

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON February 19, 2019

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairwoman Becky Edwards called the board to order and led the Pledge of Allegiance to the flag. Pastor Zach Crowley of Taylorville Christian Church gave the invocation.

ROLL CALL

The roll call by County Clerk Michael Gianasi showing all members present except Tim Carlson and Chad Michel this did signify a quorum and was declared.

ACCEPT COUNTY BOARD MINUTES

Chairwoman Becky Edwards asked for any corrections and to accept the January 15, 2019, County Board minutes. *It was moved by Ray Koonce and seconded by Dale Livingston to approve said minutes of the County Board Meeting.* The motion carried.

RECOGNITION OF RETIRING DEPUTY CORONER, WILLIAM “BILL” NATION

A proclamation was made and read by Coroner, Amy Winans, thanking Bill for his years of continued service to the County.

TRANSPORTATION ORDINANCE AND INTERGOVERNMENTAL AGREEMENT

Nathan Nichols explained the status of the public transportation program and answered board member questions.

- Ordinance O2019CB001
A motion was made by Mike McClure and seconded by Clark Pearce to adopt ordinance O2019CB001 providing public transportation to Christian County. A roll call vote being called upon polled the following: Vicki McMahan, Venise McWard, Clark Pearce, Phil Schneider, Matt Wells, Molly Alaria, Craig Corzine, Linda Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ray Koonce, Dale Livingston, and Mike McClure (14) aye; (0) nay; (2) absent; Tim Carlson and Chad Michel absent. The motion carried.
- A motion was asked for to approve the intergovernmental agreement with Shelby County to provide public transportation to Christian County. *The motion was made by Molly Alaria and seconded by Linda Curtin. A roll call vote being called upon polled the following: Venise McWard, Clark Pearce, Phil Schneider, Matt Wells, Molly Alaria, Craig Corzine, Linda Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ray Koonce, Dale Livingston, Mike McClure, and Vicki McMahan (14) aye; (0) nay; (2) absent; Tim Carlson and Chad Michel absent. The motion carried.*

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS

Any and all will be addressed at the committee report.

PUBLIC COMMENTS

There were none.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk’s Office.

- 1- The Prevailing Wage report for February 2019 and it is placed on file in the Clerk’s office and posted.
- 2- The January 2019 Public Defender’s report is on file.
- 3- The Treasurer’s reports ending January 31st, 2019 are on file in the Clerk’s office.
- 4- The Local Solid Waste Fees Fund Report for January 2019 is filed with the Clerk.
- 5- The January 2019 Motor Fuel Tax Allotment Transaction reports were received for both the County and Road Districts.
- 6- A letter was received from the Illinois Department of Transportation dated February 3, 2019, acknowledging receipt of the County Board resolution reappointing Clifford D Frye as County Engineer for Christian County. No action is necessary.

- 7- The Christian County December and January PCOM reports were received from the C.E.F.S. Economic Opportunity Corporation. The letters and attached reports have been placed on file in the Clerk's Office and are available for inspection.
- 8- Ameren Illinois notified the County of upcoming vegetation management activities in the areas of the City of Pana and Rosamond Township. A list of nearby property owners was provided.

APPROVE COMMUNICATIONS AS READ

Chairwoman Becky Edwards called for a *motion* by Dale Livingston and was seconded by Venise McWard to accept the communications as read. The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A *motion* was made by Vicki McMahon and seconded by Clark Pearce to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—January 29, 2019—Minutes read by Phil Schneider.

- **JAIL EXPANSION BIDS READ**

Highway Chairman Phil Schneider opened the meeting at 2:00 pm sharp. Attendance was taken showing all present. Chairman Schneider state the time of 2:00 pm and that no more bids for the jail expansion project would be accepted and was closed. He turned the meeting over to J.H. Petty Architect who explained the procedure of the bid opening; the recording will be for a base bid, a bid bond, an alternate #1 (changing from glazed tile to a regular block) and an alternate #2 (suggestions to replace bid standards to reduce the base bid). All bids were opened and read in order as were received. All ten bids were deemed valid bids. (A summary of all bids with the alternates are attached.)

The jail expansion project was designed as a 2000 square foot dormitory style with ten bunks (20 occupants)-bathroom/shower ADA facilities, tables, gates, doors and three isolation cells. The committee asked for some clarifications to the bid alternates, discussed add-ons of which are generally about a 10% increase of the project. Although the final bidding exceeded the initial estimate of about \$588,000 to the Finance Committee several months ago, the committee evaluated the bids. A motion was made by Craig Corzine and seconded by Dale Livingston to accept the low bid of \$849,000 from Schwartz Construction of Country Side, Illinois and to refer the project to the Finance Committee. The motion carried. NO VOTE AS IT IS REFERRED TO FINANCE FOR ACTION.

