

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
February 1, 2017**

Present: Phil Schneider, Chairman
Craig Corzine Charles DeClerck
Mike McClure Chad Michel

Absent: None

Others present: Tim Carlson, Joe Stepping, Deb LeVault, Cliff Frye, Andy Goodall, Mike Havera, Marcia Neal, Brian Wilbur and Jan Bland.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Wednesday, February 1, 2017 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee.

PUBLIC COMMENTS-fire codes

Under public comment, TFD Assistant Fire Chief Andy Goodall spoke to the committee concerning a new building to be used for a reception venue. His concern was that the owner was well into the construction before coming to anyone for a fire code inspection. The owner did get a permit to build from the County's Zoning Officer, however, no blue prints or inspection are called for in the Zoning Ordinance. The duty to the owner would be to comply with the minimum state fire codes. During the inspection with the State Fire Marshal, there were many fire code violations and health, life, safety discrepancies. These issues will be discussed with the owner as to what needed to be corrected. Goodall noted his concerns also extend to the City of Taylorville in other businesses. The goal is for all to be safe. Assistant Fire Chief Goodall will be invited back to the committee when he has the final report and the issue will be reviewed with the County's Zoning Officer and States Attorney.

States Attorney Mike Havera also noted the recent incident at the location where older documents are stored outside the courthouse. Recently, there was a smoldering fire near the document storage area. There are no sprinklers there as it is an older building. The County should look into getting that corrected. Asst. Chief Goodall also suggested we might want to add an alarm to the sprinkler system.

DOWNTOWN TAYLORVILLE EVENTS

Executive Director of Downtown Taylorville, Marcia Neal presented the committee with the schedule of events for the upcoming year beginning about April 15 through about October 28. The weekly Farmers Market is planned including the added events: History walk/Chalk Art Contest; Meet the Machines; Dog Daze; and the Twilight Christmas Parade. A motion was made by Chad Michel and seconded by Charles DeClerck to approve the events as submitted by the Downtown Taylorville Organization. The motion carried.

HIGHWAY BUSINESS

Reinforced Concrete Culvert quotations were presented for culverts to be replaced in Bear Creek Township and on County Highway #5, with the following results:

	<u>Concrete Specialties</u>	<u>County Materials</u>	<u>Fred Weber RCP</u>
72" Dia. X 56'	\$9800.00	\$10,372.32	\$10,556.00
54" Dia. X 48' Elliptical	\$9600.00	\$ 9,776.64	

A motion was made by Craig Corzine and seconded by Charles DeClerck to accept the low bid on both sizes from Concrete Specialties. The motion carried.

A few years ago Cliff had discussed the bandwidth changes required by the FCC for two-way radios. Our old system is not narrow band compliant. We did not upgrade at that time but did apply for grants for a new system. The old system has becoming obsolete and is not in working order. The use of cell phones was suggested, but that is not feasible for communicating with all units at once and can be impossible to get through on when there is an emergency. The money is budgeted in the new equipment line item. Cliff will put specifications together to bid out a new two-way radio system.

Clark County Highway Dept. is taking bids on a 2013 John Deere 6140D mowing tractor that has 1094 hours on it. This tractor is identical to our 2014 tractor. Cliff checked with Sloan's Equipment and if we could purchase this tractor in the low \$40,000 range it would be a good value purchase. If successful, this machine would replace our 1999 CaseIH tractor with 6500 hrs on it. The Case IH tractor is starting to require frequent repairs. The committee agreed that we should submit a bid on the Clark County Tractor to be paid from the new equipment line item in the budget.

As previously approved by committee, Cliff will prepare to take sealed bids for several pieces of used equipment that is no longer used by the Department. These include two asphalt distributors, a Champion motor grader and a caterpillar D-7 dozer.

The Maintenance Supervisor will be retiring this year after 37 years with the County. He will be posting and advertising for the opening in the near future.

RECYCLING BINS IN THE COUNTY

Solid Waste Director/Inspector Joe Stepping and Recycling Educator Deb LeVault came to the committee with stats on the volume of recycling at all locations. Additionally, they explained the annual increasing costs to pay for the program. Twenty-two years ago the County purchased recycling bins for 11 communities to use and Solid Waste has also paid for the containers to be pulled when full. During those years, the Solid Waste Department would receive about \$75,000 in grant funds which covered those costs. More recently the costs are about \$65,000-\$75,000 and the department no longer receives that income. Joe noted that our goal is still to recycle, but the Solid Waste department just cannot continue to finance it. They have spoken with many of the cities and villages as to their interest to continue the recycling efforts and how they might be able to pay for the bin pulls. The discussion included the Solid Waste Department keeping ownership of the bins, but allowing the other entities the use of the bins. Other hauling vendors

may offer another option of individual household recycling efforts like curbside. Stepping wanted to make sure everyone knows the department still pays for the recycling for the schools in the County and the electronics recycling through BLH for both citizens and county businesses.

