

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
January 14, 2014**

Present: Greg Hager
Ben Curtin Charles DeClerck
Dave Reed Marilyn Voggetzer

Absent: None

Others present: Paul Schmitz, Cliff Frye, Joe Stepping, Dick Breckenridge, Julie Mayer, Zach Hicks, Bill Kennedy, and Jan Bland

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Tuesday, January 14, 2014 at 7:00 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

Circuit Clerk Julie Mayer explained the layout of her two offices on the first floor of the Courthouse and the division of staff on both sides: 6 full time, 1 part time and Julie in south office and 3 full time in north office. She would like to get all employees in the main office and use the North office as file storage only. This will make her office more efficient and help her with cross training employees within the office. To accomplish this, the rolling file system in the main office will have to be relocated to the file room. The company that provided and installed the system will relocate it at a cost of \$6,500. Bill Kennedy looked at the structural capacity of the floor in the file room to see if it was adequate for the additional weight. A column and some frame work needs to be added to ensure the needed capacity. Bill will have the steel fabricated and Zach with help from the Highway Department will install it. Additional items to complete the project will be repairing the flooring and any unknown incidentals. A motion was made by Ben Curtin and seconded by Marilyn Voggetzer to approve the project not to exceed a cost of \$7500 and to refer to the Finance Committee. The motion carried.

Solid Waste Director Joe Stepping reviewed the result of last month's bid for the recycling roll-off containers: Midstate Salvage's bid was \$344/pull compared to the current \$205/pull. Midstate agreed to provide service at \$205/pull for January. Joe reported the he has been researching other possibilities. One option might be to lease a truck and hire part time drivers to transport the containers to the recycling centers. At this point he would like to reject the bid received last month from Mid-State Recycling and advertise bids for hauling the containers only. Neal Lebeter has agreed to continue his service for \$300 per pull for a 30 day period beginning February 1. This will give Joe time to receive and evaluate bids. A motion was made by Ben Curtin and seconded by Charles DeClerck to pay \$300/pull through February. The motion carried.

Highway business: Cliff Frye presented the following highway business:

Resolution R2014HY001 authorizing participation in the State of Illinois Federal Surplus Property Program was presented. A motion was made by Marilyn Voggetzer and seconded by

Dave Reed to recommend to the full Board adoption of resolution R2014HY001 authorizing the County to participate in the State of Illinois Federal Surplus Property Program. The motion carried.

Resolution R2014HY002 showing support for a new transportation infrastructure construction program was presented. The resolution urges the state legislature to look at transportation funding and to try and find a more equitable way to fund it. A motion was made by Ben Curtin and seconded by Dave Reed to recommend the full Board adopt resolution R2014HY002 Supporting a New Transportation Infrastructure Construction Program. The motion carried.

Requested to purchase a John Deere 6140D mowing tractor from the CMS joint purchase contract at a cost of \$54,739.27. A motion was made by Marilyn Voggetzer and seconded by Dave Reed to purchase a 6140D tractor from John Deere Company at a cost of \$54,739.27. The motion carried.

Building and Grounds report:

Zach Hicks flipped through pages of projects of “completed” and “to do” explaining for every one job done so many more get added to the list. He noted that some major projects this year will be a main water line replacement, multiple plumbing issues and air conditioning projects at the jail, flash valves in all restrooms at the courthouse, basement windows, add additional electric service in ROE, and that is just a few.

Committee Chairman Hager asked for discussion on the use of the courthouse for specific events such as the Taylorville Arts Council GALA. He noted that he had attended this year and that the event was well done. In May, the Board approved a fee of \$350 (4 hours) for Board approved organizations with no alcohol allowed. It was requested by Dick Breckenridge to reconsider the requirements for the Arts Council. He noted how special and unique the Courthouse is and that this is the “people’s building”. A motion was made by Ben Curtin and seconded by Dave Reed to direct the Board Chairman to work with the States Attorney and bring back to the committee. The motion carried.

Bill Kennedy reported that due to the recent temperatures, the freezing water has created damage in the clock tower and surrounding areas. He requested that Fred Davis be contacted to assess the problems. A motion was made by Marilyn Voggetzer and seconded by Ben Curtin to hire Fred Davis to evaluate the problem and obtain a quote to repair the damage. The motion carried.