- **TAYLORVILLE MAINSTREET 2019 SCHEDULE OF EVENTS**

Marcia Neal of Taylorville Main Street presented the committee with the schedule of events for 2019 and requested the use of the Courthouse grounds. The events are as in the past. A *motion* was made by Phil Schneider and seconded by Matt Wells to approve the event list for 2019. The motion carried.

- **COURTHOUSE PROJECT UPDATES**

- The agreement for the retrofit to LED lighting in the courthouse is ready pending board approval which Finance Committee will review.
- The outside lighting is still pending with weather issues.
- After the weather changes, the replacement of the boiler will be addressed.
- Third floor still has a couple of split minis to install. Scheduling has been the hold up.

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE –February 13, 2019-Minutes read by Donna Hibbetts.

The Executive, Personnel, and Liquor Committee met to address agenda items, personnel issues, policies, and any other matters. Chad Michel was absent. There were no public comments.

- **LIQUOR LICENSE FEES**

County liquor license fees have not been increased in over 20 years. In the past, the license fees were paid twice a year and are now paid annually. An increase of 25% to the annual classifications (Class A,B,C,D) was proposed for discussion.

- No increase was discussed as these are small business owners.
- The County continues to lose establishments due to city annexations.
- There is a loss of revenue due to fewer establishments.
- Although 25% sounds on the high side, the actual amount of increase ranges from \$50 to \$150 annually.

	Class A	Class B	Class C	Class D	Class E	Class F
Current Fee	\$600	\$300	\$200	\$600	\$75/\$100	\$75/event
25% proposed increase	\$750	\$375	\$250	\$750	No change	No change

A motion was made by Donna Hibbetts and seconded by Matt Wells to raise Liquor License Fees. A roll call vote being called for polled the following: (0) aye; Linda Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ray Koonce, Dale Livingston, Mike McClure, Vicki McMahon, Venise McWard, Clark Pearce, Phil Schneider, Matt Wells, Molly Alaria, and Craig Corzine. (14) nay; (2) absent; Tim Carlson and Chad Michel absent. The motion failed.

The condensed liquor license ordinance was not presented.

- **LIQUOR LICENSE RENEWALS**

It was noted that A Great Victory in Pana was removed from the County's list this past year due to the annexation by the City of Pana. A total of ten annual renewals are under consideration. *A motion was made by Donna Hibbetts and seconded by Phil Schneider to renew all licenses pending the appropriate documentation submitted for the term of April 1, 2019 through March 31, 2020. The motion carried.*

- **COUNTY ORGANIZATION MEMBERSHIPS**

Chairwoman Becky Edwards distributed a summary of services offered through the memberships in UCCI and NaCo. As our county uses ICRMT insurance program, the annual membership fees are reduced by 80%. The trainings and seminars sponsored by both UCCI and ICRMT are very beneficial to not only county board members but department heads as well. This is the first year that Christian County has participated in NaCo (National Association of Counties). The membership fees are being paid by UCCI for the first year as we continue to learn what NaCo has to offer.

- **ENTERPRISE ZONE APPLICATION PREPARATION**

Board Chairwoman Becky Edwards explained that our enterprise zone benefits would expire 12/31/2021. In order to continue to offer to new companies the advantages of an enterprise zone, the County must apply (not reapply). She noted there are about seven slots open of which we might be able to obtain. The application is complex and time consuming. Through research a recommendation by the three entities (City of Taylorville, Christian County Economic Development, and Christian County) is to hire WRC Enterprises, LTD, at a cost of \$90,000. This amount would be shared between the three entities. However, several companies are being enlisted to assist in the payment of the new application. The goal would be to have the entire amount funded by those who benefit from the enterprise zone. Already, \$50,000 has been pledged and an agreement will need to be signed. Further discussion and action will be taken at the full board meeting.

- **LIQUOR LICENSE COMPLAINT**

Lori Cocagne came to the committee to ask about what kind of fine would be assessed for a current violation of the special event license. The complaint was filed with the State Liquor Commission and will be investigated by them. Letters will be sent to the violators of the Special Event license to personally explain the requirements. The committee may revisit the requirements of the Special Event license.

AUDIT/FINANCE/PURCHASING COMMITTEE-February 14, 2019-Minutes read by Clark Pearce.

- **CLAIMS**

A motion was made by Clark Pearce and seconded by Phil Schneider to approve claims for February. A roll call vote being called upon polled the following: Phil Schneider, Matt Wells, Molly Alaria, Craig Corzine, Linda Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ray Koonce, Dale Livingston, Mike McClure, Vicki McMahan, Venise McWard, and Clark Pearce. (14) aye; (0) nay; (2) absent; Tim Carlson and Chad Michel absent. The motion carried.

