

Christian/Shelby County Emergency Telephone Systems Board

January 8th, 2018

Members Present: Andy Goodall, Sean McQueen, Frank Mulholland, Rob McCall, Jared Rowcliffe, Bruce Kettlekamp, Daniel Bland, Korey Bailey and Craig Corzine

Call to Order

Meeting was called to order at 5:30 pm at the Pana Police Department by Andy Goodall, Chairman. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the closed session December 18th, 2017 regular meeting by Frank Mulholland seconded by Korey Bailey. Motion Carries.

Financial Report

Chairman presents expenses and incomes from the December Financial Reports.

Motion to approve financial report by Sheriff Kettlekamp. Seconded by Rob McCall. Roll Call vote: Andy Goodall – Y, Sean McQueen - Y, Frank Mulholland - Y, Undersheriff Rob McCall - Y, Jared Rowcliffe – Y, Daniel Bland – Y, Korey Bailey – Y, Sheriff Kettlekamp – Y and Craig Corzine - Y

Director's Report

Please see attached Director's report dated January 8th, 2018.

New Business

Election of Officers – Jared Rowcliffe made a motion to table the election of officers until the May meeting. Craig Corzine seconds. Motion carries.

Motion to Adjourn by Frank Mulholland seconded by Daniel Bland. Motion carries. Meeting adjourned at 5:44 p.m.

Christian/Shelby County Emergency Telephone Systems Board

February 12, 2018

Members Present: Andy Goodall, Sean McQueen, Frank Mulholland, Rob McCall, Jared Rowcliffe, Bruce Kettlekamp, Daniel Bland, Korey Bailey

Call to Order

Meeting was called to order at 5:30 pm at the Pana Police Department by Andy Goodall, Chairman. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular session January 8th, 2018 regular meeting by Daniel Bland seconded by Sheriff Kettlekamp. Motion Carries.

Financial Report

Chairman presents expenses and incomes from the December Financial Reports.

Motion to approve financial report by Frank Mulholland. Seconded by Korey Bailey. Roll Call vote: Andy Goodall – Y, Sean McQueen - Y, Frank Mulholland - Y, Undersheriff Rob McCall - N, Jared Rowcliffe – Y, Daniel Bland – Y, Korey Bailey – Y, Sheriff Kettlekamp – Y

Director's Report

Please see attached Director's report dated February 12th, 2018.

Discussion regarding MABAS Conference.

New Business

No new Business.

Old Business

Troy Agney introduces himself as Shelby County pending 911 Board appointee.

Motion to Adjourn by Rob McCall seconded by Sean McQueen. Motion carries. Meeting adjourned at 5:44 p.m.

Christian/Shelby County Emergency Telephone Systems Board

March 12, 2018

Members Present: Sean McQueen, Frank Mulholland, Jared Rowcliffe, Daniel Bland, Craig Corzine

Call to Order

Meeting was called to order at 5:34 pm at the Pana Police Department by Jared Rowcliffe, Secretary. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular session February 12th, 2018 regular meeting by Daniel Bland seconded by Craig Corzine. Motion Carries.

Financial Report

Chairman presents expenses and incomes from the December Financial Reports.

Motion to approve financial report by Frank Mulholland. Seconded by Sean McQueen. Roll Call vote: Craig Corzine – Y, Daniel Bland – Y, Sean McQueen – Y, Frank Mulholland – Y, Jared Rowcliffe - Y

Director's Report

Please see attached Director's report dated March 12th, 2018.

New Business

Election of Officers

Chair – Craig Corzine nominated Andy Goodall for Chair. Daniel Bland seconded. Motion carries unanimously.

Vice-Chair – Frank Mulholland nominated himself for Vice-Chair. Jared Rowcliffe seconded. Motion carries unanimously.

Secretary – Jared Rowcliffe nominated himself for Secretary. Daniel Bland seconded. Motion carries unanimously.

Public Comment

Discussion was held regarding Moweaqua Ambulance disbanding and how coverage will be handled by Decatur Ambulance.

Motion to Adjourn by Frank Mulholland seconded by Daniel Bland. Motion carries. Meeting adjourned at 6:05 p.m.

Christian/Shelby County Emergency Telephone Systems Board

April 9th, 2018

Members Present: Frank Mulholland, Jared Rowcliffe, Daniel Bland, Troy Agney and Korey Bailey.

Call to Order

Meeting was called to order at 5:36 pm at the Pana Police Department by Frank Mulholland, Vice Chair. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular session March 12th, 2018 regular meeting by Daniel Bland seconded by Korey Bailey. Motion Carries.

Financial Report

Chairman presents expenses and incomes from the March Financial Reports.

Motion to approve financial report by Korey Bailey. Seconded by Troy Agney. Roll Call vote: Troy Agney – Y, Daniel Bland – Y, Korey Bailey – Y, Frank Mulholland – Y, Jared Rowcliffe - Y

Director's Report

Please see attached Director's report dated April 9th, 2018.

