truck Equipment who manufactures a similar plow with the following results:

	<u>12' Reversible</u>	<u>Expressway</u>	<u>Total</u>
Valk	\$4,650.00	\$5,150.00	\$ 9,800.00
Monroe	\$6,600.00	\$8,700.00	\$15,300.00

A motion was made by Dave Reed and seconded by Ben Curtin to purchase two snowplows from Valk Manufacturing for \$9,800.00 from budgeted . The motion carried.

Cliff presented information regarding the state of local funding for roadways in Illinois. With the possibility of a new Capitol Bill in the legislature this year, he encouraged the Board members to stress to their legislatures that local agencies are losing their ability to adequately maintain their roads and need to be remembered in any new legislation.

Cliff presented an overview of the different funding sources and uses that are available to the highway department. [See attachment]

A request was read from Melissa Jones, Chairman of the Christian County National Day of Prayer Task Force to hold the annual Bible Reading Marathon on the north portico of the courthouse beginning at 10:00 am on Saturday, April 27, 2013 through Tuesday, April 30th. This group has held this event at the courthouse for the past several years. The committee held some discussion and will wait to obtain a legal opinion from the States Attorney.

Further discussion was held concerning the rental, the fees to be charged and the circumstances in allowing the Courthouse to be used for private events. Members have

mixed feelings about the topic. Before they continue to research fees or details, it would be their pleasure to hear from the full Board whether to proceed with development of the project or to discontinue any such activity.

A motion was made by Marilyn Vogetzer and seconded by Dave Reed to adjourn. The motion carried.

Committee Chairman Hager noted that next month's meeting would most likely be held at Animal Control.

The members toured the Probation Building with Chief Probation Officer Laura Cooper.

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
May 14, 2013**

Present: Greg Hager, Chairman Dave Reed
 Charles DeClerck Marilyn Vogetzer

Absent: Ben Curtin

Others present: Paul Schmitz, Dick Breckenridge, Zach Hicks, Mike Gianasi,
 Joelynda Conrad, Brent Windell, and Jan Bland

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Tuesday, May 14, 2013 at 6:30 p.m. in the Christian County Animal Control. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

BUILDING/GROUNDS

- Zach Hicks presented additional research on the courthouse boiler issue—full replacement or repair of the damaged parts due to the base of the boiler is rotten out, steam traps are not working, there are many steam leaks and there is no energy saving values. After the initial boiler inspection and evaluation of repair and replacement, Zach was able to find a highly reputable company who quoted to repair the project in lieu of replacement. The cost to to the mudleg replacement on the boiler is \$18,850 from the Jarvis Boiler and Welding Company. An additional materials cost of \$2,500 is estimated to fix traps and safety switches and Zach would do that work. The estimate to replace with a new boiler is \$29,533. For energy efficiency, a new boiler would give 85% and to do a rebuild would give 81%. There is a couple of months lead time to get scheduled and it would take about six weeks of steady work for Zach to do his part. The boiler needs to be corrected prior to next May, but winter comes first so there is some urgency to begin. A motion was made by Charles DeClerck and seconded by Marilyn Vogetzer to recommend to the Finance Committee and full Board to do the repairs as estimated and to apply for energy credits from Ameren as quickly as possible. The motion carried.
- Zach updated the Committee on the installation of the air conditioning units and fans at the jail. There is still some work to be done to complete the project.
- The air conditioning units for the third floor are still being evaluated as to how to control the units in a more efficient manner.
- He again noted that the air purifier continues to get high ratings from the courthouse employees.
- A truck has been found to fix the rope and paint the flag pole for a quote of \$400. A motion was made by Marilyn Vogetzer and seconded by Dave Reed to make sure all details are in place with appropriate funds in the budget for Ron Deal to replace the rope and paint the flag pole for the quoted amount. The motion carried.
- The meeting site was at Animal Control and Zach noted he has updated the ventilating fans, regulated the heat systems and has yet to do repairs on some of the kennels where the dogs have chewed.