- **JAIL EXPANSION BID REVIEW**

Joe Petty of JH Petty and Associates of Springfield summarized the bids received during the Building Committee meeting on January 29, 2019. Schwartz Construction was first with the lowest bid and Johnco Construction Co. came in next. Since the opening, Mr. Petty reviewed the bids and called references with good reviews and both. Additional suggestions were discussed by the contractors as to further the cost savings in some areas. The low bid of \$849,000 base bid, including both alternates reduced the bid to \$820,300 for this 2000 square foot addition. Further cost saving suggestions could bring cost of jail expansion down to \$810,000-800,000 (not including any unforeseen problems from the old building portion which was built in 1974).

Board Chairwoman Becky Edwards spoke reminding the committee the original estimates went for \$400,000-\$588,000 and now with the real expectations of costs up towards the million dollar mark. This expansion would be only a partial fix to the whole problem and to approve the expenditure would be fiscally irresponsible. She reported that after a meeting with Judge Paisley, Sheriff Kettelkamp, Bruce Engeling, State's Attorney Havera, Phil Schneider, Zach Hicks, Clark Pearce and Betty Asmussen, she believes and is willing to work towards a plan to build a Judicial Center, with the jail being Phase 1. The cost of the \$1 million for the expansion should go towards the Center rather than just putting a Band-Aid on the issues at the current site.

As revenues decline and there is no guarantee for the housing of federal inmates, a Public Safety Tax question should be put on the ballot. It is the only way to replace the money pit jail and create a new center. She stressed this is not a real estate tax. It would be a sales tax of ½ of one cent-a usage tax for everyone in the County, and, would by no means be attached to property owners. Phil Schneider commented that even if the expansion went forward, that would not solve the issues of the old buildings (jail and courthouse). He also reiterated that he was not in favor of any tax, however, since it is necessary, a sales tax is better than a property tax.

There is no real immediate solution but reducing the jail population will be attempted as the law allows. *A motion was made by Clark Pearce and seconded by Phil Schneider to table approval of the jail expansion bids for sixty days.* The motion carried.

Discussion included:

- Overcrowding in the jail has current population in the 60's.
- Local inmates take precedence over the Federal prisoners.
- Even with the expansion, the current jail facility still has major problems.
- Moving to a new facility would leave the existing facility for storage or other uses.
- Other nearby counties have started housing Federal prisoners too.
- Serious crimes result in long-term inmate housing in the county jail.
- The current jail was built in 1974.
- Prior to the maintenance manager, approximately \$50,000/year spent on maintenance.

- **JUDICIAL EMAIL SYSTEM**

On the topic of implementing a new email system for the judicial system, County Clerk Gianasi, who had been researching Office 365 for email retention and storage, informed the committee members that he may have another vendor for suggestions. There was no action taken.

- **COURTHOUSE LIGHTING RETROFIT PROPOSAL INCLUDING AMEREN INCENTIVES**

As previously discussed, a proposal was submitted from Energy Efficiency Pros to purchase LED lighting for the Courthouse to receive incentive dollars from Ameren for reducing the energy use. The initial cost is \$14,633 minus Ameren incentives in the amount of \$1,833 with a total cost of \$12,800 for complete retrofit of LED bulbs, not changing the fixtures. The labor will be in house by Zach Hicks and his staff. The estimated operating savings in a year would be \$1,614 for energy and \$1,265 maintenance/replacement and for a 10-year period \$19,374 and \$48,393 respectfully totaling \$67,768. *A motion was made by Clark Pearce and seconded by Mike McClure to authorize the Board Chairwoman to sign and execute the agreement with Energy Efficiency Pros for the purchase of the lighting and to pay from the Capital Improvement line item.* A roll call vote being called upon polled the following: Craig Corzine, Becky Edwards, Donna Hibbetts, Ray Koonce, Dale Livingston, Mike McClure, Vicki McMahan, Clark Pearce, and Phil Schneider. (9) aye; Molly Alaria, Linda Curtin, Charles DeClerck, Venise McWard and Matt Wells. (5) nay; (2) absent; Tim Carlson and Chad Michel absent. The motion carried.

- **REVIEW ENTERPRISE ZONE**

Board Chairwoman Becky Edwards explained that our Enterprise Zone benefits would expire 12/31/2021. In order to continue to offer the advantages of an Enterprise Zone to new companies that would like to move to Christian County, the County (and the City of Taylorville) must apply (not reapply) for a new Enterprise Zone designation. The cost of the application is approximately \$90,000-\$125,000.

The Enterprise Zone offers an incentive to companies that choose to locate in Christian County. The incentive is a sales tax exemption during the construction and/or renovation of a building they would locate their company. To receive the exemption, the company pays a Certification Fee which is then dispersed as follows; 25% to the County, 25% to the City of Taylorville and 50% to Christian County Economic Development.