New Business

April 30th will be Moweaqua Ambulance last day to serve that community. Discussion followed regarding coverage of Moweaqua.

Public Comment

Jared Rowcliffe advised the board that he was going around to all the Shelby County Fire District meetings to discuss Comprehensive Fire Protection Plan.

Motion to Adjourn by Troy Agney seconded by Daniel Bland. Motion carries. Meeting adjourned at 5:57 p.m.

Christian/Shelby County Emergency Telephone Systems Board

May 14th, 2018

Members Present: Frank Mulholland, Jared Rowcliffe, Daniel Bland, Troy Agney and Korey Bailey.

Call to Order

Meeting was called to order at 5:30 pm at the Pana Police Department by Andy Goodall, Vice Chair. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular session April 9th regular meeting by Troy Agney seconded by Daniel Bland. Motion Carries.

Financial Report

Chairman presents expenses and incomes from the April Financial Reports.

Motion to approve financial report by Frank Mulholland. Seconded by Daniel Bland. Roll Call vote: Troy Agney – Y, Daniel Bland – Y, Andy Goodall – Y, Frank Mulholland – Y, Jared Rowcliffe - Y

Director's Report

Please see attached Director's report dated May 14th, 2018.

Old Business

GTSI informed that they have exhausted all possible site locations for the Findlay area to move the equipment off of the Cromwell Radio Group tower.

911 Director current contract has expired. Jared Rowcliffe makes motion to table until November meeting. Rowcliffe amends motion to table until the October meeting. Troy seconds. Motion carries.

New Business

EMD/EPD/EPD protocols – Proposals sought from vendors to update protocols. APCO does not include law enforcement and fire, therefore not applicable. Powerphone initial cost \$60,857 with \$4,780 annual maintenance. Priority Dispatch initial cost is \$60,227 with \$3431 annual cost. Troy Agney made motion to select Powerphone. Frank Mulholland seconds. Motion is to choose the vendor, not to spending the money. Revisit in July. Motion Carries.

Staffing – Personnel – Consider bringing part time 911 Clerk back to assist Director with administrative duties. Troy Agney makes motion to give Director authority to fill the vacancy of 911 Clerk. Jared Rowcliffe seconds. Roll Call vote.

Public Comment

James Allsop, Chief from Cowden Fire has concern about EMS being called without Cowden First Responders. On two separate occasions, one was for a cut. The other was for a heart attack that Shelby Ambulance had traveled 11 miles before page for first responders had gone out. Also, question was asked by Chief Allsop, if there were any plans to incorporate Fayette County.

Troy Agney, ambulance service requested Deputy to respond with ambulance. Dispatcher advised that caller would have to call Sheriff's Office direct. Same issue happened again on a later date. Pager test went through while Stewardson EMS was on a call.

Ramiro Estrada, Chief, Moweaqua Fire echoed concerns of Agney and Allsop.

Motion to Adjourn by Troy Agney seconded by Frank Mulholland Motion carries. Meeting adjourned at 5:57 p.m.

Christian/Shelby County Emergency Telephone Systems Board

June 11th, 2018

Members Present: Frank Mulholland, Jared Rowcliffe, Troy Agney, Sean McQueen, Sheriff Kettlekamp, and Craig Corzine.

Call to Order

Meeting was called to order at 5:33 pm at the Pana Police Department by Frank Mulholland, Vice Chair. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular session May 14th regular meeting by Bruce Kettlekamp seconded by Troy Agney. Motion Carries.

Financial Report

Chairman presents expenses and incomes from the May Financial Reports.

Motion to approve financial report by Sean McQueen. Seconded by Craig Corzine. Roll Call vote: Frank Mulholland - Y, Jared Rowcliffe - Y, Troy Agney - Y, Sean McQueen - Y, Sheriff Kettlekamp - Y, and Craig Corzine - Y

Director's Report

Please see attached Director's report dated June 11th, 2018.

Motion to ask other agencies listed as license holders for Emergitech to upgrade to a Citrix VPN Client from a Microsoft remote desktop and pay cost share of upgrade accordingly by Craig Corzine. Seconded by Troy Agney. Motion carries by aye vote.

Old Business

No old business.

New Business

Traffic crash protocols policy discussion held. Question of whether we should page out Fire Service for all traffic crash calls. Decided to take to each Counties MABAS divisions for input. Motion to table by Frank Mulholland. Seconded by Sean McQueen.

Public Comment

No Public Comment.

Motion to Adjourn by Craig Corzine seconded by Troy Agney Motion carries. Meeting adjourned at 6:33 p.m.

Christian/Shelby County Emergency Telephone Systems Board

August 13th, 2018

Members Present: Frank Mulholland, Jared Rowcliffe, Troy Agney, Sean McQueen, and Daniel Bland.

Call to Order

Meeting was called to order at 5:50 pm at the Pana Police Department by Frank Mulholland, Vice Chair. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular session July 9th regular meeting by Daniel Bland seconded by Troy Agney. Motion Carries. Motion to approve minutes from the July 9th closed session meeting by Daniel Bland. Seconded by Sean McQueen.