Brent Windell of Windell Surveying presented a final plat for a minor subdivision to be known as Durhamm minor subdivision in Stonington Township. The landowner would like to sell the house on the property and maintain the tillable ground and will include covenants to be a single family dwelling, no mobile homes, no junk yard and no swine. Mike Gianasi stating that all was in order, a motion was made by Dave Reed and seconded by Charlie DeClerck to approve and recommend to the full Board the Durhamm Minor Subdivision. The motion carried.

Committee Chair Greg Hager reviewed the current fee schedule for use of the courthouse--\$25/hour for use of building and \$40/hour for security. During discussion it was agreed that any fees must cover all costs for the County. A motion was made by Dave Reed and seconded by Marilyn Voggetzer in order to use the courthouse, the fee for up to four hours is a flat \$350; only organizations can apply for the use; each request will be approved by the full Board and no alcohol is to be served. This fee will include security rates, supplemental janitorial services, estimated utilities and a fee for a County host/hostess to oversee the event. The motion carried.

A motion was made by Marilyn Voggetzer and seconded by Dave Reed to adjourn. The motion carried.

Respectfully submitted,

Greg Hager
Buildings/Highway/Environmental
Chair

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
August 12, 2013**

Present: Greg Hager, Chairman
Dave Reed Ben Curtin
Charles DeClerck Marilyn Voggetzer
Absent: none
Others present: Paul Schmitz, Zach Hicks, Cliff Frye and Jan Bland

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Monday, August 12, 2013 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

HIGHWAY reported by Cliff Frye

- The bid results for Section 05-04116-00-BR (Greenwood Bridge #20) were presented with Yamnitz & Associates of Fieldon, Illinois posting the lowest bid. The bid was under the approved engineer's estimate. A motion was made by Charles DeClerck and seconded by Ben Curtin to accept the low bid of \$274,493.55 from Yamnitz & Associates and authorize the Chairman to execute the contract for this project. The motion carried.
- Bids for precast box culverts will be presented next month.
- A preliminary engineering agreement with Kuhn & Trello for Ricks Bridge #22 (Section 13-13116-00-BR) was presented for approval. This is a standard IDOT cost plus contract with a not to exceed amount of \$29,958.09. A motion was made by Marilyn Voggetzer and seconded by Ben Curtin to authorize the Chairman to execute the agreement with Kuhn & Trello. The motion carried. Soil borings are required for the design of this project. Atlas Soils has submitted a revised estimate to do these borings in the amount of \$3,250.00. The contract is billed on actual cost incurred. A motion was made by Ben Curtin and seconded by Marilyn Voggetzer to authorize the Chairman to execute the agreement with Atlas Soils. The motion carried.

BUILDING/GROUNDS reported by Zach Hicks

- During the rebuild of the courthouse boiler, it was discovered that the mud leg had previously been replaced and the problem was the fire box. The company fixed the problem and honored the quoted price. Zach has purchased the materials for his part to complete. There are still some registers and valves to change out or replace.
- The boiler at the jail needs some wiring and valves replaced .
- The boiler at the highway is good.
- The courthouse air conditioner for the third floor has had several problems this summer. Zach believes they are all working in sync now.
- The jail air conditioning units have had some problems but he has gotten them back to working order.

- The kitchen at the jail has some major problems with plumbing: dishwashers and pipes.
- Other projects to finish during the summer and fall are painting Health Department building as it is rotting at the bottom, fix dog pens, completing studies of gas and electric bills for rebates, and checking heating systems to ready for winter.

A recently received elevator report estimated upgrades at a cost over \$262,000. The committee discussed to determine if the report was mandatory or just upgrades and recommendations. Zach will report back.

Chairman Schmitz reported that the City of Taylorville and the County of Christian will be celebrating their 175th anniversary. The Chamber of Commerce and Taylorville Main Street will chair and oversee all the various committees for the event. He is accepting ideas for the County to plan their portion of the event which will be held over Memorial Day weekend in 2014. It was suggested and there was interest in the beard contest, having a county float for the parade and an open house at the courthouse. Suggestions are encouraged by all employees and elected officials.