A motion was made by Charles DeClerck and seconded by Marilyn Voggetzer to adjourn. The motion carried.

Respectfully submitted,

Greg Hager

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
March 11, 2014**

Present: Greg Hager Ben Curtin
 Dave Reed Marilyn Vogetzer
Absent: Charles DeClerck

Others present: Paul Schmitz, Cliff Frye, Joe Stepping, Zach Hicks, Patty Hornbuckle, Earl Walters, Neal Lebeter-Midstate Salvage, Chuck Duncan-Advanced Disposal, Waste Management representative and Jan Bland

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Tuesday, March 11, 2014 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

Six bids were opened for the hauling of the bins of recycled materials in Christian County through the Solid Waste Management Office. Bid specs require to pull a full container within 24 hours of notice, and the materials must be delivered for processing as well as all other requirements.

AAction Disposal	Springfield, IL	\$265.00/pull
Midstate Salvage Corp.	Taylorville, IL	\$300.00/pull
Flowers Sanitation	Viriden, IL	\$285.00/pull
Joe Coleman Salvage	Pana, IL	\$294.00/pull
Advanced Disposal	Decatur, IL	\$220.00/pull
With 2 nd option of double pull		\$200.00/pull
Waste Management	Taylorville, IL	\$223.35/pull

After discussion of the varying rates, both in and out of the County, Ben Curtin made a motion and Dave Reed seconded the motion to accept the low bid from Advanced Disposal at \$220/pull including the provisional lower bid if workable and noted the extended two year agreement at the bid price. The motion carried.

A request was presented for the Taylorville Arts Council to use the Courthouse grounds for a Children's Art Fair on June 14 from 10-2:00. Additionally, the request was for the use of the restrooms inside. The Committee suggested the use of porta-potties. A motion was made by Marilyn Vogetzer and seconded by Ben Curtin to grant the use of the grounds for the Children's Art Fair on June 14 and if they use Courthouse restrooms the fee will be \$65/hour. The motion carried.

Patty Hornbuckle, Director of the Taylorville Chamber of Commerce and Earl Walters, City of Taylorville Alderman representing the 175th Committee explained the many events to take place and had several requests as to how the County could participate . They noted that the 175th anniversary celebration is to recognize of the 1839 founding of the County and the City of Taylorville and will be held in conjunction with the Chillifest during the weekend of October 4 and 5.

One request was to open the Courthouse to have guided tours to the bell tower and the clock tower by Bill Kennedy from noon to 4:00 pm on Sunday only; on Saturday, have the first floor open in the afternoon for the cupcake contest and judging, to participate in the Saturday parade and to use the Courthouse grounds for the Chillifest event. Other events for the weekend will extend to the Historical Society with civil war reenactments, soap making, quilting etc. and a Sunday Flea Market at the Fairgrounds. In addition to all the recognized Chillifest events [and chili], at 10:30 am on Saturday morning, a parade to celebrate 175 years will take place. Prizes will be given in categories of past, present and future for cars, tractors, floats, and bicycles; there will also be bands and special guests in the parade. Beginning about June, a commemorative license plate will be going on sale for \$25. A raffle will take place for the numbers 1, 175 and 200 of the license plate. There are many more activities for the joint celebration of the Annual Chillifest and the 175th Anniversary of Christian County and the City of Taylorville.

A motion was made by Ben Curtin and seconded by Marilyn Voggetzer to approve the requested uses of the Courthouse and grounds for the celebration and Chillifest. The security staffing will be an in-kind contribution to the event as the community honors the County. The motion carried.

A separate motion was made by Dave Reed and seconded by Marilyn Voggetzer to offer \$3500.00 towards the event preparation and forward to the Finance Committee for approval. The motion carried.

Melissa Jones of the Christian County National Day of Prayer Taskforce requested the use of the north portico of the Courthouse for their annual Bible Reading Marathon beginning on April 26 at 9:00 am.. A motion was made by Marilyn Voggetzer and seconded by Ben Curtin to approve the request. The motion carried.

Returning to the general rules for the use of the courthouse, discussion continued. Without a specific request from the Taylorville Arts Council for their annual fundraiser, the Committee took action to approve the Taylorville Arts Council special event by grandfathering in their requests including the use of alcohol. The rate would be \$65/hour to cover security, extra janitorial attention and utility use. Marilyn Voggetzer put that in the form of a motion and it was seconded by Ben Curtin. The motion carried.