She continued to discuss the information that she reported to the Executive Committee which included the discussion of who would prepare the Enterprise Zone application. Board Chairwoman Edwards, Mayor Barry, Mary Renner interviewed a set of consultants and decided the best choice is WCR Enterprises, LTD: Jeff Torricelli and Warren Ribley. WCR has been 100% successful in their applications.

Board Chairwoman Edwards, Mayor Barry and Mary Renner of CCEDC have had discussions with two solar companies that are in the planning stages, to underwrite the cost of the Enterprise Zone application and at the time of their application for sales tax exemption, the three entities would waive their certification fee.

NEW OR UNFINISHED BUSINESS:

- A motion was called to authorize Board Chairwoman to sign and execute the business agreements with potential Enterprise Zone companies with approval of the State's Attorney. *A motion was made by Clark Pearce and seconded by Mike McClure.*

Discussion included:

- The need for the business agreements to provide for funding of the enterprise zone application fee.
- Applying for a county-wide enterprise zone (all unincorporated areas) and including municipalities in discussions for inclusion, if interested.
- The enterprise zone term will be for twenty years.
- Potential businesses are interested in the sales tax abatement.
- State's Attorney Havera mentioned the review of the documents would occur first. Next, the application would be submitted and, if approved, an ordinance would be adopted by the County Board to create the enterprise zone.

A roll call vote polled the following: Molly Alaria, Craig Corzine, Linda Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ray Koonce, Dale Livingston, Mike McClure, Vicki McMahan, Clark Pearce, Phil Schneider, and Matt Wells. (13)

aye; Venise McWard (1) nay; (2) absent; Tim Carlson and Chad Michel absent. The motion carried.

- A motion was called for to waive the certification fee from the companies making the agreements with the County, City of Taylorville and Christian County Economic Development (with stipulation of waiver from the other two entities). *A motion was made by Clark Pearce and seconded by Ray Koonce.* A roll call vote polled the following: Craig Corzine, Linda Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ray Koonce, Dale Livingston, Mike McClure, Vicki McMahan, Venise McWard, Clark Pearce, Phil Schneider, Matt Wells, Molly Alaria. (14) aye; (0) nay; (2) absent; Tim Carlson and Chad Michel absent. The motion carried.
- A motion was called for to approve the Board Chairwoman to execute the agreement with WCR Enterprises, LTD to prepare the new Enterprise Zone application. *A motion was made by Vicki McMahan and seconded by Mike McClure.* A roll call vote polled the following: Linda Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ray Koonce, Dale Livingston, Mike McClure, Vicki McMahan, Clark Pearce, Phil Schneider, Matt Wells, and Craig Corzine. (13) aye; Venise McWard (1) nay; (2) absent; Tim Carlson and Chad Michel absent. The motion carried.

MILEAGE AND PER DIEM REPORT:

A motion was made by Vicki McMahan and seconded by Donna Hibbetts to approve the mileage and per diem report for the month of February 2019. The motion carried.

<u>Board Member</u>	<u>Salary</u>	<u>Rate</u>	<u># of Meetings This Month</u>
Molly Alaria	\$200.00	\$50.00	3
Timothy Carlson	\$100.00	\$25.00	1
Craig Corzine	\$200.00	\$50.00	2
Linda Curtin	\$100.00	\$25.00	2
Charles DeClerck	\$200.00	\$50.00	2
Becky Edwards	\$846.16		
Donna Hibbetts	\$100.00	\$25.00	3
Ray Koonce	\$100.00	\$25.00	2
Dale Livingston	\$100.00	\$25.00	2
Mike McClure	\$200.00	\$50.00	3
Vicki McMahan	\$200.00	\$50.00	2
Venise McWard	\$100.00	\$25.00	2
Chad Michel	\$100.00	\$25.00	1
Clark Pearce	\$100.00	\$25.00	2
Philip Schneider	\$200.00	\$50.00	2
Matt Wells	\$100.00	\$25.00	2

APPOINTMENTS/REAPPOINTMENTS:

- Reappointments:
Christian/Shelby 911 Board
 -Korey Bailey-Public Safety-through 11/30/2021-three year term
 -Craig Corzine-County Board representative-through 11/30/2020-two year term
 -Bruce Kettelkamp-Sheriff-through 11/30/2022-four year term

A motion was made by Phil Schneider and seconded by Mike McClure to accept the appointment of all three individuals. The motion carried.

Christian County Housing Authority

- Jim McCoy and Shelly Snyder- five year staggered term

A motion was made by Molly Alaria and seconded by Venise McWard to accept the appointment of two individuals. The motion carried.

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Mike McClure and seconded by Vicki McMahon to adjourn until **Tuesday, March 19, 2019** for the regular County Board meeting at 6:30 p.m.* The motion carried.