A motion was made by Charles DeClerck and seconded by Dave Reed to adjourn. The motion carried.

Respectfully submitted,

Greg Hager
Buildings/Highway/Environmental
Chair

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
October 8, 2013**

Present: Greg Hager, Chairman Dave Reed
 Ben Curtin Marilyn Vogetzer

Absent: Charles DeClerck

Others present: Paul Schmitz, Zach Hicks, Cliff Frye, Mike Gianasi, John Curtin,
 Tony DelGiorno, Alta Himstedt, Ann Montgomery, Steve
 Gilbreth, Louis Laughlin and Jan Bland

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Tuesday, October 8, 2013 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

A minor sub-plat for Wareham and Norville was submitted for approval in order for the Sharpsburg and Neighboring Area Water System to proceed. Attorney Tony DelGiorno reported that the group is ready to proceed with the laying of the pipe, closings of easements and other construction after this approval. It was noted that Zoning Officer Brett Rahar has approved the building permits, Plat Officer Mike Gianasi has reviewed the minor sub-plat stating that everything is in order and Cliff Frye said there were no problems with the easements. A motion was made by Ben Curtin and seconded by Marilyn Vogetzer to approve the minor sub-plat for Wareham and Norville as submitted. The motion carried.

HIGHWAY reported by Cliff Frye

- A request was made to replace and purchase a 20 year old power washer. Three quotes were compared from \$5288, \$6700, and \$5600 for the purchase of a new one. The low quote was from Pressure Pump and Supply from Lebanon, Illinois. This is a company that builds and services the pumps. A motion was made by Marilyn Vogetzer and seconded by Dave Reed to purchase the quoted pump from Pressure Pump and Supply at a cost of \$5288. The motion carried.
- As an update on the Taylorville spillway bridge; the letting was held in September by IDOT and was awarded to Freeson Brothers. Depending on the weather, work may begin this fall.
- A request was made from a Roby resident if the County would allow hunting on their property in that area. After discussion, a motion was made by Greg Hager and seconded by Dave Reed to deny any requests for hunting on County properties. The motion carried.

It was noted that a tree on the west side of the courthouse was dead and needed to be removed. Cliff offered for the Highway Department to remove it this winter.

John Curtin, former County Board Chairman, appeared before the Committee to request a permanent use of the courthouse grounds to establish a memorial for Christian County Farmers. The memorial would include a stone monument with an engraved progressive farming scene and two benches sitting atop of concrete surround with an 11x 13 brick paver patio within. The public would be able to purchase pavers (costs not yet

determined) to allow three lines of laser printing of names etc. on each brick. This would fund the project. Taylorville Main Street has been asked to promote and manage the process with John Curtin overseeing the project. Other businesses are already onboard to help sponsor and promote the project. A motion was made by Dave Reed and seconded by Marilyn Voggetzer to allow the Christian County Farmers Memorial to be erected on the southeast side of the courthouse lawn. The motion carried.

Building/Maintenance Supervisor Zach Hicks continues to be busy with both small projects and big projects. He noted that the courthouse boiler is all completed and has been tested, he worked at the highway building to get their boiler ready for the season, and will be at the health department beginning tomorrow installing the second new HVAC unit. The health department building has been painted and some work around the yard at the courthouse. The jail is a much harder building to do any projects due to the overcrowding of the jail.

A motion was made by Dave Reed and seconded by Ben Curtin to adjourn. The motion carried.

Respectfully submitted,

Greg Hager
Buildings/Highway/Environmental Chair

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
November 12, 2013**

Present: Greg Hager, Chairman Dave Reed
 Ben Curtin Marilyn Vogetzer
 Charles DeClerck

Absent: None

Others present: Paul Schmitz, Billy Williams, Cliff Frye and Jan Bland

The meeting of the Highway/Building/Grounds Committee was called for on Tuesday, November 12, 2013 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

Billy Williams from Computer Techniques, Inc was on hand to explain the proposed voice over IP (voip) phone system and CTI's bid which was recommended for approval by the finance committee. The phone system in most of the County buildings has become obsolete and is no longer being supported by the manufacturer. The installation of the new system will pay for itself with reduced monthly expenditures and have the side benefit of many added features to help departments work more efficiently. If the full board approves the bid at the November board meeting, CTI will begin to build the fiber network from their completed facilities on Springfield Road near the Health Department and anticipate reaching the downtown area around March.

