

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **November 20, 2018**

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

ROLL CALL

The roll call by County Board Chairman Tim Carlson showing all members present except Chad Michel (was in attendance later) this did signify a quorum and was declared.

ACCEPT COUNTY BOARD MINUTES

Chairman Timothy Carlson asked for any corrections and to accept the October 16, 2018, County Board minutes. *It was moved by Marilyn Voggetzer and seconded by Bev Graham to approve said minutes of the County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-

Any and all will be addressed at the committee report.

PUBLIC COMMENTS-

There were none.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for November 2018 and it is placed on file in the Clerk's office and posted.
- 2- The October 2018 Public Defender's report is on file.
- 3- The Treasurer's reports ending 10/31/2018 are on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for October 2018, is filed with the Clerk.
- 5- The October 2018 Motor Fuel Tax Allotment Transaction reports were received for both the County and Road Districts.
- 6- The September PCOM letter and report was received from CEFS. The annual board meeting was held and the event program, annual report, and award booklet were sent.
- 7- A check and a report were received from Cable One, Inc. for the 3rd quarter franchise fees for NewWave Communications. The check was in the amount of \$1,415.77 and was deposited with the Treasurer.
- 8- Two checks were received from the State of Illinois for Illinois Department of Transportation reimbursements for a highway safety project. The checks were in the amount of \$1,692.60 and \$525.00. Both were deposited with the Treasurer.
- 9- Ameren Illinois notified the County of upcoming vegetation management activities in the southwest part of the City of Pana.
- 10- The City of Taylorville sent a Notice to Remediate in regards to a property located at 910 Heights Avenue in Taylorville. The notice is on file in the Clerk's office.

APPROVE COMMUNICATIONS AS READ

Chairman Timothy Carlson *called for a motion by Phil Schneider and was seconded by Charles DeClerck to accept the communications as read.* The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Mike McClure and seconded by Molly Alaria to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—November 13, 2018—Minutes read by Phil Schneider.

BUILDING BUSINESS

• **CLOCKTOWER REPAIRS**

Recently Bill Kennedy met with Zach Hicks, Becky Edwards, Tim Carlson and Jan Bland to discuss a few projects that needed some attention in the Courthouse and was asked to present it to the committee.

1-Several years ago parts of the clock tower area had some tuck-pointing done which stopped some of the water coming inside. The 24 windows surrounding the area were not caulked and it is necessary to make the repairs to prevent water creating damage between the brick and walls. There are five sections (24 windows) which bring an estimate of \$19,422. Additionally, another section has 8 lower windows with an estimated cost of \$6,400.

2-The belfry roof is foam and leaks around the stairway. The estimated repair cost is \$1500.

3-The most serious is the masonry repair where the steeple's gutters fill up and overflows down into the masonry. It is estimated at \$1500. The estimated amount totals \$28,822

4-Another problem is the copper roof is leaking due to small holes. He is looking for some to tackle this job.

Mr. Kennedy commented that he has not had much luck in getting quotes for these projects. He does have the above estimates from a local business. A motion was made by Phil Schneider and seconded by Charles DeClerck to forward and recommend to the Finance Committee to accept the quotes at or below the listed amounts above and notify Mr. Kennedy or Zach Hicks if there is an expectation of an increase early in the project repairs. No action by the Board.

Securing the braces on the faces of the clock was discussed with no action taken. [The faces of the clock in the clock tower are actually about 8-10' diameter.]

• **LIGHTING GRANT PROJECTS**

Zach Hicks reported that he was in the process of obtaining grant money from Ameren for the replacement of lighting on the courthouse clock tower area with LED lighting. This will be hired out due to the rewiring and height factor. This should be completed within a few weeks.

The next phase of the Ameren grant projects will be to convert the lighting in all seven buildings to LED. The application, purchase of the lighting, and grant papers will be processed building by building as there is only a 60 day completion time to each project. More info will be reported as the projects are ready.

HIGHWAY BUSINESS

• **CULVERT QUOTES ACCEPTED**

CULVERT QUOTES

Culvert quotes were presented with the following results:

	<u>Contech</u>	<u>Metal Culverts</u>
60" Dia. x 42' Aluminized CMPA	\$ 3,547.32	\$ 4,183.20
72" Dia. x 60' Aluminized CMPA	\$ 5,940.00	\$ 7,578.00

A motion was made by Phil Schneider and seconded by Donna Hibbetts to accept the low quote from Contech. The motion carried.

	<u>Conc. Specialties</u>	<u>Co. Materials</u>	<u>McCann</u>
8' x 3' x 38' Box Culvert	\$17,750.00	\$12,490.50	\$11,180.00
10' x 4' x 38' Box Culvert	\$21,590.00	\$14,841.10	\$13,680.00

A motion was made by Phil Schneider and seconded by Becky Edwards to accept the low quote from McCann Concrete Products. The motion carried.

