

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

February 7, 2022

Present: Craig Corzine, Chairman, Ray Koonce, Gene Price, Bryan Sharp
Absent: David Puccetti via phone
Others present: Matt Wells, Venise McWard, Linda Curtin, Bev Graham, Julie Mayer, Jacque Willison, Amy Calvert, Jeff Stoner, Dan Bland, Ramiro Estrada, Tom Latonis and Elizabeth Hile in attendance.

The Executive, Personnel, and Liquor Committee met on Monday, February 7, 2022 at 6:30 p.m. in County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

EMA UPDATE

- EMA Director, Jeff Stoner noted the recent 9 – 12” snow storm system that went through our area February 2nd and 3rd. With severe weather and services being open it encourages people to travel. Suggested the County develop an emergency policy.
- Noted the 3rd quarter IEMA grant has been submitted. IEMA is going through software transition that is delaying payments but the County will receive their payment.
- Noted that he would like to transition from Verizon phone service to AT&T because they offer a first responder network.
- Noted that IDNR and State Fire Marshal’s office handles the storage of fireworks and the related inspections. The State provides information out so agencies know what’s stored in a location.

911 BOARD CONCERNS

Dan Bland and Ramiro Estrada, representing the 911 Board, expressed concerns about staffing retention at the 911 dispatch center. They noted that since 2016 19 dispatchers have been hired as to date 6 have been retained. Certification cost for each individual is \$10,000. Salary comparison information from various agencies was presented for review noting that comparable wages were some reasons for loss but also noted that work environments matters. They would like to work together to come up with some ideas for better retention of staff.

WEST CENTRAL DEVELOPMENT COUNCIL

Chairman Wells advised that an email was received from a representative of West Central Development Council in Carlinville advising that Jersey County was withdrawing from the agency and noted West Central is not doing Community Development Block Grants through DCEO and are no longer an Economic and Community Development agency. As a result, they were inquiring if Christian County wanted to withdraw from the agency and provided a resolution.

Motion by Ray Koonce and seconded by Brian Sharp to recommend to the full Board to opt out of the agreement with West Central Development by resolution. All members were in favor.

LIQUOR LICENSE ORDINANCE/RENEWALS

Chairman Wells advised that the County's current liquor ordinance notes that applications for license shall be to the County Clerk. The application also notes the County Clerk or designee. However, for the last twenty (20) years or so, the applications and renewals have ran through the County Board Office. The question is if the Committee wants to keep the ordinance language as is or change the language to indicate the practice. A question was asked as to whether or not state statute requires the applications be made in the County Clerk's office.

Motion by Craig Corzine and seconded by Gene Price to recommend to the full Board that the Chairman have the States Attorney review if there are any laws/regulations requiring application be made in the County Clerk's office and to bring this matter back to the Committee in March. All members were in favor.

A copy of liquor license renewals for 2022-2023 were presented. Chief Deputy Baker has indicated by email there were no issues with any of the establishments. Chairman Wells advised that this Committee did not need to take any action on renewals.

FIREWORKS INSPECTION

EMA Director, Jeff Stoner, had reported earlier tonight on who does inspections of entities that have fireworks on their premises. Chairman Wells wanted to make sure the Committee was aware that we do have an ordinance on file.

ANIMAL CONTROL OFFICE MANAGER

As mentioned with the appointment Vince Harris to Solid Waste Department Head, Dwanna Kelmel would be taking over the day to day operations at Animal Control. Chairman Wells advised that as a result the Committee would need to determine if they felt the duties qualified for the position to be an "exempt" position with a minimum salary as set forth by Fair Labor Standards Act (FLSA) which is not eligible for overtime or a non-exempt position paid hourly and eligible for overtime after working 40 hours per week.

Motion by Craig Corzine and seconded by Ray Koonce to recommend the position be a non-exempt position paid hourly and to refer the matter to the Finance Committee. All members were in favor.

SALARY RULES FOR ELECTED OFFICIALS

Chairman Wells reviewed the County Board Rules passed in March of 2021 related to salaries of elected office holders. He asked if the Committee felt that the rules should be updated to indicate what positions this rule applies to.

Motion by Bryan Sharp and seconded by Gene Price to recommend to the full Board to amend the County Board Rules related to setting salaries of elected office holders as passed at the March 16, 2021 County Board meeting adding the positions of Sheriff, County Clerk, Circuit Clerk, Treasurer, Supervisor of Assessments and Coroner. All members in were favor.

STIPENDS ELECTED OFFICIALS

A new law is in effect requiring the County to establish an ordinance or resolution for compensation of elected officials and to also separately list each stipend an elected officer is expected to receive.

Chairman Wells wanted everyone to be aware of this requirement. Establishing salaries of elected officials will be on the March finance agenda.

PERSONNEL HANDBOOK

UCCI has reviewed the County's employee handbook which hasn't been updated since 2015. Committee members received a copy of the recommended revisions.

Motion by Craig Corzine and seconded by Gene Price to table review of the handbook until the March meeting to give members a chance to review.

OTHER MATTERS

None

Motion by Gene Price and seconded by Ray Koonce to adjourn. Motion carried

Respectfully submitted,

Craig Corzine, Chairman
Executive/Personnel Committee
02/07/2022