In April, the current contract to pull the bins to the recycling vendor will expire. Due to the lack of funding, the committee supports Joe Stepping to allow the contract with Advanced Disposal to expire and encourage the conversation with the communities for continued recycling efforts without funding from the County.

In other business, Craig Corzine questioned the issue of additional fees and fines resulting from the GIS fly-over project. Both Tim Carlson and Phil Schneider assured him that was not going to be the situation. The fly-over would give a more accurate picture of the property and size. If no permit was issued, the fly-over could allow a new building or the like to be added to the property, but no fees or fines would be issued.

A motion was made by Craig Corzine and seconded by Charles DeClerck to adjourn. The motion carried.

Respectfully submitted,
Phil Schneider
Buildings/Highway/Environmental Chair

conversations with Phil Schneider and Tim Carlson, construction proceeded. This will be paid for from the document storage fund.

Also, during the Probation project, it made sense to extend the wall to enclose the break room. It would not cost any more than was estimated in the entire project. After conferring with Phil and Tim, the project proceeded.

NATIONAL DAY OF PRAYER BIBLE READING MARATHON

The annual request from Melissa Jones of the Christian County National Day of Prayer Taskforce requested was received for permission to conduct the marathon Bible reading under the north portico from about April 29 through May 3. A motion was made by Chad Michel and seconded by Craig Corzine to approve the event. The motion carried.

RECYCLING BIN USAGE TO BE DECIDED BY SMALLER ENTITIES

Joe Stepping reported that as the contract with Advanced Disposal would be expiring in April, he has been explaining to the participating villages and cities the termination of the County's Solid Waste sponsored drop off recycling program. Joe has offered to all the entities the use of the recycling bins, but they must make arrangements with a hauler or other businesses for the pickups and the costs associated with the pickups of the recycled materials. The County will allow the use of the bins for those interested in continued recycling drop offs. The County will implement a hold harmless agreement with each participating entity.

At this time, Edinburg, Tovey and Owaneco will not continue to provide the drop off program bins. Assumption, Stonington and Mount Auburn will use the blue drop off bins. Pana, Taylorville and Morrisonville have not made any decisions that are known as of this date.

Beckie and Ed Cleeton attended the meeting noting that they will be developing a trial curbside program in Taylorville and other areas. Residents would not have to be a Cleeton's customer to participate in the recycling curbside service. They will make the details available soon. Currently, the County has in place a recycling contract with Waste Management for the schools and the county buildings. Additionally, the new owners of Midstate Salvage will offer a continuation of the drop off recycling effort at their facility in Taylorville. Although the county is ending their funding, we are glad there will be options to continue recycling.

A motion was made by Chad Michel and seconded by Charles DeClerck to allow the contract with Advanced Disposal to terminate therefore reducing the annual expenditure of about \$70,000. The motion carried.

A motion was made by Charles DeClerck and seconded by Craig Corzine to adjourn. The motion carried.

Respectfully submitted,
Phil Schneider, Chairman Buildings/Highway/Environmental - Page 2--3/13/2017

The jail has an elevator issue as well with the dumbwaiter for inmate food. The rubber roof has been patched but that is not a permanent fix. He has installed a new dishwasher and lift stations but each day is a new challenge.

The highway building is looking at a new roof (it is 20 years old), windows and a re-wiring project. Those are projects that would have to be bid out. Committee members told Zach they appreciate his work and understand these are just old buildings with many problems.

HIGHWAY BUSINESS

The County Highway No. 12 (Bear Creek Rd) project is scheduled to start the first week of May. Due to the nature of the work, there will be some temporary partial closures of the roadway during construction.

CULVERT QUOTES

Reinforced Concrete Box Culvert quotations were presented for culverts to be replaced on County Highway #4 and County Highway #7, with the following results:

	<u>County Materials</u>	<u>McCann Concrete Products</u>
6'x2' & 12'x5' Box Culvert	\$45,869.40	\$39,032.00

A motion was made by Craig Corzine and seconded by Charles DeClerck to accept the low quote from McCann Concrete Products. The motion carried.

MFT AND NON-MFT MAINTENANCE MATERIALS

Bids were opened and read on Tuesday, April 11, 2017 for MFT and Non-MFT Maintenance Materials to be used by the County and Townships during FY17. Cliff Frye presented tabulation of bids for all items and are available for review.