Financial Report

Director presents expenses and incomes from the July Financial Reports.

Motion to approve financial report by Troy Agney. Seconded by Daniel Bland. Roll Call vote: Frank Mulholland - Y, Jared Rowcliffe - Y, Troy Agney - Y, Sean McQueen - Y, Daniel Bland - Y

Director's Report

Please see attached Director's report dated August 13th, 2018.

Old Business

CAD/SaaS Network Upgrade was approved by all local agencies and progressing along the preset timeline.

New Business

EMS Boundary – Stewardson/Windsor Ambulance. Disagreement between Windsor Ambulance and Stewardson Ambulance has been resolved by the parties. Disagreement was over what area around Strasburg was to be covered by which agency.

Order of dispatch – SOP – How agencies are dispatched within a multi-agency call. Policy currently states that Fire Service is paged first within a multi-agency call.

Public Comment

Austin Pritchard representing the Shelby County Dive Team addressed the Board regarding the Dive Team's calls, Fire Service is being paged out first before the Dive Team. Also, the Dive Team is concerned that the Fire Service agencies are reacting to the scene that is detrimental to the Dive Team's scene. Requesting that the Board looks at if Fire Service is needed to be paged to a water rescue call.

Board advised that the Dive Team work with local fire service to train on how to be on a water rescue scene.

Motion to Adjourn by Dan Bland seconded by Sean McQueen Motion carries. Meeting adjourned at 7:10 p.m.

Christian/Shelby County Emergency Telephone Systems Board

October 8th, 2018

Members Present: Frank Mulholland, Jared Rowcliffe, Troy Agney, Sean McQueen, Andy Goodall and Daniel Bland.

Call to Order

Meeting was called to order at 5:50 pm at the Pana Police Department by Andy Goodall. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular session August 13th regular meeting by Frank Mulholland seconded by Troy Agney. Motion Carries.

Financial Report

Director presents expenses and incomes from the August and September Financial Reports.

Motion to approve financial report by Troy Agney. Seconded by Frank Mulholland. Roll Call vote: Frank Mulholland - Y, Jared Rowcliffe - Y, Troy Agney - Y, Sean McQueen - Y, Daniel Bland – Y, Andy Goodall – Y,

Director's Report

Please see attached Director's report dated October 8th, 2018.

Committee

Establishment of a standing Standard Operating Procedures committee. Jared Rowcliffe nominates Troy Agney, Mickie Ehrhardt and the TC of the Directors choosing. Andy Goodall seconds. Motion carries.

Old Business

New Business

Method of communication with dispatch – Issues with Decatur Ambulance using a UHF radio systems. Issue arises that the EMT's do not keep in touch with the 911 center. TC's are having to monitor the Ambulance frequency. This is not ideal due to the TC's workload.

Windsor EMS coverage – Dispatch has brought to Director's attention that Windsor EMS is not available for calls quite a bit of the time. 169 total calls, 54 they could not cover. 32% could not be covered. Troy Agney makes motion that if any agency has not acknowledged the call within 5 minutes alternate agency will be notified. Frank Mulholland seconds. Motion Carries. Board advised Director to notify the EMS Director for the agency and go from there.

Store and Forwards – Issue arises with Tri-County Fire and Sigel Fire with this type of equipment. Either the departments need to upgrade their equipment or they need to be paged by one individual County. Policies Committee will develop a recommendation.

Public Comment

Brian Sims of Oconee Fire spoke to the board regarding ownership of the 911 repeater on Oconee Grain Elevator. Discussion follows

Christian/Shelby County Emergency Telephone Systems Board

January 8th, 2018

Members Present: Sean McQueen, Troy Agney, Bruce Kettelkamp, Daniel Bland, Korey Bailey and Craig Corzine, Mickie Ehrhardt, Director

Call to Order

Meeting was called to order at 5:30 pm at the Pana Police Department by Daniel Bland, Member. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular meeting by Sean McQueen seconded by Troy Agney.
Motion Carries.

Financial Report

Director presents expenses and incomes from the October Financial Reports.

Motion to approve financial report by Troy Agney, seconded by Sean McQueen. Roll Call vote: Sean McQueen - Y, Troy Agney – Y, Daniel Bland – Y, Korey Bailey – Y, Sheriff Kettelkamp – Y and Craig Corzine - Y

Director's Report

Please see attached Director's report dated November 13, 2018.

New Business

SOP COM-103 & SOP COM-104 (EMS & Fire Dispatch & Availability procedures) revisions presented.
Motion to approve revisions by Troy Agney, seconded by Korey Bailey. Motion Carries.

Visitor Comments

Jim Allsup, Cowden Fire Chief requested clarification of policy for dispatching Fire &/or EMS to traffic crashes. Clarification given by Director Ehrhardt.

Motion to Adjourn by Troy Agney seconded by Sean McQueen. Motion carries. Meeting adjourned at 5:57 p.m.