Cliff Frye presented the following highway business:

WHKS has completed their initial analysis for repairs to Rosamond Bridge No. 9. The number of timber piles that have failed is larger than originally anticipated and the costs to repair have been estimated to be higher than the cost to replace the \pm 60 year old structure. This project will now be split out from the repair contract with Mt. Auburn Bridge #7 and will be its own project for replacement. WHKS has submitted a revised contract for the design of Rosamond Bridge No. 9 (Section 13-14114-00-BR) on a cost plus basis not to exceed \$41,722.00. A motion was made by Ben Curtin and seconded by Marilyn Vogetzer to authorize the Board Chairman to execute the preliminary engineering agreement with WHKS for Section 13-14114-00-BR, Rosamond Bridge No. 9. The motion carried.

Soil borings will be required for the design of Rosamond Bridge No. 9. An agreement with Atlas Soils, Inc., of Hillsboro was presented with an estimated cost of \$3,350.00. A motion was made by Dave Reed and seconded by Marilyn Vogetzer to approve the agreement with Atlas Soils, Inc to perform soil borings for Section 13-14114-00-BR, Rosamond Bridge No. 9 at an estimated cost of \$3,350.00. The motion carried.

The Highway Department ordered a new reversible snow plow for the Caterpillar Motorgrader this summer. In order to operate the reversible plow, an additional valve, lever, hoses, etc. needs to be installed. Altorfer Cat estimates the cost of this work at \$4,733.01. A motion was made by

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Charles DeClerck and seconded by Dave Reed to have Altorfer Cat add the necessary hydraulics to the motor grader for the reversible plow. The motion carried.

Since we no longer have a contract to clear the walks and drives at the Courthouse and other buildings, Cliff Frye and Zach Hicks have discussed how to best get this accomplished. Cliff presented several quotes for various style snow blowers. A Honda is preferred due to ease of starting, reliability, a hydrostat transmission and a three year commercial use warranty. The other manufacturers had one year or less on their commercial warranty. Since this unit will be used and maintained at the Highway Department they will make the purchase. A motion was made by Charles DeClerck and seconded by Ben Curtin to purchase a Honda HS1332TAS snow blower from Sloan Implement at a cost of \$2,890.00 plus freight. The motion carried. A spreader will be necessary to help keep the walks and drives clear of ice. Drake-Scruggs has a Meyer hotshot spreader that has a stainless steel frame and a polypropylene hopper that can be used to spread salt, sand, fertilizer, etc. Since this will be kept and used at the courthouse, jail & probation, it will be paid for from courthouse maintenance. A motion was made by Ben Curtin and seconded by Marilyn Voggetzer to purchase a Meyer Hotshot 100 spreader from Drake-Scruggs at a cost of \$692.00. The motion carried.

Quotes were received for various precast box culverts to be used on County Highways and various Township roads. Due to a last minute change, County Materials was not able to provide a revised estimate before the meeting. A motion was made by Marilyn Voggetzer and seconded by Ben Curtin to accept the lowest quote between County Materials and McCann Concrete Products not to exceed McCann's quote of \$55,873.00. The motion carried.

Enbridge pipe line is looking to begin construction on their line from Pontiac to Patoka in August of 2014. They have proposed a road use agreement detailing what routes they can use to haul pipe, equipment, etc. They will be responsible for all damages that might occur to the designated routes. This agreement was negotiated by several counties in order to have a uniform agreement along the line. One change is being proposed in regards to who widens any corner turning radiuses. Once the agreement is revised and reviewed by the States Attorney's office it will be ready to sign. A motion was made by Dave Reed and seconded by Ben Curtin to authorize the Board Chairman to execute the road use agreement with Enbridge Pipelines, LLC. The motion carried.