- For the County, a motion was made by Charles DeClerck and seconded by Craig Corzine to accept the low bids for MFT and Non-MFT Materials as presented. The motion carried.
- For the Townships, a motion was made by Craig Corzine and seconded by Charles DeClerck to accept the low bids for MFT Materials as presented and refer them to the individual Township Highway Commissioners for approval. The motion carried.

SURPLUS PARTICIPATION RESOLUTION

Resolution R2017HY007 authorizing participation in the State of Illinois Federal Surplus Property Program was presented. The Federal Surplus warehouse has items we use from time to time at a large discount compared to full retail value. A motion was made by Phil Schneider and seconded by Mike McClure to recommend to the full Board adoption of resolution R2017HY007 authorizing the County to participate in the State of Illinois Federal Surplus Property Program. The motion carried.

RECYCLING

Hold Harmless agreements have been distributed to local governments participating in the roll off container continuation. Joe Stepping will attend meeting next month with an update.

A motion was made by Charles DeClerck and seconded by Craig Corzine to adjourn. The motion carried.

Respectfully submitted,
Phil Schneider, Chairman Buildings/Highway/Environmental Page 2—
4/12/2017

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES**

August 9, 2017

Present: Phil Schneider, Chairman
Craig Corzine Charles DeClerck
Mike McClure Chad Michel

Absent: none

Others present: Tim Carlson, Cliff Frye, Zach Hicks, Bret Rahar, Joelynda Conrad,
Roy Conrad and Jan Bland.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Wednesday, August 9, 2017 at 6:30 p.m. in the Christian County Animal Control Building. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. There were no public comments.

BUILDING UPDATES

The Committee toured the Animal Control building prior to calling the meeting to order. Maintenance Supervisor Zach Hicks reviewed current projects from many of the buildings.

- Health Dept.-has a floor installation project.
- Highway-Zach has torn apart the 20 year boiler to check for any leaks. Hopefully, it will last another 10 years.
- He clarified the courthouse air conditioning project that \$68,000 is for the complete conversion of the third floor. The units will be more localized by office and two larger units will be used for the common areas.
- The Solid Waste office has had a few little problems.
- The Jail is a constant battle.
- Animal Control has several projects that keep getting put further down on the list due to priority issues. The Committee did suggest that the dog wash and pen covers projects be hired out with Zach's approval.
- Probation has had lighting switched out to allow individual offices light without turning on all the lights in the building.

SOLAR SITING

Zoning Officer Brett Rahar reported to the Committee that many calls and questions have been coming through his office about solar power requirements in this County. He explained that there are grants and funding for solar energy projects by the state and federal governments. A sample ordinance from another county was distributed to the members for review and suggestions brought to committee possibly next month. Brett suggested that a standalone ordinance be developed soon in order to be ready for the potential application for solar sites. Currently, if requested, a solar site would have to zoned industrial -2 with a special use for power generation. A bigger concern to be

addressed in an ordinance would be provisions of decommissioned solar sites. Building permits/fees are in place that would be applicable to solar sites.

LUKE BRYAN EVENT

The issue of zoning was questioned about the upcoming Luke Bryan event in rural Edinburg. Within the Zoning Ordinance there is nothing that deters the event and nothing to obtain any special permit. ESDA Director Mike Crews has been working for months with law enforcement and responders for an emergency plan and security. The issue of liquor licensing was asked and to date no one has come to the County to inquire.

HIGHWAY BUSINESS

Highway Department Head/Engineer Cliff Frye brought several purchase requests to the committee.

Compactor

- Quotes were presented for the purchase of a Jumping Jack Compactor with the following results:

United Rentals: \$2,671.98
 Rahn Equipment: \$3,199.44
 Patriot Equipment: \$3,077.00

Culverts

A motion was made by Chad Michel and seconded by Phil Schneider to accept the low quote from United Rentals. The motion carried.

- Culvert quotations were presented for a Culvert to be replaced in Bear Creek Township, Northeast of Palmer, with the following results:

	<u>Contech</u>	<u>Metal Culverts</u>
84” Dia. X 80’ Polymer CMP	\$9,216.00	\$9,848.00

A motion was made by Craig Corzine and seconded by Charles DeClerck to accept the low quote from Contech. The motion carried.

Concrete Box Culvert

- Reinforced Concrete Box Culvert quotations were presented for a culvert to be extended in Greenwood Township, with the following results:

	<u>County Materials</u>	<u>McCann Concrete Products</u>
10’x6’ Box Culvert	\$6,725.50	\$6,710.00

A motion was made by Chad Michel and seconded by Craig Corzine to accept the low quote from McCann Concrete Products. The motion carried.