- REQUEST FOR HOMETOWN HERO/CHAMP SIGNS

The Village of Morrisonville has requested signs to be erected on County Highway #10 entering Morrisonville to recognize an athlete. These types of signs have been erected along state routes entering cities and villages. Following IDOT guidelines, the community would purchase the signs and they would be erected for one year. At the end of a year, the signs would be removed and given to the community. *A motion was made by Phil Schneider and seconded by Marilyn Voggetzer to approve the village's request and follow the IDOT guidelines.* The motion carried.

- USED EQUIPMENT BIDS

Three of the four items put out for bid were purchased. The 1974 Asphalt Distributor did not receive a bid. Since that time, Greenwood Township has offered to purchase the unit for \$1500. *A motion was made by Phil Schneider and seconded by Bev Graham to sell the distributor to Greenwood Township for \$1,500.* The motion carried.

- ENGINEERING AGREEMENT

A preliminary engineering agreement with WHKS & Co. for South Fork Bridge #26 was presented for approval. This is a standard IDOT cost plus agreement not to exceed \$69,110. *A motion was made by Phil Schneider and seconded by Chad Michel to authorize the Chairman to execute the agreement with WHKS & Co.* The motion carried. This is an 80% state, 10% County and 10% township project.

- NBIS QUALITY ASSURANCE AUDIT

IDOT's independent consultant performed a quality assurance audit of Christian County's bridge inspection program in August. The audit found that our program is in compliance with the Federal NBIS standards.

- REAPPOINTMENT OF COUNTY ENGINEER

Resolution R2018HY023 requesting consent of the Department of Transportation to the reappointment of the incumbent as county engineer was presented. *A motion was made Phil Schneider and seconded by Donna Hibbetts to adopt resolution R2018HY023.* A roll call vote being called upon polled the following: Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard (16) aye; (0) nay (0) absent. The motion carried.

- REQUEST TO PURCHASE SERVICE TRUCK

The 2011 F550 service truck has become unreliable. A new F550 service truck can be purchased from the State of Illinois joint purchase contract. A final quote has not been received but the vehicle will cost \$56,000 to \$60,000. The money is in the budget for new equipment and the committee agreed we should get the service truck replaced.

- PROJECT UPDATES

- Assumption Bridge #17 contracts have been approved and the contractor is considering starting this project after Thanksgiving.
- The design of the replacement structure for the closed structure on the Christian-Montgomery County line in Rosamond Township is nearly complete.
- The completion of the Bear Creek Road (County Highway #12) is still scheduled for IDOT's June bid letting.

EXECUTIVE/PERSONNEL COMMITTEE –No meeting

AUDIT/FINANCE COMMITTEE MEETINGS–Minutes read by Becky Edwards.

11/15/2018

- CLAIMS

A motion was made by Becky Edwards and seconded by Phil Schneider to approve the claims as presented for November. A roll call vote being called upon polled the following: Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel (16) aye; (0) nay (0) absent. The motion carried.

- APPROVE SECOND CLAIM PERIOD FOR NOVEMBER

A motion was made by Becky Edwards and seconded by Chad Michel to approve the second claims period for November with collection on November 28th. The motion carried.

- WORK COMP PREMIUM

Dan McNeely presented the new premium for work compensation plan through the Illinois Public Risk Fund. The 2018 premium was \$74,500 and the 2019 premium decreased to \$69,308 due to few claims. Additionally, due to a good claim record, the safety grant money will be \$4,927 for our departments to utilize for safety equipment. No action was required.

- SHERIFF'S DEPUTIES CARS

Chief Deputy Bruce Engeling reported to the committee that due to a change in the procedures for the Central Illinois Enforcement Group "task force", the equipment the County will receive one new vehicle for the task force deputy at no cost and credit for a half of a car. The County will pay for the other half. The numbers work out to 1 ½ because the County has one full time deputy and one part time deputy on the task force. From this point forward, the County will claim the cars as property and be responsible for continuing maintenance. These vehicles will not replace the requested two new road deputy cars in the 2019 budget. A note on the budgeted cars: Due to a change in styles, we may have to wait several months to be able to purchase the new vehicles.

- REGIONAL DEVELOPMENT ORGANIZATION DISCUSSED

Finance Chair Becky Edwards presented written information provided by the new development group. The basics were reviewed including seven counties in the designated region: Christian, Shelby, Calhoun, Greene, Jersey, Macoupin, and Montgomery. These are the same counties that were previously represented by West Central Development Council. The grant funding is a matching amount of \$140,000; therefore each county's annual contribution will be \$10,000. Much discussion was debated as to whether to participate or not. In the next month or so, other representatives will be available to answer questions during a full board meeting. Matt Wells made a motion to table the topic for more information and discussion and the motion was seconded by Vicki McMahon. No Board action necessary.

- ANIMAL CONTROL/ZONING BUDGET REVIEW AFTER CONSOLIDATION

The Animal Control budget was reviewed based on the October 31st balance report.