Greg Hager informed the committee that he had received an inquiry about the condition of County Highway No. 2 in the Osbernvillle area. Cliff will look at the area and determine if there is a problem that needs addressed.

A motion was made by Charles DeClerck and seconded by Ben Curtin to adjourn. The motion carried.

Respectfully submitted,

Greg Hager
Buildings/Highway/Environmental
Chair

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
December 10, 2013**

Present: Greg Hager
Ben Curtin Charles DeClerck
Dave Reed Marilyn Voggetzer
Absent: None
Others present: Paul Schmitz, Cliff Frye, Joe Stepping, Neal Lebeter, Chad Coady and Jan Bland

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Tuesday, December 10, 2013 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

Committee Chairman Hager opened one bid received for the Solid Waste Roll-off container bidding. It was from Midstate Salvage Corporation in the amount of \$344/pull. This recycling effort has containers in most communities in the County. Each time the collection unit is reported as full, the unit is pulled and replaced with an empty. For the past three years the each pull fee has been \$195, \$200, and \$205 respectfully. Mr. Lebeter listed his expenses which basically gives him a break even bid. Accepting this bid would increase the current expense by about \$37,000. The Committee discussed several options for this program and by motion of Marilyn Voggetzer and seconded by Ben Curtin they agreed with Midstate Salvage to extend the current contract through January 2014 at the current \$205 per pull rate and table acceptance of the bid until January meeting. The motion carried.

Highway business:

Cliff Frye presented the following highway business:

Bids were opened and read for gasoline and diesel fuel to be used during 2014 with the following results:

	Group 1			Group 2
	B2 Clear	B2 Dyed	Winter Add	Gasohol
Christian County FS	\$0.08	\$0.08	\$0.03	\$0.08

A motion was made by Marilyn Voggetzer and seconded by Dave Reed to accept the low bid from Christian County FS for Group 1 and 2. The motion carried.

Resolution R2013HY014 appropriating \$730,000.00 from the Motor Fuel Tax fund for maintenance during FY2014 was presented. A motion was made by Ben Curtin and seconded by Dave Reed to recommend to the full Board adoption of the County Maintenance Resolution in the amount of \$730,000.00. The motion carried.

Resolution R2013HY015 appropriating \$60,000.00 from the Motor Fuel Tax fund for payment of social security and IMRF retirement during FY2014 was presented. A motion was made by Dave Reed and seconded by Ben Curtin to recommend to the full Board adoption of the Social Security and IMRF Retirement Resolution in the amount of \$60,000.00. The motion carried.

Resolution R2013HY016 appropriating \$106,200.00 from the Motor Fuel Tax fund for payment of the salary and expenses of the County Engineer for FY2014 was presented. The State recommended salary is \$103,200 and the appropriation for expenses remains unchanged at \$3,000. A motion was made by Marilyn Voggetzer and seconded by Ben Curtin to recommend to the full Board adoption of the County Engineers Salary and Expenses Resolution in the amount of \$106,200.00. The motion carried.

Bids were opened and read at 10:00 am on Tuesday, December 10, 2013 for MFT Aggregates to be used by the County and Townships during FY14.

- For the County, a motion was made by Ben Curtin and seconded by Dave Reed to accept the low bids as read. The motion carried.
- For the Townships, a motion was made by Marilyn Voggetzer and seconded by Charles DeClerck to accept the low bids as read and refer them to the individual Township Highway Commissioners for approval. The motion carried.

Chairman Schmitz noted that Zach Hicks continues to be busy with heating valves and weatherizing the buildings plus all other incidents as they happen.

Chad Coady, Plat Officer described the request for assistance in easements and splits to purchase a cemetery and access. Chad explained that the area would need a survey, however, the splits do not meet the plat act. A motion was made by Dave Reed and seconded by Charles DeClerck to deny the request based on it is a violation of the plat act. The motion carried.

A motion was made by Charles DeClerck and seconded by Dave Reed to adjourn. The motion carried.

Respectfully submitted,

Greg Hager
Buildings/Highway/Environmental
Chair