[To summarize the policy for use inside the Courthouse; the fee is \$65/hour, no alcohol, and any request will be approved by the full County Board. Special event requests for inside the courthouse are not encouraged and only established organizations will be considered.]

Highway business:

Cliff Frye presented the following highway business:

Joint Agreements with IDOT for Federal Participation in the following bridge replacement projects were presented:

<u>Project</u>	<u>Estimated Costs</u>		
	<u>Federal</u>	<u>State</u>	<u>Local</u>
• County Highway #1 (11-00089-00-BR)	728,000		182,000

A motion was made by Ben Curtin and seconded by Dave Reed to authorize Chairman Schmitz to execute the Joint Agreements with IDOT. The motion carried

Highway business (cont.):

- Prairieton Bridge #21 (12-12113-00-BR) 288,000 57,600 14,400

A motion was made by Dave Reed and seconded by Marilyn Voggetzer to authorize Chairman Schmitz to execute the Joint Agreements with IDOT. The motion carried

An Agreement for Construction Engineering services with Cummins Engineering for the County Highway #1 Bridge (011-3024), Section 11-00089-00-BR. This is a cost plus contract that will be paid with 80% federal funds and 20% local funds. A motion was made by Dave Reed and seconded by Ben Curtin to authorize Chairman Schmitz to execute the Agreement for Construction Engineering services with Cummins Engineering on a cost plus basis. The motion carried.

A quote from Goodman Fence, Inc. was submitted to install an electric gate opener on the south gate at the Highway Department in the amount of \$5,392.00. This opener will allow deputies easier access afterhours to the fuel system when frozen locks and other gate maintenance issues have been a problem in the past. A motion was made by Marilyn Voggetzer and seconded by Dave Reed to accept the quote from Goodman Fence to install an electric gate opener in the amount of \$5,392.00. The motion carried

A discussion was held in regards to the Township Road that carries the semi-truck traffic to Ahlstrom Filtration. Two IDOT programs are being looked at that might help make the decision to improve this road. One is an Economic Development program and the other is a Truck Access Route Program.

A request from the Highway Department employees for partial reimbursement of purchased Bluetooth devices that are used during the work day. A motion was made by Ben Curtin and seconded by Dave Reed to reimburse the full time employees who use their devices for work purposes for 50% of the cost of the device up to a maximum of \$35.00. The motion carried.

Buildings/Grounds report:

Zach Hicks reported the winter has been hard the concrete around the buildings and also on the interior walls and ceilings of the courthouse. He and the highway staff have completed the ceiling/floor support in the basement for the filing system move in the Circuit Clerk's Office which is scheduled for next week. Other projects that he has been working on or needs attention include repairing tears in the north portico bird netting, cleaning out boiler lines, installing a ventilation system at animal control, entrance door mats, and a solution for the constant replacement of the weather beaten flag.

Chairman Schmitz spoke to Billy Williams at CTI about the time frame for the phone system. The cold winter has hampered the boring efforts to get the optic lines to the downtown area.

A motion was made by Ben Curtin and seconded by Dave Reed to adjourn. The motion carried.

Respectfully submitted,

Greg Hager
Buildings/Highway/Environmental
Chairman

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
April 10, 2014**

Present: Greg Hager
 Ben Curtin Charles DeClerck
 Dave Reed Marilyn Voggetzer

Absent: none

Others present: Paul Schmitz, Cliff Frye, Julie Mayer and Jan Bland

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Thursday, April 10, 2014 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

HIGHWAY BUSINESS:

Cliff Frye explained the situation concerning the recent interpretation of the statutes by IDOT for the letting of materials (i.e. rock and oil bidding). The new interpretation would require a performance bond for any group over \$50,000. This will add .04-.05 cents per gallon to our bid prices. The County Engineers Association is working with IDOT to try and get this interpretation clarified. Therefore, no bids were advertised for oil.

Lawn Mower quotes were read as follows:

Sloan Implement	John Deere Z920M	\$ 7,400.00
Tri-Co	Exmark LZS801	\$ 8,799.00
Tri-Co	Exmark LZX801	\$ 9,519.00
Tri-Co	Kubota ZG332	\$10,950.00

A motion was made by Dave Reed and seconded by Marilyn Voggetzer to approve the low bid of \$7,400.00 for a new John Deere mower from Sloan Implement. The motion carried.