County Bridge Joint Project

- Resolution R2017HY013 appropriates an additional \$2,149.10 (\$25,631.30 Total) from the County Bridge fund to pay Christian County’s share of the joint culvert project with Montgomery County approved by resolution R2016HY015.

A motion was made by Chad Michel and seconded by Charles DeClerck to recommend to the full Board adoption of resolution R2017HY013 amending R2016 HY 015. The motion carried.

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- A petition was received from the property owner in the Bel Haven Addition Subdivision that has property adjoining the street platted as Heil Drive. Heil Drive was platted but has never been laid out or opened for public use. The County Engineer and Township Highway Commissioner approve of the removal of the platted street from the original plat of Bel Haven Addition Subdivision. A motion was made by Phil Schneider and seconded by Craig Corzine to accept the petition and recommend the full board to adopt ordinance O2017HY010 which would remove the referenced roadway from the original Bel Haven Addition Subdivision plat. The motion carried.

DOG PARK REQUEST

Joelynda Conrad, Animal Control Warden proposed to the Committee members the development of a dog park next to the Animal Control facility. It is her desire to move the impoundment lot to the north of the property and build the dog park next to the facility's parking lot. The fenced in area would be divided into two sections: one area for small dogs and another for larger dogs with an entry/holding area. Fencing costs are quoted at \$26,227 plus labor. [Zach and staff would not be available to do this work.] Within the fenced area, a pavilion and seating would be erected for the owners. This cost is estimated at \$3,302 plus labor. Clean up stations, running ramps-dog toys, a swipe card system, lights and water would be other costs to the project. The money for this project has been approved by the Givens family for money that was given to the County for the animals. Several questions need to be addressed concerning the proposal, the labor for the building of fence etc., the attendants and/or animal control staff involvement, the liability, volunteers and continuing maintenance and utility bills payment. Chairman Schneider noted that it is a good idea, but he doesn't want the County to be involved with the dog park. Maybe volunteers or an organization could take it on as a project. Another member commented that it was a fantastic idea, but maybe the County could lease the property to a group, but then the question of liability comes back. With too many questions, a motion was made by Phil Schneider and seconded by Craig Corzine to table the topic until members could consult with the States Attorney.

LAMB KILLED

Chairman Carlson briefly reviewed the incident of a dog killing lambs which injured one and ended in death in another. This will be discussed at the Finance meeting this month.

A motion was made by Phil Schneider and seconded by Chad Michel to adjourn. The motion carried.

Respectfully submitted,
Phil Schneider, Chairman Buildings/Highway/Environmental

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
September 7, 2017**

Present: Phil Schneider, Chairman
Charles DeClerck
Chad Michel

Absent: Craig Corzine and Mike McClure

Others present: Tim Carlson, Cliff Frye, Bret Rahar, Mike Havera, Nancy Martin,
Greg Seiders and Jan Bland.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Thursday, September 7, 2017 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. There were no public comments.

BUILDING AND HIGHWAY UPDATES:

Cliff Frye reported that Zach Hicks had tested and checked the aging boiler at the Highway Department and no cracks were found. After new gaskets are put on, he will rebuild for the upcoming cold season.

The road projects scheduled for this are done, with some maintenance jobs yet to finish.

CHILLIFEST APPROVAL

Committee Chairman Phil Schneider read a letter of request from Patty Hornbuckle to use the courthouse grounds during the annual Chillifest celebration the weekend of October 6th. A motion was made by Chad Michel and seconded by Charles DeClerck to approve the request for Chillifest. The motion carried.

ENVIRONMENTAL FEE INCREASE PROPOSED

Health Department Administrator Nancy Martin and Licensed Environmental Health Practitioner and Director of Environmental Health Greg Seiders came before the Committee to request fees increased as approved by the Christian County Health Board. The Health Department is quickly depleting their fund balance due to grants having a lack of funding, slow reimbursements from the State or the elimination of grants. Additionally, all revenues from the department like flu shots have been down due to other local flu shot clinics now being available. Restaurants are closing rather than increasing which decreases the revenues there as well. The fees increased pertain to full year licenses for food service establishment permits with potential increased revenue of about \$15,000 annually. Christian County is either under or comparable to surrounding counties on the fee schedule. A motion was made by Chad Michel and seconded by Charles DeClerck to raise the fee schedule as presented. The motion carried with one no vote.