- A few line items had expenditures that exceeded their line item.
- The animal food, vet service and spay and neuter program line items were charged to lines which should have been paid from the animal care fund. Those were removed and charged appropriately.
- The salary lines were applied correctly for payment to the part time line and a full time line, however, at mid-year there were only part time employees which exceeded that line but the full time line had approximately the same in overage.

Further explanation: the truck had some repair issues and it was fixed. The building was brought up to code as well as some safety equipment creating some expenses to exceed a specific line item. On the flip side, some lines items were still under budget. The zoning budget is well under budget due to the salary consolidation and with both budgets together, the moneys expensed did not exceed the combination. However, it was recommended to transfer money from contingency to the animal control line items. *A motion was made by Becky Edwards and seconded by Paul Schmitz directing the Treasurer to review the expenses in the animal control FY 2018 budget and balance department 014 as deemed necessary through contingency transfers to specific budget line items including the claims and payroll obligations for the month of November not to exceed \$7,500.* A roll call vote being called upon polled the following: Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz (16) aye; (0) nay (0) absent. The motion carried.

- FY2019 BUDGET RECOMMENDED

With a balanced budget, and no further changes suggested, *Becky Edwards made a motion and Venise McWard seconded the motion to recommend to the full Board the adoption of the FY 2019 Budget.* A roll call vote being called upon polled the following: Marilyn Voggetzer, Matt

Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider (16) aye; (0) nay (0) absent. The motion carried. Chairman Carlson thanked everyone for working towards the balanced budget.

- **CHRISTIAN COUNTY TAX LEVY ORDINANCE RECOMMENDED**

The Treasurer had submitted the tax levy for approval. Some questions were asked, *Becky Edwards made the motion and Marilyn Voggetzer seconded the motion to recommend to the full board to adopt the Christian County Tax Levy Ordinance O2018 CB 011 which will be filed with the County Clerk.* A roll call vote being called upon polled the following: Molly Alaria, Bev Graham, Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards, Vicki McMahan, Venise McWard, Marilyn Voggetzer (10) aye; Matt Wells, Craig Corzine, Donna Hibbetts, Chad Michel, Phil Schneider (5) nay; Mike McClure (1) present (0) absent. The motion carried.

- **IDES PENALTY PAID**

County Clerk Michael Gianasi explained in July the submission of the unemployment reporting claimed no submittal. Although the County pays ICRMT through their unemployment payment program, the filing must be transmitted to the State [IDES]. In the process, submit and save and print steps are included. The submit button was accidentally overlooked which generated the penalty letter. A letter of waiver was requested by Michael Gianasi but denied. The County Clerk paid the penalty immediately and has asked for reimbursement back to the agency account. *Becky Edwards made the motion to reimburse the agency account from contingency in the amount of \$510.00 and Phil Schneider seconded the motion.* A roll call vote being called upon polled the following: Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells (16) aye; (0) nay (0) absent. The motion carried.

- **EXECUTIVE SESSION**

Members took a short three minute break during committee and a motion was made by Becky Edwards and seconded by Paul Schmitz to go into executive session for the purpose of collective negotiating matters between the public body and its employees or their representatives, 5ILCS 120/2/(c)(2). All ayes were recorded via a roll call vote. The motion carried.

Becky Edwards made a motion and it was seconded by Paul Schmitz to come out of executive session for the purpose of collective negotiating matters between the public body and its employees or their representatives, 5ILCS 120/2/(c)(2). No action was taken. No executive session for the Board and no action required.

- **CLOCKTOWER REPAIRS APPROVED FROM CAPITAL IMPROVEMENT**

As referred from the Highway/Building Committee to make repairs to the clock tower area, a *motion was made by Becky Edwards and seconded by Phil Schneider to forward and recommend to the full Board to accept the quotes at or below the proposed amounts and notify Mr. Kennedy or Zach Hicks if there is an expectation of an increase early in the project repairs and to pay from the Capital Improvement Fund.* A roll call vote being called upon polled the following: Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria (16) aye; (0) nay (0) absent. The motion carried.

NEW OR UNFINISHED BUSINESS:

None

MILEAGE AND PER DIEM REPORT:

A motion was made by Paul Schmitz and seconded by Chad Michel to approve the mileage and per diem report for the month of November 2018. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	1
Charles DeClerck	\$200.00	\$50.00	2
Becky Edwards	\$200.00	\$50.00	7
Bev Graham	\$200.00	\$50.00	1
Donna Hibbetts	\$200.00	\$50.00	1
Venise McWard	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	4
Vicki McMahan	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	1
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	1
Matt Wells	\$200.00	\$50.00	2

APPOINTMENTS/REAPPOINTMENTS:

None

RECOGNIZE MEMBERS RETIRING FROM THE BOARD

- Bev Graham
- Marilyn Voggetzer
- Ben Curtin
- Paul Schmitz

Each was recognized and thanked for their service noting the committees they had served during their term.

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Mike McClure and seconded by Paul Schmitz to adjourn until Monday, December 3, 2018 for the Re-organizational meeting and Tuesday, December 18, 2018 for the regular County Board meeting at 6:30 p.m.* The motion carried.