OTHER BUSINESS:

Circuit Clerk Julie Mayer wanted to personally thank the committee for approving the physical changes in her two offices. She also wanted to thank Bill Kennedy, Cliff Frye and staff, Zach Hicks and staff and her staff for all of their hard work to accomplish the move. She is very pleased with the results. After the County Board meeting on Tuesday, she would like to invite everyone to stop by her office to see the improvements that were made.

A request was made by Chairman Schmitz to allow the group of students participating in the Job Shadowing program in June, with the guidance of the Master Gardeners, to create

a flower garden near the Abe statue. In the center would house a time capsule from the 175 years celebration to take place in October. A motion was made by Marilyn Voggetzer and seconded

by Ben Curtin to approve the flower garden project. The motion carried. A motion was made by Ben Curtin and seconded by Charles DeClerck to approve the time capsule addition to the flower garden. The motion carried.

A list of upcoming events sponsored by Taylorville Main Street was submitted for approval of the use of the Courthouse grounds. A motion was made by Dave Reed and seconded by Charles DeClerck to approve the schedule. The motion carried.

Committee Chairman Greg Hager noted that he had spoken with Joe Stepping about a different container at the sites. Then recalling, with the new recycling hauler, the containers would have alterations made for all recycling to be co-mingled in the same container and it could be necessary to use one of Advanced Disposal containers while the work is being done. It should also be noted that the county does not collect cardboard, however, there is a cardboard recycling container at the Taylorville Webster Street site from Midstate Salvage.

Also reported was that Zach is working on the air conditioning system for the third floor of the Courthouse. Currently, the system works for the whole floor without individual office controls of the units. This is a problem when a larger room has more people than the norm. The systems, whether air conditioning or the boiler type heating, cannot be altered to change immediately. It could take several hours before the change is felt.

A motion was made by Marilyn Voggetzer and seconded by Dave Reed to adjourn. The motion carried.

Respectfully submitted,

Greg Hager
Buildings/Highway/Environmental
Chairman

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
May 13, 2014**

Present: Greg Hager
Ben Curtin Charles DeClerck
Dave Reed Marilyn Vogetzer
Absent: none

Others present: Paul Schmitz, Cliff Frye, Mike Havera and Jan Bland

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Tuesday, May 13, 2014 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

HIGHWAY BUSINESS:

Bids were opened and read on Tuesday April 29, 2014 for Bituminous Materials to be used by the County and Townships during FY14.

- For the County, a motion was made by Charles DeClerck and seconded by Marilyn Vogetzer to accept the low bids as read. The motion carried.
- For the Townships, a motion was made by Marilyn Vogetzer and seconded by Dave Reed to accept the low bids as read and refer them to the individual Township Highway Commissioners for approval. The motion carried.

After this winter, the four remaining snowplows that haven't been updated are in need of replacement. Quotes to replace these plows are as follows:

	<u>12' Reversible (Ea)</u>	<u>Total</u>
Valk	\$4,800.00	\$ 19,200.00
Monroe	\$6,600.00	\$ 26,400.00

A motion was made by Dave Reed and seconded by Ben Curtin to purchase four snowplows from Valk Manufacturing for a total of \$19,200.00. The motion carried.

With the possibility of a new Capitol Bill in the legislature this year, Cliff Frye encouraged the Board Members to stress to their legislatures that local agencies need an equitable share of highway revenues and a sustainable revenue program.

Project Updates:

- County Highway #1 (011-3024): The bridge located 5 miles South of Taylorville over the South Fork of the Sangamon River is on the June 13th letting.

- Prairieton Township (011-3112): The Radford Road Bridge is on the June 13th letting.
- Assumption Township (011-3190): 900 North Road Bridge. Right of way acquisition is on-going. We are targeting the August 1st letting.
- Locust Township (011-3162): 1700 East Road Bridge will be completed when conditions are dry enough to build the roadway fill.
- Greenwood Township (011-3263): 150 North Road Bridge will be completed when conditions are dry enough to build the roadway fill.