SOLAR ENERGY FACILITIES STAND ALONE ORDINANCE

Last month the Committee discussed the ordinance and review a sample ordinance. After review from States Attorney Mike Havera, Brett Rahar Zoning Officer presented a similar ordinance. Some discussion was held about definitions of “building” relative to this ordinance and fees to charge. States Attorney Havera will make the suggested change prior to full board approval. The fees proposed are \$1,000 for a Solar Sitting Hearing and the building permit fee is \$2/solar panel installed on the solar farm. It should be noted that this ordinance only pertains to solar farms not residential use. A motion was made by Phil Schneider and seconded by Charles DeClerck to recommend to adopt this stand-alone Solar Energy Facilities Ordinance with the fees of \$1,000 for a Solar Sitting Hearing and a building permit fee of \$2/solar panel installed on the solar energy farm. The motion carried.

DOG PARK DISCUSSION

States Attorney Mike Havera explained there are so many more details that need to be proposed and explained concerning a dog park whether sponsored by the County or another group. At this point there can be liability in either situation. Last month the issue was tabled, however without more information and a detailed proposal the Committee will again wait to address it further.

LANGLEY CEMETERY REQUEST

The Langley Cemetery is owned by the County and a family member of Langley’s requested a marker be allowed to be placed at the cemetery. The person would be a Langley descendent and it would be a marker only with no type of burial next to her parents. This is not an active cemetery. A motion was made by Phil Schneider and seconded by Chad Michel to approve the Langley family request for a marker to be placed. The motion carried.

A motion was made by Phil Schneider and seconded by Charles DeClerck to adjourn. The motion carried.

Respectfully submitted,

Phil Schneider, Chairman Buildings/Highway/Environmental

**HIGHWAY/BUILDING/GROUNDS/
ENVIRONMENTAL/WELFARE/ZONING
COMMITTEE MINUTES
December 12, 2017**

Present: Phil Schneider, Chairman
Charles DeClerck
Mike McClure
Absent: Craig Corzine, Chad Michel
Others present: Tim Carlson, Aaron Allen, Donna Hibbetts and Jan Bland

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called for on Tuesday, December 12, 2017 at 6:00 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. There were no public comments.

HIGHWAY BUSINESS:

Resolution R2017HY026 appropriating \$700,000.00 from the Motor Fuel Tax fund for maintenance during FY2018 was presented. A motion was made by Phil Schneider and seconded by Mike McClure to recommend to the full Board adoption of the County Maintenance Resolution in the amount of \$700,000.00. The motion carried.

Resolution R2017HY027 appropriating \$50,000.00 from the Motor Fuel Tax fund for payment of social security and IMRF retirement during FY2018 was presented. A motion was made by Charles DeClerck and seconded by Phil Schneider to recommend to the full Board adoption of the Social Security and IMRF Retirement Resolution in the amount of \$50,000.00. The motion carried.

Resolution R2017HY028 appropriating \$111,500.00 from the Motor Fuel Tax fund for payment of the salary and expenses of the County Engineer for FY2018 was presented. The State recommended salary remains the same as 2017 at \$108,500 and the appropriation for expenses remains unchanged at \$3,000. A motion was made by Phil Schneider and seconded by Mike McClure to recommend to the full Board adoption of the County Engineers Salary and Expenses Resolution in the amount of \$111,500.00. The motion carried.

Two bid sheets were taken out with only one bid received. It was opened during the meeting and read for delivery of gasoline and diesel fuel to be used during 2018 with the following results:

	<u>Group 1</u>	<u>Group 2</u>		
	B2 Clear	B2 Dyed	Winter Add	Gasohol
Christian County FS	\$0.15	\$0.15	\$0.03	\$0.15

A motion was made by Mike McClure and seconded by Charles DeClerck to accept the low bid from Christian County FS for Group 1 and 2. The motion carried.

Committee Chair Phil Schneider requested an update on County Highway #10. Cliff Frye indicated now that the agricultural traffic has slowed down they haven't seen the loose material on the road surface. The department will broom it one more time before switching the tractor over to retrieving shoulders.

Phil Schneider had received a concern about trees blocking visibility at the intersection of County Highway #12 and 1500 East Road. Cliff Frye will look at the intersection and see what needs to be done to correct the situation. Once he determines what needs to be done, he will need to contact the property owner to discuss the proposed remedy.

A motion was made to adjourn by Charles DeClerck and seconded Mike McClure. The motion carried.

Respectfully submitted,

Phil Schneider, Chairman
Buildings/Highway/Environmental
Committee

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December 12, 2017

Highway/Building/Environmental Committee