OTHER BUSINESS:

Committee Chairman Greg Hager noted that he had spoken with Joe Stepping about some of the confusion with the recycling containers while the current bins are being converted. One substitute bin says cardboard and cardboard is not a part of our recycling program.

Also reported was that Zach is working on the air conditioning system for the third floor of the Courthouse trying to allow more individual office control over the temperatures rather than the current system.

CTI is getting close to the installation of the phone system.

A motion was made by Marilyn Voggetzer and seconded by Ben Curtin to adjourn. The motion carried.

Respectfully submitted,

Greg Hager
Buildings/Highway/Environmental
Chairman

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
August 12, 2014**

Present: Greg Hager
 Ben Curtin Charles DeClerck
 Dave Reed Marilyn Voggetzer

Absent: none

Others present: Paul Schmitz, Cliff Frye, Mike Gianasi, Zach Hicks, Patty Hornbuckle and Jan Bland

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Tuesday, August 12, 2014 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

Patty Hornbuckle from the Chamber of Commerce and representing the 175 celebration committee talked to the members about the commemorative license plate being sold for the event. They can be displayed on vehicles from now through October 5th. The cost is \$25 and only 200 were printed. Handouts of the weekend events were distributed and discussed: beard contest, apron contest, “happy birthday” song and cake served beginning at 1:00 pm on Sunday with a short recognition program for current and former Taylorville City mayors and County Board members. There will be a parade which will be held on Saturday October 4 at 11:00 am as well as many events at the Historical Society grounds and all in conjunction with the annual Chillifest activities.

Discussion continued about the float for the County Board. Several ideas were tossed around and Chairman Hager will look to recruit a group to decorate the float. Several members offered to contribute to the purchase of materials and to pay someone to decorate it. All members will be asked for donations. The employees and/or office holders are also encouraged to create floats for the celebration. The highway department will help County employees obtain racks and vehicles in order to participate.

Recently, a car and driver crashed through the decorative brick wall outside the county jail facility. Initially, it was determined the driver had no insurance. With a high deductible from the County’s side, the Committee viewed the damaged wall. Since, insurance was validated and the wall will be rebuilt as before.

Maintenance Supervisor Zach Hicks reported the he and staff had been doing a lot of work on air conditioning units in most all buildings this summer getting them back in good working order.

The Health department building had many repairs, painting and gutter work done. The basement steel door had a makeover eliminating the rain water problem. Animal Control got ventilation upgrades while the jail continues to have constant work orders written. The Solid Waste Office wall still needs some research to be done. They will be working on the grounds in preparation for the celebration.

HIGHWAY BUSINESS:

A motion was made by Dave Reed and seconded by Ben Curtin to purchase new roadway design software from Softree at a price of \$3,725 with money in the budget. The motion carried.

Cliff Frye and Mike Gianasi discussed a platted roadway (Zinn St) in Bolivia that has never been laid out. The platted area has a couple of buildings on it and the same owner now owns the lots on both sides. Since there are buildings on the platted roadway and it is being used by the property owner it would be logical to remove the roadway from the plat. Cliff or Mike will contact the owner of the adjacent property to make sure they are in agreement with this action. A motion was made by Charles DeClerck and seconded by Dave Reed to recommend the full board to adopt an Ordinance to Remove a Platted Roadway (Zinn St) in D.W. Zinn's addition to the Village of Bolivia if concurrence is received from the adjacent property owner.

IDOT has requested an addendum to the previously executed jurisdictional agreement on County Highway 23. The addendum stipulates that a box culvert (011-7052) is part of the jurisdictional transfer. Cliff Frye believed this was part of the original transfer since it is under our highway and was built at our request.

A motion was made by Marilyn Voggetzer and seconded by Ben Curtin to authorize Chairman Schmitz to execute the addendum to the jurisdictional agreement with IDOT on County Highway 23. The motion carried.

A motion was made by Dave Reed and seconded by Marilyn Voggetzer to approve the sale of an approximately 50' x 75' parcel of land to an adjoining property owner behind the Highway Department yard. This parcel is part of the old Butler Binion RR property acquired by the County. The motion carried.

A motion was made by Marilyn Voggetzer and seconded by Ben Curtin to enter into an intergovernmental cooperation agreement with the City of Taylorville pending review of States Attorney Havera. This is a hold harmless agreement for the use of borrowed equipment. The motion carried.

Project Updates:

- The County Highway #1 Bridge South of Micenheimer's building will be starting right after Labor Day. This structure will be completed one half at a time in order to maintain one lane of traffic throughout construction.
- The Radford Road Bridge in Prairieton Township is scheduled to start in mid-September.
- ROW acquisition is ongoing for the Assumption Township bridge, East of Kemmerer Village.

Zach and Cliff will look at the various trees on the courthouse lawn and see what can be trimmed by the Highway Department. The tree near the Lincoln Statue is too large for the Highway Department to remove. A motion was made by Ben Curtin and seconded by Marilyn Vogetzer to get quotes to cut and/or trim the various courthouse trees that the Highway Department cannot reach. The motion carried.

A motion was made by Charles DeClerck and seconded by Marilyn Vogetzer to adjourn. The motion carried.

Respectfully submitted,

Greg Hager
Buildings/Highway/Environmental
Chairman

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
October 15, 2014**

Present: Greg Hager
 Ben Curtin Charles DeClerck
 Dave Reed Marilyn Voggetzer

Absent: none

Others present: Paul Schmitz, Cliff Frye, and Jan Bland

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Wednesday 15, 2014 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

Chairman Schmitz had called five to six tree removal services for the removal of one large tree and trimming of several others on the courthouse grounds. Two quotes were received as others opted out due to prevailing wage requirement. A motion was made by Dave Reed and seconded by Ben Curtin to approve the low quote of \$3,150 from Coleman Tree Service at 512 N. Walnut Pana for both the removal and trimming. The motion carried.

Cliff Frye had requested quotes for the purchase of disc mowers. He received only one quote, but noted others would like to submit quotes. The issue was tabled until next month.

Cliff Frye discussed with the committee proposed rule changes by the U.S. EPA and the Army Corps of Engineers which redefine the definition of Waters of the U.S. under the Clean Water Act. A resolution is being prepared to urge the EPA and the Corps of Engineers to propose a final rule that would narrow the definition of the Waters of the U.S. in compliance with recent U.S. Supreme Court rulings. If this definition is not narrowed, federal oversight under the clean water act could extend to road side ditches, drainage district ditches and other upland channels that are non-navigable and carry water only on an intermittent basis. This would significantly impact routine maintenance operations and increase costs to all owners of these types of waterways.

Zach Hicks has prepared estimated costs to change out two failing heating and air conditioning units at the Probation building. The cost for the units, one on each floor (not the roof), duct work and other incidentals will be \$11,442. A motion was made by Marilyn Voggetzer and seconded by Charlie DeClerck to recommend and forward to the Finance Committee. The motion carried.

The Committee members commented about the 175th celebration including the appreciation of the clock tower tours and they thanked the South Fork 4-H club for making the County Board float. It was also noted that the Time Capsule will be buried later this year. Pictures are still being accepted.

A motion was made by Charlie DeClerck and seconded by Ben Curtin to adjourn. The motion carried.

Respectfully submitted,

Greg Hager
Buildings/Highway/Environmental Chair

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
December 9, 2014**

Present: Ben Curtin, Chairman
Donna Hibbetts Charles DeClerck
Matt Wells Marilyn Voggetzer

Absent: none

Others present: Paul Schmitz, Cliff Frye, Joelynda Conrad, Joe Stepping, Brett Rahar, Jan Bland and Owen Lasswell.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Tuesday, December 9, 2014 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

Highway business:

Cliff Frye presented the following highway business:

Resolution R2014HY033 appropriating \$750,000.00 from the Motor Fuel Tax fund for maintenance during FY2015 was presented. A motion was made by Marilyn Voggetzer and seconded by Charles DeClerck to recommend to the full Board adoption of the County Maintenance Resolution in the amount of \$750,000.00. The motion carried.

Resolution R2014HY034 appropriating \$60,000.00 from the Motor Fuel Tax fund for payment of social security and IMRF retirement during FY2015 was presented. A motion was made by Charles DeClerck and seconded by Marilyn Voggetzer to recommend to the full Board adoption of the Social Security and IMRF Retirement Resolution in the amount of \$60,000.00. The motion carried.

Resolution R2014HY035 appropriating \$107,900.00 from the Motor Fuel Tax fund for payment of the salary and expenses of the County Engineer for FY2015 was presented. Per County Board Resolution, the salary is set at the state recommended salary of \$104,900 and the appropriation for expenses remains unchanged at \$3,000. The State increased base salaries by the CPI of 1.5%. A motion was made by Marilyn Voggetzer and seconded by Ben Curtin to recommend to the full Board adoption of the County Engineers Salary and Expenses Resolution in the amount of \$107,900.00. The motion carried.

Two rotary bar mower quotes were received both with pricing including the trade-in. Quote #1 was from Tri-Co for \$3250 and quote #2 was from Sloan Equipment at \$3200. A motion was made to accept the low bid from Sloan Equipment for \$3200 including the trade-in by Charles DeClerck and seconded by Marilyn Voggetzer. The motion carried.

The department heads were invited to give a review of their departments to the new committee members. These departments would bring any of their Board guided issues to this committee.

County Highway—Cliff Frye:

The Highway Department is responsible for 160 miles of County Highway. We oversee all maintenance, new construction, rehabilitation, roadside mowing, snow plowing, etc. In addition, we assist the Townships who maintain 1100 miles of Township roads within the County. We administer the National Bridge Inspection Program for all structures within the County (approximately 360) that are over 20 foot in length, except those on State highways. For the Townships we do all their Motor Fuel Tax (MFT) accounting, administer their annual MFT program, design or have designed road and bridge improvements (repairs and replacements), perform bridge and culvert repairs and replacements. In addition, we assist the various municipalities within the county with bridge and culvert repairs and replacements, ditch cleaning, etc.

In order to accomplish our required services, we have several sources of funding available to us. From property tax we receive the County Highway fund, County Bridge fund and the Highway Matching fund. The Highway fund is our general fund that can be used for any highway purpose. The Bridge fund can be used for the design and repair, rehabilitation or replacement of structures in accordance with the statutes. The Matching fund can be used for the design and rehabilitation or construction of federally eligible or funded projects. From the State Motor Fuel Tax we receive MFT funds for the maintenance, rehabilitation, or construction of county highways and structures. From MFT we also receive funds designated as the Township Bridge fund to be used to pay 80% of the replacement or rehabilitation of eligible township and municipal structures. From the Federal Motor Fuel Tax we receive funds passed thru IDOT for the construction and rehabilitation of county highways and structures. In addition, a portion of these funds can be used on eligible township and municipal structures.

Animal Control—Joelynda Conrad:

She has been warden for 23 years and has one full time assistant and one part time pen cleaner. They cover 900 square miles in the unincorporated areas of the County. Several years ago the County received a sizeable bequest from Mrs. Willey and the new Animal Control Building was built. They now have 22 pens and a cat room of pens. After another bequest from Mr. Givens, the County offers a spay and neuter reimbursement program for people who adopt animals from the facility. The amounts are \$50 for a female dog, \$35 for a male dog, \$25 for a male cat and \$35 for a female cat and also a \$20 reimbursement for micro-chipping the animals. The cities of Pana and Taylorville pay a monthly fee for their dog catchers to drop off dogs and cats where as other villages, they pay per animal fee to drop off the homeless animals. She invited any and all to come and visit their facility.

Zoning—Brett Rahar:

The main purpose of the Zoning Officer is to issue building permits, follow complaints about junk autos and other issues pursuant to the Zoning Ordinance. [The ordinance is available on the County's website.] When reclassifications, variances or special uses are requested, he schedules hearings for the Zoning Board of Appeals. Their decision is then forwarded to the County Board

for final approval except for issues concerning variances which Board of Appeals has the power to enact.

Solid Waste—Joe Stepping:

The local solid waste office is “a little EPA” for enforcement and has authority for land pollution (Joe's duties). There is one educator who goes to schools teaching recycling. Additionally, the blue recycling bins throughout the County address the recycling of solid waste. So the office does enforcement of the landfill, educates the public, and helps to facilitate recycling. Joe also does meth lab clean-ups if there is no criminal case associated with the lab. The Solid Waste office is self-supporting by tipping fees from the landfill and supplemented through an EPA grant for an enforcement program.

A motion was made by Charles DeClerck and seconded by Marilyn Voggetzer to adjourn. The motion carried.

Respectfully submitted,

Ben Curtin
Buildings/Highway/Environmental Chair